

**Town of West Bath  
Selectman Meeting Minutes  
November 23, 2015**

**Town of West Bath Board of Selectmen:**

Mr. Peter Oceretko, Chair  
Mrs. Paula Nelson  
Ms. Madelyn Hennessey

**Absent: Paula Nelson**

**Town of West Bath Administrator** Adam Garland  
**Town of West Bath Town Clerk** Brandi Lohr

**Attending: David Hennessey, Nick Randall**

A regular meeting of the West Bath Board of Selectmen was held on **Monday, November 23, 2015 at 5:30 p.m.** in the meeting room of the West Bath Town Hall, 219 Fosters Point Road, West Bath, ME.

- I. Called to Order at 5:31 p.m. by Chair Peter Oceretko
- II. Attendance and Establishment of Quorum
- III. Pledge of Allegiance was said.
- IV. CONSENT AGENDA
  1. Approval of Minutes for
    - a.) November 9, 2015 Board of Selectman Meeting
  2. Approval of Warrant(s)
  3. Upcoming Meeting(s):
    - a.) The next regularly scheduled meeting of the Board of Selectmen will be held on Monday December 14, 2015 at 5:30 p.m. in the West Bath Town Hall.

**Motion** made by Selectman Hennessey to accept the consent agenda **seconded** by Selectman Oceretko at 5:32 p.m. **Unanimously approved**
- V. PUBLIC HEARINGS – None
- VI. CITIZEN’S COMMENTS – None
- VII. COMMITTEE/DEPARTMENT/WORK GROUP REPORTS –
  - Auxiliary Department of Fire Department – Nick Randall provided information on the building account and the Association Checking and Savings Accounts. Mr. Randall provided more detail to the board in reference to the rental revenue and expenditures on the building account.

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- Bottles for the air packs – 13 or 14 are expired. Chief Beane has been trying to find a replacement. The Bath Fire Department has updated their system and they have about 14 bottles that are compatible with our system and they have about 13-15 years of life left in them. Bath Fire only wants around \$440 a piece for these packs. These bottles are normally priced at around \$800. Currently there is only one refill per pack. The Chief would like to seriously look into purchasing these items from Bath. Bath still has not given a permanent date for these items we are looking to propose to them to have a date of January 15<sup>th</sup>. **Motion** was made by Selectman Oceretko to support the purchase of the used air bottles from the Bath Fire Department for the West Bath Fire department with a goal of knowing by January 1<sup>st</sup> and a cut-off date of January 15<sup>th</sup> with the funds of \$5600 coming from the existing budget. **Seconded** by Selectman Hennessey. **Vote 2-0**

VIII. BUSINESS ITEMS

1. **General Assistance Ordinance Hearing Notice**

The Board of Selectman are required to adopt a General Assistance Ordinance annually and the Town will be having a Public Hearing in order to have citizen comments. This will take place before the next regularly scheduled Selectman's meeting on December 14, 2015 at 5:00 pm.

2. **Municipal Building Projects Policy**

As a common practice the Planning Board normally reviews permitting for municipal buildings but it is not a requirement. A **motion** was made by Selectman Hennessey to approve a Municipal Building Projects Policy which would require the Town to follow Planning Board policies for the construction of new buildings **seconded** by Selectman Oceretko. **Vote 2-0**

3. **FY 2016-2017 Plowing Contract Discussion**

This is the last year of our current Town contract. The Town needs to have information before budget season to have an idea of cost. Drafts have been made for specific RFP's for the Municipal Roads and Buildings. The drafts were given to the Selectman to look into and discuss them at another time. This item will be discussed at the next meeting.

4. **FY 2016-2017 Mowing Contract Discussion**

An extension was done this past year for the mowing contract in order for this contract to be in line with the plowing contract. This we will also discuss this item further at the next meeting. The Town Administrator read through the different areas that were covered by this contract and the amount of times that they are handled.

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**5. Municipal Sand/Salt Shed Design and Permitting RFP's**

Received 6 bid packages – Next Monday November 30, 2015 the Board will hold a special meeting to give the approval.

- Allied Engineering – Bid price of \$ 51,000
- CES Inc. – Bid price of \$22,850
- Sewall – Bid price of \$26,000
- Gartley & Dorsky – Bid price of \$21, 200
- Pine Tree Engineering – Bid price of \$22,700
- AE Hudson – Bid price of \$18,400

Of note, out of the listed companies Gartley and Dorsky and Allied Engineering were the only companies that did a site visit. The Town Administrator will be notifying the companies of the meeting on the November 30, 2015. The firms would be able to give us an idea of how much money we will need to take to Budget season.

**6. Other**

- Selectman Oceretko and the Administrator went to the New Meadows Lake and they have an update to the status. The town really only has control over the boat launch.
- Street Light – Contacted CMP to get a light in the parking light by leasing the pole. It estimated to about \$40 per month. It faces into the parking lot so that it does not interfere.
- All elected Officials are required to attend – Selectman Oceretko informed the board of the upcoming dates.
- Mountain Road – Town Administrator updated the board on this road.

**IX. EXECUTIVE SESSION(S)**

1. Request to enter into an executive session pursuant to Title 1, Chapter 13, Section 405, 6., C. of the M.R.S.A. for the purpose of discussing disposition of property.

**Motion** made by Selectman Hennessey to enter into Executive Session at 6:40 pm. Seconded by Selectman Oceretko **Unanimously Approved.**

Board resumed regular session at 7:15 pm.

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X. SELECTMEN COMMENTS/ANNOUNCEMENTS –  
Special Selectman’s meeting November 30, 2015.

XI. ADJOURNMENT – **Motion** made by Selectman Hennessey, seconded by Selectman Oceretko to adjourn. Meeting adjourned at 7:16 pm by **unanimous acclamation**.

A true attested copy.

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Brandi D. Lohr, Town Clerk