

**Town of West Bath
Selectman Meeting Minutes
January 11, 2016**

Town of West Bath Board of Selectmen:

Mr. Peter Oceretko, Chair
Mrs. Paula Nelson
Ms. Madelyn Hennessey

Town of West Bath Administrator Adam Garland

Town of West Bath Town Clerk Brandi Lohr

Attending: David Hennessey, Steven Renaud (Road Commissioner)

A regular meeting of the West Bath Board of Selectmen was held on **Monday, January 11, 2016 at 5:30 p.m.** in the meeting room of the West Bath Town Hall, 219 Fosters Point Road, West Bath, ME.

- I. Called to Order at 5:30 pm.
- II. Attendance and Establishment of Quorum
- III. Pledge of Allegiance was said.
- IV. CONSENT AGENDA
 1. Approval of Minutes for
 - a.) December 28, 2015 Board of Selectmen Meeting
 2. Approval of Warrant(s)
 3. Upcoming Meeting(s):
 - a.) The next regularly scheduled meeting of the Board of Selectmen will be held on Monday January 25, 2016 at 5:30pm in the West Bath Town Hall.

Motion was made by Selectman Hennessey to accept the consent agenda as written **seconded** by Selectman Nelson. **Vote 3-0**

- V. CITIZEN'S COMMENTS – None
- VII. COMMITTEE/DEPARTMENT/WORK GROUP REPORTS – None
- VIII. BUSINESS ITEMS

Motion was made by Selectman Nelson to move business item number 8 to number 1 was **seconded** by Selectman Hennessey **Vote 3-0**

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1. FY 2016-2017 Plowing Contract

The plowing contract expires this year with Renos Excavation LLC. The Town is currently in the midst of a Salt Shed project. The Town Administrator presented to the Select Board the option of extending the current plowing contract with Renos Excavation LLC in order to keep things in line. If the board considers extending the contract it will help the Town to get over the hump so we are able to have a facility for all the things required in order to uphold the contract. The Administrator also mentioned that in the current contract it calls for a yearly 2% increase. Steve Renaud was looking to save the Town some money by asking if he was still required to maintain a bond. Through much discussion the board determined that they would still like for Mr. Renaud to maintain a bond. **Motion** was made by Selectman Nelson to extend the contract for one year with a 5 percent increase bringing the total to \$147,477 which will include a bond that Renos Excavation LLC. is required to have for the contract which will give a current increase of \$3,523 to and provide a bond which is \$3500 seconded by Selectman Hennessey. **Vote 3-0**

2. MDOT Land Proposed Land Purchased

The easiest way is to give MDOT an easement. They will give us \$500. Selectman Nelson made a motion to grant the easement to the state for Old Brunswick Road and that we authorize the Town Administrator to execute the paper work seconded by Selectman Hennessey. **Vote 3-0**

3. Sabino Road/Houghton Pond Road Stop Sign

This item was tabled because a representative was unable to make it.

4. Selectman Contingency

- Selectman Nelson made a **motion** to accept reimbursement to Fireman Drake for expenses of the hotel room for Fireman Matthew Armour's family for his funeral once we receive an itemized receipt **seconded** by Selectman Hennessey out of the selectman's contingency fund. **Vote 3-0**
- The auditor Bill Brewer is coming January 25th to do a pre-audit and he is willing to do this for no cost, the only thing he has asked if he digs into this and he finds that there are significant things he will come to us with a price. Selectman Nelson made a **motion** to authorize the Town Administrator to spend up to \$1,000 if they find something that needs to be fixed **seconded** by Selectman Hennessey. **Vote 3-0**

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5. Selectman Donation Policy

Discussion was made into setting a policy which would include putting a cap on the amount of money that the Town would donate and the amount of organizations that are donated to. Another topic of conversation is the donation to the Patten Free Library. The Administrator will contact the Director from the Patten Free library to ask her to come to a Selectman's meeting to give specific information.

6. RFP's

Town Administrator mentioned that the Heating fuel contract is up this year and he would like for this to go up for bid and for it to include the school as well. This RFP's will be weighed against the GPCOG a price.

7. Automobile Recycling Application (Set Public Hearing Date)

The public hearing for the Automobile Recycling Application at Bath Industrial was originally set for January 11, 2016, but after looking at the time frame of the hearing, the Selectmen realized there was not enough time set aside for the hearing. It was stated by Selectman Oceretko that a Selectmen's meeting and Public Hearing cannot be held simultaneously and therefore must be scheduled for separate times. A new Public Hearing date has been set for Tuesday January 26, 2016 at 5:30 pm at the West Bath Fire Hall and Adam will see if an attorney can be there.

8. Annual Town Report Dedication Discussion

The Administrator asked if the Board could consider who they would like in the Annual Report. No decision has been made at this time.

9. Other

David Hennessey has asked if the director from Patten Free Library can come and be a part of the budget committee meeting. We will ask if she is available for February 11, 2016.

IX. EXECUTIVE SESSION

1. Request to enter into an executive session pursuant to Title 1, Chapter 13, Section 405, 6., A. of the M.R.S.A. for the purpose of discussing personnel issues.

Motion was made by Selectman Nelson to enter to enter into Executive Session, seconded by Selectman Hennessey at 7:15 pm. Vote 3-0

Board resumed regular session at 7:47 pm.

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X. SELECTMEN COMMENTS/ANNOUNCEMENTS – None

XI. ADJOURNMENT – **Motion was made by Selectman Nelson to adjourn and was seconded by Selectman Hennessey. Meeting adjourned at 7:47 pm by unanimous acclamation.**

A true attested copy,

Brandi D. Lohr, Town Clerk