

Town of West Bath
Selectmen Meeting Minutes
July 11, 2016

Town of West Bath Board of Selectmen:

Peter Oceretko, Chair - **Present**

Paula Nelson - **Present**

Madelyn Hennessey - **Present**

Town of West Bath Administrator Adam Garland – **Present**

Town Staff Present: Road Commissioner Steve Renaud

Public Attending: Linda Lawson, Mr. and Mrs. Totten, David Hennessey, Warren Swanson, Terry Collins, Rebecca and Sherman Mitchell.

A regular meeting of the West Bath Board of Selectmen was held on **Monday, July 11, 2016 at 5:30pm** in the meeting room of the West Bath Town Hall, 219 Fosters Point Road, West Bath, ME.

- I. Call to Order **5:30pm**
- II. Attendance and Establishment of Quorum **Yes**
- III. Pledge of Allegiance
- IV. CONSENT AGENDA
 1. Approval of Minutes for
 - a.) June 27, 2016 Board of Selectmen Meeting
 - b.) June 30, 2016 Special Board of Selectmen Meeting
 2. Approval of Warrant(s)
 3. Upcoming Meeting(s):
 - a.) The next regularly scheduled meeting of the Board of Selectmen will be held on Monday July 25, 2016 at 5:30pm in the West Bath Town Office.
Motion was made by Selectman Nelson to approve the consent agenda, seconded by Selectman Hennessey. Vote 3-0
- V. SELECTMEN COMMENTS/ANNOUNCEMENTS - **None**
- VI. CITIZEN'S COMMENTS - **None**
- VII. COMMITTEE/DEPARTMENT/WORK GROUP REPORTS - **None**
- VIII. BUSINESS ITEMS
 1. Elect Board of Selectmen Chair
Motion by Selectman Nelson to nominate Selectman Oceretko as Board of Selectmen Chair. Motion seconded by Selectmen Hennessey. Vote 3-0

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2. Annual Update of Policy on Treasurer's Disbursement Warrants
 - Town Administrator explained this policy allows for one selectman to sign the payroll warrants.

Motion made by Selectman Hennessey to accept the Policy on Treasurer's Disbursement Warrants for Employee Wages and Benefits as written, seconded by Selectman Nelson. Vote 3-0

3. 11 Reno's Bluff (Rebecca and Sherman Mitchell)
 - Town Administrator explained Rebecca and Sherman Mitchell of 11 Reno's Bluff are requesting permission from the town for an easement over the West Bath Fire Department's lot. The easement would allow the installation of a public water line to be installed to connect 11 Reno's Bluff to the Bath Water District line on the State Road. The easement would cross the south west corner of the Fire Department's lot.

Motion made by Selectmen Hennessey to grant the easement to the Mitchell's, seconded by Selectmen Nelson. Vote 3-0

4. Sand/Salt Shed Discussion Continued
 - Selectman Oceretko expressed concern regarding the receipt of only two bids for the town's Sand/Salt Shed building project. Selectmen Oceretko recommended the project be put on hold and put back out to bid later in the year in an effort to get more than two bids on the project. Dates for accepting new bids will be determined after further discussion between the Town Administrator and the engineer working with the town on the project.

Motion made by Selectman Nelson to postpone the project and put it back out to bid later in the year, motion seconded by Selectmen Hennessey. Vote 3-0

5. 16 Whistlers Cove Property
 - The Town Administrator presented further information regarding the town's possible sale of the 16 Whistlers Cove property. The Town Administrator explained the town currently has two options to sell the tax acquired property, through sealed bid or through a public auction. In prior discussions selling the property using a public auction did not appear to be an option due to possible deed requirements. After further contact with Keenan Auction Company the Town Administrator was informed by the company that they would conduct an auction to sell the property with a Quit Claim Deed. The Town Administrator presented a sample sealed bid package as well as a proposal from the Keenan Auction Company to sell the property.

Motion made by Selectman Hennessey to proceed with the Keenan Auction proposal, seconded by Selectman Nelson. Vote 3-0

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6. Shellfish Committee

- Chairman of the Shellfish Committee Warren Swanson was present for this discussion. Selectman Oceretko suggested and asked Swanson if he would like to have this discussion in Executive Session. Swanson agreed to move this discussion into Executive Session. Discussion on this business item tabled until Executive Session.

7. Other

- Terry Collins of 303 Hill Road asked to address the Selectmen. Collins expressed concern with recent ditching that was done on the Hill Road near her driveway. Collins stated she was concerned with how the ditch was currently set near her driveway and that it would cause water flow to wash out her driveway. The Town Administrator advised the Selectmen that both he and Road Commissioner Renaud were aware of this issue and had met with Collins to look at the problem. The Town Administrator advised the Selectmen he would be contacting an engineer to consult on the problem in order to receive advice on what if any action should be taken to address the water flow.
- Selectman Oceretko noted the Selectmen would be inviting the Planning Board to meet with the Board of Selectmen during the next scheduled Selectmen's meeting.

IX. EXECUTIVE SESSION

1. Request to enter into an executive session pursuant to Title 1, Chapter 13, Section 405, 6, C. of the M.R.S.A. for the purposes of discussing the disposition of property.
Motion made by Selectman Hennessey to enter into Executive Session at 6:06pm, seconded by Selectman Nelson. Unanimously approved.

Board resumed regular session at 6:32pm

2. Request to enter into an executive session pursuant to Title 1, Chapter 13, Section 405, 6., A. of the M.R.S.A. for the purpose of discussing personnel issues.
Motion made by Selectman Hennessey to enter into Executive session at 6:32pm, seconded by Selectman Nelson. Unanimously approved.

Board resumed regular session at 7:22pm.

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X. ADJOURNMENT

**Motion made by Selectman Nelson to adjourn, seconded by Selectman Hennessey.
Meeting adjourned at 7:23pm by unanimous acclamation.**

Respectfully Submitted,

Adam Garland, Town Administrator