

**Town of West Bath
Selectmen Meeting Minutes
June 13, 2016**

Board of Selectmen present: Peter Oceretko, Chair; Paula Nelson; Madelyn Hennessey

Town Office Staff present: Administrator Adam Garland

Public Attending: David Hennessey

The West Bath Board of Selectmen held on Monday June 13, 2016 a regular meeting at 219 Fosters Point Road in West Bath, Maine.

- I. The meeting was called to order at 5:31 pm.
- II. Attendance and Establishment of Quorum
- III. Pledge of Allegiance was said.
- IV. CONSENT AGENDA
 1. Approval of Minutes for
 - a.) May 23, 2016 Board of Selectmen Meeting
 2. Approval of Warrant(s)
 3. Upcoming Meeting(s):
 - a.) The next regularly scheduled meeting of the Board of Selectmen is **Monday June 27, 2016.**
- V. SELECTMEN COMMENTS/ANNOUNCEMENTS
 1. Public Reminder:
 - a. School Budget Validation Referendum
Tuesday June 14th 2016 at 8am-8pm in the West Bath Fire Hall
 - b. Town Office Closing Early (Fiscal Year End Closing of Books)
Thursday June 30th 2016 at Noon
- VI. CITIZEN'S COMMENTS
 - David Hennessey mentioned that the bamboo around the town office should be maintained once it is bush hogged by Stephen Renaud.
 - Town Administrator mentioned that the Town Office received complaints in reference to Orchard Hill Cemetery and the flag that is there. He wanted to be on record that the town tried to assist the President of the Cemetery Association change the flag and they noticed that the flag pole had been tampered with by having epoxy placed where they are able to raise and lower the flag. The Town does not own this cemetery it is owned by the Association.
- VII. COMMITTEE/DEPARTMENT/WORK GROUP REPORTS – None

**Town of West Bath
Selectmen Meeting Minutes
June 13, 2016**

VIII. BUSINESS ITEMS

1. City of Bath Ambulance Contract
Motion made by Selectman Nelson to approve the signing of the Ambulance Contract and for the Town Administrator to sign the contract seconded by Selectman Hennessey. Vote 3-0

2. Annual Appointments
The following appointments were presented to the Select Board:
Jonathan Beane - EMA Director and Fire Chief
Doug Alexander – Shellfish Warden
Jim Williams – Assistant Harbor Master and member of the Waterways and Harbors Committee
Peter Francisco – Waterways and Harbor Committee
Joe Vaillancourt – Waterways and Harbor Committee and Harbor Master
Bruce Gadaree – Waterways and Harbor Committee
Constables – Adam Garland, Jonathan Beane, Todd Stead, Joe Vaillancourt, Madelyn Hennessey, Peter Oceretko, Paula Nelson, Ellis Reed, Ronald Beal
Jodie Lenardson – Health Officer
Ellis Reed – CEO and Plumbing Inspector
Lee Rainey – Deputy CEO and Deputy Plumbing Inspector
Adam Garland – Public Access Officer and Shellfish Warden
Todd Stead – Animal Control Officer
Chet Garrison – Board of Assessment Review
Richard Totten – Board of Assessment Review
Stephen Renaud – Road Commissioner
Ann Marie Stead – Deputy Animal Control Officer
Darlene Estabrook – Budget Advisory Committee
Donna Merry – Budget Advisory Committee
David Hennessey – Budget Advisory Committee
Ronald Beal – Assessing Agent
Brandi Lohr – Town Clerk
Julia House – Tax Collector/Treasurer
Motion by Selectman Hennessey that we accept the appointments as presented seconded by Selectman Nelson. Vote 3-0

3. **Credit Card Processing at Town Office**
Current system there is a \$2.00 fee for anything under \$67.00 and 2.95% for anything over that amount. The new system would have a minimum fee of \$1.00 and 2.5% for anything over. Credit card usage is increasing and this is a better option for the customer. **Motion made by Selectman Hennessey to subscribe to this service as described by the Town Administrator seconded by Selectman Nelson. Vote 3-0**

**Town of West Bath
Selectmen Meeting Minutes
June 13, 2016**

4. Town Project Updates

- Advertisement for the Sand/Salt Shed construction was made and bids are due back by June 27th.
- Hill Road Paving bid invitations were also made available.
- Houghton Pond and Sabino Road – DOT was contacted and they will be going to check on what the best option would be for this intersection.
- Sabino Road Culvert – Unfortunately the Town was not picked for the grant, but the Town was told to reapply in the future.

5. Old Sand/Salt Building

The town is pursuing if there is a way to amend the contract so that Stephen Renaud would be able to demolish the building. Other options are being looked into. **Motion was made by Selectman Nelson to allow Stephen Renaud to tear down the old sand/salt shed building according to the contract to be signed by the Town Administrator seconded by Selectman Hennessey. Vote 3-0.**

6. Other – None

IX. EXECUTIVE SESSION

1. Request to enter into an executive session pursuant to Title 1, Chapter 13, Section 405, 6., A. of the M.R.S.A. for the purpose of discussing personnel issues.

Motion by Selectman Nelson seconded by Selectman Hennessey to enter into Executive Session at 6:16 pm.

Board resumed regular session at 7:22 pm.

XI. ADJOURNMENT – **Motion made by Selectman Hennessey and seconded by Selectman Nelson to adjourn. Meeting adjourned at 7:23 pm by unanimous acclamation.**

A true attested copy,

Brandi D. Lohr, Town Clerk