



# Annual Report

## Town of West Bath, Maine

Audited Year Ending June 30, 2014



**Aerial Photo of West Bath School**  
**Photography Courtesy of Chopper Shots LLC**  
**207-841-6404**  
**Paul and Mary Fournier**

## **In Memory**

*Frank A. Donnell*

1927 – 2014



Frank Alvah Donnell died April 18, 2014. Frank served as a Selectman and Constable for the Town of West Bath, and served as president and treasurer of the West Bath Cemetery Association for over 60 years. During that time he was also the primary caretaker of the cemetery.

The Town of West Bath remembers and thanks Frank for his many years of service to the town.

# **Annual Report**

for the

## **Town of West Bath**

## **Maine**

For Audited Year Ending June 30, 2014

## **Budget Town Meeting**

Wednesday, June 17, 2015 at 6:00 pm  
& if necessary,

Thursday, June 18, 2015 at 6:00 pm

West Bath School  
126 New Meadows Road

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## WEST BATH TOWN OFFICE INFORMATION

During inclement weather, please call us at 443-4342 to make sure the Town Office is open. Delays and cancellations are announced on WCSH (NBC channel 6), WMTW (ABC channel 8), and WGAN (560AM).

For assistance in contacting a **Selectperson**, the **Town Administrator**, **Roads Commissioner**, **Harbor Master**, or any **member of a West Bath board or committee**, please consult the town website ([www.westbath.org](http://www.westbath.org)), or call the town office (443-4342).

The **Assessing Agent** (Ron Beal) is available at the Town Hall on Tuesdays and Thursdays from 9:00am to 5:00pm. The **Codes Enforcement Officer** (Ellis Reed) is available at the Town Hall on Wednesdays from 1:00pm to 5:00pm, and on Thursdays from 3:00pm to 5:00pm.

## WEST BATH BOARDS AND COMMITTEES

### **Board of Appeals**

Justin Hennessey, Chair  
Gregory Bridgman, Debra Bruce

### **Board of Assessment Review**

Juanita Wilson-Hennessey, Chair  
Richard Totten, Chester Garrison;  
Lisa Atkins (alternate)

### **Budget Advisory Committee**

David Hennessey, Chair  
Darlene Estabrook, Justin Hennessey,  
Donna Merry, Stephen Winter;

### **Energy Committee**

Stephen Hinchman, Avery Hunt Meyers

### **Marine Resources Board**

Warren Swanson, Chair  
Dale McNelly (Vice Chair), Paul Mateosian  
(Secretary), Tim Davis, David Morin  
Shawn Schutt

### **Planning Board**

Darlene Estabrook, Chair  
Wayne Renshaw, Richard Davis,  
James Williams,  
Scott Andresen, (alternate),  
Jay Paris (alternate)

### **Public Information Officer**

Adam Garland

### **Recycling Committee**

Avery Hunt Meyers

### **Waterways and Harbors Committee**

Bruce Gadaree, Chair  
Joe Vaillancourt, Jim Williams  
Peter Francisco

### **Winnegance River Herring Commission (West Bath appointees)**

David Hennessey, Jonathan Davis

### **New Meadows River Watershed Project**

Paul Mateosian (West Bath appointee)

## MEETING SCHEDULES

The Town of West Bath website ([www.westbath.org](http://www.westbath.org)) contains the official listing of meetings, times, locations, and agendas. It is the most accurate source of scheduled meetings. To confirm a meeting please call the Town Office at 443-4342.

### REGULARLY SCHEDULED MEETINGS AT THE TOWN HALL

The **Board of Selectmen** normally meets at 5:30pm on the 2nd and 4th Mondays of each month. Meetings are scheduled around holidays and other important events. Additional meetings are scheduled as needed, and are announced on the town website and in *The Times Record*. To discuss an agenda item, please contact the Town Administrator.

The **Planning Board** meets at 6:30 pm on the 2nd Tuesday of each month, with other meetings and hearings scheduled as needed.

The **Marine Resources Board** meets on the last Wednesday of each month at 7:00 pm during daylight savings time, and at 6:00 pm during the rest of the year.

Other town-sponsored boards and committees meet on less formal schedules. Please check the Town of West Bath website, call the Town Office, or contact the appropriate board or committee chairperson for the next meeting date.

### IMPORTANT PHONE NUMBERS

Police, Fire, Ambulance (emergency) 9-1-1  
Fire Station (non-emergency) 443-1500  
Morse High School 443-8250  
West Bath School 443-9145  
Shellfish Warden 443-3114  
Maine District Court in West Bath 442-0200  
Bureau of Motor Vehicles 1-800-452-1937  
Department of Human Services 287-3707  
West Bath Grange Hall –Rental 504-1636  
West Bath Fire Hall – Rental 751-3489

Sheriff's Department (non-emergency) 443-8201  
RSU 1 Superintendent 443-6601  
Bath Middle School 443-8270  
Animal Control Officer 319-4715  
Red Tide Hotline 1-800-232-4733  
Bath Superior Court 443-9734  
Topsham DMV 725-6520  
County Registry of Deeds 443-8214  
West Bath Meeting House – Rental 443-4449  
West Bath Historical Society 443-4449

### WEST BATH HOLIDAY MUNICIPAL HOLIDAYS

Fiscal Year End Audit (close at noon)	Tuesday June 30, 2015
Independence Day (observed)	Friday July 3, 2015
Labor Day	Monday September 7, 2015
Columbus Day (observed)	Monday October 12, 2015
Veterans Day	Wednesday November 11, 2015
Thanksgiving Eve Day (close at 2pm)	Wednesday November 25, 2015
Thanksgiving Day	Thursday November 26, 2015
Day after Thanksgiving	Friday November 27, 2015
Christmas Eve Day (close at noon)	Thursday December 24, 2015
Christmas Day	Friday December 25, 2015
New Years Day	Friday January 1, 2016
Martin Luther King Day	Monday January 18, 2016
President's Day	Monday February 15, 2016
Patriot's Day	Monday April 18, 2016
Memorial Day	Monday May 30, 2016

## West Bath Town Office Staff

**Town Administrator**  
**Adam Garland, Town Hall Ext 15**  
**[townadministrator@westbath.org](mailto:townadministrator@westbath.org)**



**WEST BATH TOWN OFFICE HOURS**  
**Monday 8:30am-5:00 pm**  
**Tuesday – Friday 8:30 am – 4:00 pm**  
**Office Phone: 207-443-4342**  
**Fax number: 207-443-3256**

**Tax Collector/Treasurer**  
**Julia House, Town Hall Ext 13**  
**[taxcollector@westbath.org](mailto:taxcollector@westbath.org)**



**Assessing Agent**  
**Ronald Beal, Town Hall Ext 10**  
**[Assessor@westbath.org](mailto:Assessor@westbath.org)**



**Town Clerk/Registrar**  
**Brandi Lohr, Town Hall Ext 11**  
**[townclerk@westbath.org](mailto:townclerk@westbath.org)**



**Codes Enforcement Officer**  
**Ellis Reed, Town Hall Ext 16**  
**[codes@westbath.org](mailto:codes@westbath.org)**



## Municipal Information

Visit the West Bath website ([www.westbath.org](http://www.westbath.org)) or stop by the Town Office at 219 Fosters Point Road for information regarding each official and their duties, and upcoming scheduled meetings.



[www.westbath.org](http://www.westbath.org)

If you'd like to be added to a weekly email distribution list for any Town or Committee work session and other public meetings, please call 443-4342 or submit your email address to the Town Clerk at [townclerk@westbath.org](mailto:townclerk@westbath.org).

Population: 1,877 (2010 Census) Area: 11.8 sq miles of land; 3.2 sq miles of water  
Longitude: W 69:51:35 Latitude: N 43:52:30

### **Selectmen, Assessors and Overseers of the Poor**

Paula Nelson	443-3631	Term expires November 2017
David Bourget	442-7477	Term expires November 2015
Peter Oceretko	443-5572	Term expires November 2016

### **West Bath Officials**

#### **Road Commissioner**

Steve Renaud  
Phone: 442-0581

#### **Fire Chief, Forest Fire Warden & EMA Director**

Jonathan Beane  
Phone: 449-2669

#### **Shellfish Warden**

Doug Alexander  
Phone: 443-3114 or 504-1523  
Red Tide Hotline 1-800-232-4733

#### **Animal Control Officer**

Todd Stead  
Phone: 319-4715

#### **Harbor Master**

Joseph Vaillancourt  
Phone: 443-6362  
James Williams, Assistant Harbor Master

#### **Health Officer**

Jodie C. Lenardson  
Phone: 450-4711

## **Other Officials that Serve West Bath**

### **West Bath School Principal and Superintendent**

Emily Thompson

Phone: 443-9145

Email: [ethompson@westbathschool.org](mailto:ethompson@westbathschool.org)

### **West Bath School Board**

Dennis Crews, Chair – [dcrews@westbathschool.org](mailto:dcrews@westbathschool.org)

Keith Hinds, Vice Chair – [khinds@westbathschool.org](mailto:khinds@westbathschool.org)

Robert McDaniel – [rmcdaniel@westbathschool.org](mailto:rmcdaniel@westbathschool.org)

Jordi St. John – [jstjohn@westbathschool.org](mailto:jstjohn@westbathschool.org)

Megan Hennessey – [mhennessy@westbathschool.org](mailto:mhennessy@westbathschool.org)

### **Superintendent of Schools, RSU #1**

Patrick Manuel

Phone: 443-6601

**Sagadahoc County, District 3** Carol A. Grose – 443-8200

### **Maine State Representatives:**

Maine House of Representatives

207-287-1400 (voice) 207-287-4469 (TTY)

2 State House Station

Augusta, ME 04333-0002

Maine Legislative Internet Web Site: <http://www.maine.gov/legis/house>

Year-Round Toll Free House of Representatives Message Center: 1-800-423-2900

### **District 51**

Joyce McCreight

155 Gun Point Road

Harpwell, ME 04079

Cell: 207-449-3293

Web Site: <http://www.maine.gov/legis/house/hsebios/mccrjj.htm>

Email: [jay.mccreight@legislature.maine.gov](mailto:jay.mccreight@legislature.maine.gov)



**Maine State Senate:**

**District 23**

Chair, Marine Resources

Linda Baker

1 Homeplace

Topsham, ME 04086

Home: 207-729-8381

Email: [linda.baker@legislature.maine.gov](mailto:linda.baker@legislature.maine.gov)

3 State House Station

Augusta, ME 04333-0003

207-287-1505

**United States Senators:**

Senator Susan Collins

One Canal Plaza

Suite 802

Portland, ME 04101

(207) 780-3575

413 Dirksen Senate Office Bldg.

Washington, DC 20510

(202) 224-2523

[www.collins.senate.gov](http://www.collins.senate.gov)

Senator Angus King

4 Gabriel Drive

Augusta, ME 04330

(207) 622-8292

359 Dirksen Senate Office Bldg.

Washington, DC 20510

(202) 224-5344

[www.king.senate.gov](http://www.king.senate.gov)

**United States Congressional District 1:**

Congresswoman Chellie Pingree

2 Portland Fish Pier

Suite 304

Portland, ME 04104

(207) 774-5019

1318 Longworth Building

Washington, DC 20515

(202) 225-6116

[www.pingree.house.gov](http://www.pingree.house.gov)

## *Town Administrator's Report*

First off I want to say thank you to the citizens of West Bath for welcoming me to town. I am finding West Bath is made up of a very diverse group of people all of which seem to be hard working folks who take pride in themselves and their community. Since I started in West Bath as your Town Administrator we have seen many changes and made many accomplishments together. Some of the more notable changes include the hiring of a new Town Clerk, Brandi Lohr back in September and a new Fire Chief, John Beane in December.

Over the last year we have also been able to settle the lawsuit with RSU1/City of Bath and have since received a \$1.25 million settlement. The money gained from this settlement will be a topic at our annual town meeting so the voters can decide what the best application of this money will be.

Thanks to the efforts of the Board of Selectmen and School Transition Committee an RSU1 withdrawal agreement was drafted and approved by the Department of Education. In January West Bath Voters turned out in record numbers to cast their votes to decide if the town should remain part of RSU1 or form its own school unit. At the conclusion of the withdrawal vote the vote to withdrawal from RSU1 passed allowing the Town of West Bath to govern its own school district starting in July of 2015.

School Board elections were held in April for five school board seats. Dennis Crews, Keith Hinds, Jordi St.John, Robert McDaniel, and Megan Hennessey were elected to the West Bath School Administrative Unit School Board. Since their election they have hired West Bath Principal Emily Thompson to be the Superintendent/Principal for the school unit. All of these folks have been working hard to get the school in order and ready for business starting July 1<sup>st</sup>.

As you review these issues you may be wondering how you can contribute to solving future challenges that may face West Bath or even take part in regular operations. If these thoughts are crossing your mind I highly encourage you to come to the selectman meetings (second and fourth Monday of each month). If you have a specific issue you would like to have discussed please contact me and I will make sure you're on the agenda. Along with attending the selectmen's meetings participating in the annual town meeting is a great way make sure your voice is heard regarding town issues. Another great way to be involved is to become part of one of the town's many committees.

As you can see from my writings I am a big advocate for citizen involvement in municipal government. I highly encourage everybody to take part in the towns business and remained informed. By doing this we can make sure that your town government is serving your needs and meeting your expectations. Please feel free to come to town office anytime and speak to me. I would thoroughly enjoy meeting anyone who wishes to drop in to town hall, call on the phone or even email me. If you have a concern or you have a question regarding town business I am glad to discuss whatever is on your mind. Of course you can feel free to simply drop in and say hello anytime!

Sincerely,  
Adam Garland  
West Bath Town Administrator

### **Board of Selectmen**

Fiscal year 2014-2015 has certainly shown itself to be a year of change for the Town of West Bath. It has been an intense and busy year indeed. We surly appreciate the work and efforts put forth by our town staff, the committees and department members, and the support from the citizens who live here, who together form this community called West Bath.

This year the Town of West Bath Citizens decided to discontinue the association with RSU1 and have elected to assume control of our school and also our children's education experience. This is nothing new to us as we have done it in the past with no problems. We are extremely confident that the Town of West Bath will be successful for all students' educational needs.

By the time of Town Meeting, we will have elected a new school board and will have a new school Superintendent. We're certain that once up and running and having worked any "gremlins" out of the mix, West Bath School will soon become a lean, mean, educating machine! The vision is to set the example for "world class educations", a poster child for primary education "done right" and we're sure that will happen here in West Bath.

Respectfully submitted,  
Paula Nelson, Chairman, David Bourget, Peter Oceretko  
Selectmen for the Town of West Bath

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### **Selectman David Bourget**

The Town of West Bath has lost a long time Selectboard member, David Bourget. During the evening of Saturday May 23<sup>rd</sup> David passed away suddenly. Our thoughts and prayers go out to David's family. David, who was known to many as "Beav", was born in Bath in 1956. David attended Bath Schools graduating in 1974 from Morse High School.



David moved to West Bath in 1988 to the Quaker Point road with his wife Patty and daughter Rachel. David demonstrated his commitment to the community by currently serving as a West Bath Selectman. David was first elected as a West Bath Selectman in June of 2003. Prior to being on the Selectboard David served on the West Bath Finance Committee from 1996 till 2003.

Outside of the Town of West Bath David was also an integral part of the Phippsburg Fire Department where he was a member for over 40 years. During his time with the Phippsburg Fire Department David held the position of Assistant Fire Chief as well as being an EMT. David's other community involvements included being a member of the Bath Alumni Association along with the Maine Lobsterman's Associations.

David will be remembered by those who knew and loved him as a man of integrity and dedication. When he made a commitment to someone or some project, it was always at 100%, yet he did so quietly and without fanfare. He served as a mentor to many young men and women, especially to his many nieces and nephews who loved him so dearly. David was a loyal and devoted friend who often went out of his way to help others. (The amazing thing, also, is that he could do just about anything). David was a man who loved his God and family above all else, he will be very sorely missed.

Sincerely,  
Paula Nelson and Peter Oceretko

**WARRANT**  
**(for June 17, 2015 Budget Town Meeting)**

Sagadahoc, ss:

To Ellis Reed, a Constable of the Town of West Bath:

Greetings:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of West Bath, in the said County, qualified by law to vote at town affairs, to meet at the West Bath School, in said Town, on Wednesday, the 17th day of June, A.D. 2015, at six o'clock at night, then and there to act on the following Articles., set out to wit:

**Art. 1.** To choose a moderator to preside at said meeting.

**Art. 2.** To attend and act upon the reports of the Selectmen, Assessors and Overseers of the Poor; Town Administrator; Assessor; Treasurer; Tax Collector; Town Clerk; Public Health Officer; Animal Control Officer; Road Commissioner; Fire Chief; Harbor Master; Harbor & Waterways Committee; Marine Resources Board; Budget Advisory Committee; Shellfish Warden; Planning Board; Codes Enforcement Officer; Board of Appeals; Board of Assessing Review; and Cemetery Association.

**[NOTE: All budget articles are recommended by the Board of Selectmen and Budget Advisory Committee unless otherwise noted. All other Articles are recommended by the Selectmen unless otherwise noted.]**

**ALEWIVES**

**Art. 3.** To see what action the Town will take in regards to the taking of Alewives at New Meadows Lake, subject to the terms and conditions specified at the March 1977 Town Meeting.

**Art. 4.** To see what action the Town will take in regards to the taking of Alewives at Winnegance in accordance with the terms set at the June 1988 Town Meeting, in cooperation with the City of Bath and the Town of Phippsburg.

**Art. 5.** To see if the Town will vote to appropriate all alewives account revenues received during the upcoming fiscal year to the fund designated as the "West Bath Alewives Reserve Fund" and to expend monies from this account by recommendation of the Alewives Committee and by two-thirds (2/3) vote of the Selectmen. Any funds accumulated in this account and not spent at the end of any fiscal years will not lapse into surplus.

**TOWN MEETING ARTICLES FOR CONSENT AGENDA**

In an effort to help improve the efficiency of the Town Meeting, the Board of Selectmen have agreed to propose a motion for Articles 2 through 16 as they are presented, written and recommended in the Warrant by both the Selectmen and Budget Advisory Committee. *If anyone would like to discuss a particular Article s/he may request that it be removed from the motion.*

This one page handout is a quick reference guide, and the full text of each Article is included in the Warrant.

Article #	Summary	Approved 2013
2	Attend and Act Upon Annual Reports	YES
3	Taking of Alewives at New Meadows Lake	YES
4	Taking of Alewives at Winnegance	YES
5	Appropriate Alewives Account Revenues	YES
6	Apply Transfer Station Rent Account in Excess of \$50,000 to Reduce Tax Commitment	YES
7	Set Rate of 7% Interest (or State Maximum) on Unpaid Taxes	YES
8	Set Rate of 3% Interest (or State Maximum) on Refunds for Tax Abatements	YES
9	Apply Portion of Undesignated Fund Balance to Reduce the Tax Commitment	YES
10	Authorize Tax Collector to Accept Pre-payment of Taxes Without Interest	YES
11	Authorize Selectmen to Sell and Dispose of Tax Titles Held by Town	YES
12	x Lien Mortgage	YES
13	Authorize Selectmen to Appropriate up to \$10,000 From Unappropriated Fund Balance for Unanticipated Financial Obligations	YES
14	Authorize Administrator and Selectmen to Apply for and Expend Grants; Accept and Expend Donated Monies/Equipment/Land; Dispose of Surplus Equipment; Accept donated equipment and land; Dispose of surplus equipment valued over \$500 by sealed bid.	YES
15	Authorize Selectmen to Set Annual Fees for Returned Checks, Copies, Notary ces	YES
16	Appropriate funds from 2015 Overlay to Pay Tax Abatements and Interest	YES

## FISCAL MANAGEMENT

**Art. 6.** To see if the Town will vote to apply all funds in the ‘Transfer Station – Rent’ account in excess of \$50,000, and not otherwise appropriated herein, to reduce the tax commitment for the ensuing fiscal year. (LY- \$50,000)

**Art. 7.** To see if the Town will vote to set the rate of 7% interest (or whatever is the State maximum rate) on unpaid taxes on October 16, 2015.

**Art. 8.** To see if the Town will vote to set the rate of 3% interest (or whatever is the State maximum rate less 4%) on refunds for taxes that are paid but later abated.

**Art. 9.** To see if the Town will vote to apply the undesignated fund balance (surplus) in excess of 12% of the total non-capital expenditures for FY 2015-16, and not otherwise appropriated herein, to reduce the tax commitment for the ensuing fiscal year.

**Art. 10.** To see if the Town, in accordance with M.R.S.A Title 36 Section 506, will authorize the Tax Collector/Treasurer to accept prepayment of taxes not yet committed and to pay no interest thereon.

**Art. 11.** To see if the Town will authorize the Selectmen to sell and dispose of all tax titles held by the Town on such terms as they deem advisable and execute Quit Claim Deeds for such property.

**Art. 12.** To see if the Town will authorize the municipal Treasurer to waive the foreclosure of a Tax Lien Mortgage by recording a Waiver of Foreclosure in the Registry of Deeds in which the Tax Lien Certificate is recorded, prior to the right of redemption expiring, pursuant to 36 M.R.S.A. Section 944.

**Art. 13.** To see if the Town will vote to authorize the Selectmen to appropriate from the unappropriated fund balance up to \$10,000 to meet unanticipated financial obligations.

**Art. 14** To see if the Town will vote to authorize the Town Administrator and Selectmen to:

1. Apply for available grants, receive said grants, expend the grant funds for purposes stated in the grant;
2. Accept donated monies for specified purposes, expend donated monies as specified;
3. Accept donated equipment;
4. Accept donated land, and
5. Dispose of surplus equipment valued over \$500 by sealed bid.

**Art. 15.** To see if the Town will vote to authorize the Selectmen to annually set fees for returned checks, copies of Town ordinances and other documents, Planning Board Service, notary services, and various other fees.

**Art. 16.** To see if the Town will vote to appropriate, from the overlay generated by the 2015 tax commitment, money to pay tax abatements and applicable interest granted during FY 2015-16.

### **LOANS**

**Art. 17** To see if the Town will vote to appropriate the sum of \$275,000 from the \$1,250,000 settlement money received from the City of Bath and RSU1 to pay in full the Wing Farm Loan.

**Art. 18.** To see if the Town will vote to raise and appropriate the sum of \$31,325 for the sixth of twenty (20) payments on the Wing Farm Loan. (LY - \$31,325)

**Art. 19.** To see if the Town will vote to establish a date of October 15, 2015 as the due date for real estate and personal property taxes.

**Art. 20.** To see if the Town will vote to carry forward the following end of year account balances:

- a) General Assistance
- b) Marine Resources/Harbor and Waterway
- c) Transfer Station – Rent
- d) Excise Tax/URIP (for Major Road Projects)
- e) General roads
- f) Public Works Roads Capital Improvement Fund
- g) Boat excise (for Harbor & Waterways/Marine Resources expenses)
- h) Fire Department – Operating Fund
- i) Fire Department – Capital Fund
- j) Alewives Revenue
- k) Planning Board Expenses (Permit Application Fee Account)
- l) Fire Department – Reimbursement for Services
- m) Business/Economic Development
- n) Ambulance
- o) Municipal Capital Improvement Fund

**Art. 21.** To see if the Town will vote to appropriate, for the purpose specified, the following carry forward, end of year account balances:

- a. General Assistance (An additional \$7,500 will be raised and appropriated elsewhere in this Warrant.)
- b. Planning Board Expenses/Permit Application Fee Account (This account is used by the Planning Board to pay its advertising expenses and other administrative costs.)
- c. Ambulance
- d. Business/Economic Development (for expenses related primarily to the Wing Farm Business Park expansion)

## TAX CAP LIMIT

**Art. 22.** To see if the Town will vote to increase the property tax levy limit of \$521,440 established for the Town of West Bath by State law, only in the event that the municipal budget approved under the articles herein will result in a tax commitment that is greater than that property tax levy limit. [Note: This Article requires a written ballot.]

## PUBLIC WORKS DEPARTMENT

**Art. 23.** To see if the Town will vote to appropriate \$362,454 from motor vehicle excise tax revenue, the Maine Department of Transportation (MDOT) account, the E-911 account, and any end of year account balances that may be carried forward, for the maintenance of public roads, hot-topping, construction, salt shed utilities, signs, plowing and sanding of Town roads and parking lots, the Roads Commissioner's annual stipend (\$5,000) and other public works related projects. (LY \$324,200)

**Art. 24.** To see if the Town will vote to appropriate any motor vehicle excise tax revenue not otherwise appropriated elsewhere in this Warrant for deposit in a dedicated Roads Capital Improvements Sinking Fund for future road projects.

**Art. 25.** To see if the Town will vote to appropriate, from income generated from the Town's 'Transfer Station - Rent Account:

1. \$11,750 to operate the public Drop-Off/Recycling Center (LY- \$11,750), and
2. \$1,000 for use by the Recycling Committee for hazardous waste drop-offs and other special events. (LY-\$1,000)

## FIRE DEPARTMENT

**Art. 26.** To see if the Town will vote to raise and appropriate \$72,863 and to appropriate any funds carried forward in the FY 2014-15 operating fund and in the "Reimbursement for Services" account for the Fire Department General Operating Budget. (LY - \$74,335)

**Art. 27.** To see if the Town will vote to appropriate any "Reimbursement for Services" funds that are received by the Fire Department during Fiscal Year 2015-16 for purposes approved by a two-thirds vote of the Selectmen.

**Art. 28.** To see if the Town will vote to raise and appropriate \$18,400 for the Fire Department Fire Protection Account to be used for the fire fighter reimbursement and incentive program. (LY-\$18,400)

**Art. 29.** To see if the Town will vote to raise and appropriate \$15,000 for deposit in a dedicated Fire Department Capital Improvement Fund for future purchases. (LY- \$15,000)

**GENERAL GOVERNMENT AND ADMINISTRATION**

**Art. 30.** To see what amounts the Town will vote to set as the maximum wages and stipends:

<b><u>Selectman and Budget Committee Recommended Amounts</u></b>	<b><u>FY 2015-16</u></b>	<b><u>LY</u></b>
Selectman, Chairman	3,900	3,900
Selectman	3,600	3,600
Selectman	3,600	3,600
Town Administrator	48,350	47,920
Treasurer, Tax Collector, Deputy Town Clerk	40,377	39,228
Town Clerk, Deputy Tax Collector	38,063	37,158
Shellfish Warden	10,535	10,535
Codes Enforcement Officer (LPI, BI)	26,059	25,300
Assessing Agent	22,439	21,786
Fire Chief/EMA	10,000	10,000
Road Commissioner	5,000	5,000
F.D. Maintenance (& Burn Permits)	00	2,500
Harbor Master	2,000	2,000
Animal Control Officer	1,800	1,800
Deputy Fire Chief	1,250	1,250
Fire Captains (2) (\$600 each)	1,200	1,200
Fire Lieutenants (2) (\$200 each)	400	400
Health Officer	<u>300</u>	<u>300</u>
Total	\$218,873	\$217,477

**Art. 31.** To see what sum the Town will vote to raise and appropriate for wages and stipends, payroll taxes, workers compensation insurance, unemployment payments, and benefits (health insurance for full-time employees and retirement for full-time employees, the assessing agent and CEO). [Note: The amount excludes Shellfish Warden wages and Harbor Master and Roads Commissioner stipends, which are funded by associated revenue accounts.] **SELECTMEN AND BUDGET ADVISORY COMMITTEE RECOMMENDS: \$287,343 (LY- \$256,792)**

**Art. 32.** To see if the Town will vote to raise and appropriate the sum of \$85,750 for municipal operating expenses, which include but are not limited to utilities, advertising, elections, supplies, property/casualty/liability insurance, postage, animal control expenses, grounds and building maintenance, janitor service, training/seminars, travel, deed fees, and all computer-related network support and support contracts. (LY - \$80,185)

**Art. 33.** To see if the Town will vote to appropriate and transfer to the Animal Control Officer, as an additional payment for his services, all dog licensing fees and penalties collected during FY 2015-16, with the exception of the recording fee that is retained by the municipal clerk pursuant to state law.

**Art. 34.** To see if the Town will vote to raise and appropriate the following sums for the accounts below:

	<u>FY 2015-16</u>	<u>LY</u>
Ambulance	\$ 40,000	\$40,000
General Assistance	7,500	7,500
Hydrant Rental	27,160	25,860
Street Lights	1,200	1,200
Cemetery Repairs/Maintenance	2,000	2,000
Business/Economic Development	00	4,500
Selectmen's Contingency Fund*	5,000	5,000

\*(Expenditures require 2/3 vote of Selectmen)

**Art. 35.** To see if the Town will vote to appropriate, from unappropriated reserves, up to \$10,000 for unanticipated legal fund and litigation fund expenses for the time period July 1, 2015 to June 30, 2016. (LY-\$10,000)

**Art. 36.** To see if the Town will vote to raise and appropriate the sum of \$65,017 for professional services/dues/memberships (MMA, Lincoln County Animal Shelter, town maps, annual report, auditing, Board of Assessment, Board of Appeals and legal services, litigation expenses). (LY-\$78,777)

**Art. 37.** The following applies only to Articles 32, 33, 35 and 37: To see if the Town will vote to authorize the Selectmen to transfer not more than ten (10) percent of the funds appropriated for any Article to another Article if such a transfer is deemed to be necessary for the proper financial management of the Town.

**Art. 38.** To see if the Town will vote to raise \$3,000 for the dedicated Municipal Capital Improvements Sinking Fund for repairs to the Town Hall. (LY 00)

### COMMUNITY AGENCIES/ORGANIZATIONS

**Art. 39.** To see if the Town will vote to raise and appropriate the following donations for community agencies:

	(FY 2015-16)	(LY)
a. Bath Senior Citizens	875	875
b. Jesse Albert Dental Clinic	00	900
c. Elmhurst Inc.	00	1,000
d. Coastal Trans Inc.	400	900
e. Senior Spectrum	1,365	1,365
f. Sweetser/Shoreline Mental Health	2,252	2,252
g. Midcoast Maine Community Action	730	730
h. New Hope for Women	<u>00</u>	<u>500</u>
Total:	\$ 36,593	38,585

**Art. 40** To see if the Town will vote to raise and appropriate \$30, 971 for a donation to the Patten Free Library. LY \$30,063

## **WATERWAYS & HARBORS**

**Art. 41.** To see if the Town will vote to appropriate up to \$3,480 from the Boat Excise/Mooring Fee/ Marine Resources Joint Revenue Account to be used for the Harbor Master’s stipend (\$2,000) and reimbursements/expenses (\$1,480). (LY - \$2,570)

**Art. 42.** Shall an Ordinance entitled “Town of West Bath Waterways and Harbors Ordinance” be amended as set forth below to become effective January 1, 2016?

### IV. RULES AND REGULATIONS

#### 1. Mooring(s) Rights

Add new Subsection 3 as follows:

#### 3. Limitation on Mooring(s)

Each applicant for a mooring location, other than those locations grandfathered under Section I above, will be limited to two (2) moorings. For just cause shown, an applicant may apply to the Harbormaster to exceed the two (2) mooring limit. The applicant will be required to show a need for the additional mooring and that the mooring will not interfere with other existing mooring locations.

#### 34. Fees

Fees will be assigned according to the town of West Bath Mooring Registration Application. All transactions will be handled at the Town Office. The mooring registration fees and agent processing fees may be amended from time to time by action of the Board of Selectmen after a public hearing.

## **MARINE RESOURCES**

**Art. 43.** To see if the Town will vote to appropriate \$14,351 from the Boat Excise/Mooring Fee/ Marine Resources Joint Revenue Account for Marine Resource expenses (Shellfish Warden wages of \$10,535 and expenses of \$3,816). (LY - \$14,351)

**Art. 44.** To see if the Town will vote to appropriate \$800 from the dedicated Boat Excise/Mooring Fee/Marine Resources joint Revenue Account to be used for maintenance, equipment, fuel, and servicing of the Town boat. (LY-\$1,930)

## SETTLEMENT DISPOSITION

**Art. 45.** To see if the Town will vote to appropriate \$147,000 from the \$1,250,000 settlement money received from the City of Bath and RSU1 to be placed in a capital account for the West Bath School. All spending from this capital account will require a two thirds vote from the selectmen.

**Art. 46.** To see if the Town will vote to appropriate \$53,000 from the \$1,250,000 settlement money received from the City of Bath and RSU1 to be allocated to the West Bath School budget Start Up/Unanticipated Expense Account.

**Art. 47.** To see if the Town will vote to approve Option A, Option B, or Option C below (or none of the options) with regard to the disposition of the funds remaining from the \$1,250,000 settlement money received from the City of Bath and RSU1:

**Option A:** Allow the remaining settlement funds to be placed at interest and the Selectmen shall form an Investment Committee to research investment opportunities for the balance of the settlement funds. The Committee formed by the Selectmen will report back to the Budget Town Meeting in 2016 with a recommendation for the investment and management of the funds.  
**(This Option is recommended by the Selectmen and the Town Administrator.)**

**Option B:** To appropriate one third of the remaining settlement funds to offset the FY 2015-2016 tax commitment.

The remaining funds will be placed at interest and shall be applied to offset the FY 2016-2017 tax commitment, and the remaining sum with accumulated interest, shall be applied to offset the FY 2017-2018 tax commitment. (The disposition of the remaining funds is stated as an intent since this Town Meeting cannot bind the Town Meetings for 2016- 2017 or 2017-2018. Any disposition of the remaining funds will have to be approved at those respective Town Meetings.)  
**(This Option is recommended by the Budget Advisory Committee.)**

**Option C:** To appropriate the remaining balance of the settlement money be applied to the FY 2015-2016 tax commitment.

**Art. 48.** To see if the Town will vote to enact the following Ordinance which will have the terms for the School Board members held over until November of 2016 which coincides with the Annual Town Meeting.

**Art. 49.** To see if the Town will vote to enact an ordinance entitled “Floodplain Management Ordinance for the Town of West Bath” dated June 17, 2015?

(Ordinance is on file with the Town Clerk and copies are available for review at the Town Office.)

## PLANNING & LAND USE/DEVELOPMENT REVIEW ORDINANCE AMENDMENTS

**Art. 50.** To see if the Town will vote to approve the Amendments to its Land Use and Development Ordinances in accordance with the changes set forth in the attachment to this Warrant Article, which is incorporated herein and made a part of this Article.

(These Amendments are recommended by the Planning Board and the Board of Selectmen. They are presented in this format as a single Article requiring one vote to adopt the Amendments. Should anyone wish to address any particular Amendment or series of Amendments individually then that Amendment(s) may be removed from the Article and considered separately.)

Revision of language in **Article IV – Administration Section B – Approvals and Permits, Items 5 and 9.**

### *B APPROVALS AND PERMITS*

1. Approvals and Permits Required – After the effective date of this Ordinance, no PERSON shall engage in any use of land requiring an approval or permit, or expand or change an existing non-conforming use without first obtaining the required approval(s) and/or permit(s).
  
5. Issuance of Approvals and Permits – Approvals and permits shall not be denied if the proposed use is found to be in conformance with the provisions of this Ordinance. Planning Board Approvals are valid for 1 year. Building Permits issued by CEO are valid for 6 months, and can be renewed by CEO.
  
10. Construction must commence within six (6) months from the STRUCTURE building permit date of issue unless permit is renewed by CEO.

Non-conforming Structure. Paragraphs were relocated within the section for clarity. Changes also clarify lengths of Approvals and Permits, difference between the two, and what is meant by greatest practical extent.

## **ARTICLE I**

### **GENERAL PROVISIONS**

#### **D. NON-CONFORMANCE**

4. Non-conforming Structures:

A non-conforming STRUCTURE is a BUILDING or other STRUCTURE that fails to meet one or more of the minimum SETBACK and LOT coverage standards of Article III of this Ordinance.

Any non-conforming STRUCTURE which is removed, ~~or damaged,~~ or destroyed, regardless of the cause, by more than 50% of the market value of the STRUCTURE before such damage, destruction or removal may be reconstructed, ~~or replaced,~~ or relocated, provided an approval from the Planning Board and a building permit from the Code Enforcement Officer ~~are~~ is obtained ~~from the Board~~ within one year of the date of said damage, destruction, or removal, provided that such reconstruction, ~~or relocation or~~ replacement is in compliance with all SETBACK requirements to the greatest practical extent. Greatest practical extent will be ~~as~~ determined by the PLANNING BOARD in accordance with the purpose of this Ordinance, ~~and~~ the criteria specified below, and in Article I, Section D(6). In no case shall a STRUCTURE be reconstructed, ~~or relocated,~~ or replaced so as to increase its non-conformity. If the reconstructed, ~~or relocated, or~~ replacement structure is less than the required setbacks, it shall not be any larger than the original structure, except as allowed pursuant to Article I, Section D(5) below, as determined by the non-conforming floor area and volume of the reconstructed, ~~or relocated, or~~ replaced structure at its new location. If the total amount of floor area and volume of the original structure can be relocated, ~~or reconstructed, or replaced~~ beyond the required setback ~~area,~~ no portion of the relocated, replaced, or reconstructed structure shall be replaced, relocated, or constructed at less than the setback requirement for a new structure.

In determining whether the BUILDING reconstruction or replacement meets the water SETBACK to the "greatest practical extent" the PLANNING BOARD shall consider in addition to the criteria in paragraph two above and Section D(6)(d) below, the type of foundation present, if any. It is not the intent of this section to require the destruction of functional concrete or block foundations in order to meet SETBACK requirements.

Any non-conforming STRUCTURE which is damaged or destroyed by 50% or less of the market value of the STRUCTURE may be repaired or reconstructed in place provided an approval ~~permit is obtained from the Planning Board and a building permit from the Code Enforcement Officer~~ are obtained within one year of such damage or destruction, provided that the FLOOR AREA or volume after the repair or reconstruction, is no greater than the FLOOR AREA or volume before the damage or destruction.

A building permit for reconstruction, replacement, or relocation shall be renewable for a total of only one year from its original date of issue, if no substantial start of construction has been made. (Paragraph from below)

If a building permit is not obtained within one year of said damage or destruction, repair or reconstruction of any such STRUCTURE shall require an approval and/or permit from the same authority(ies) as that for a new such STRUCTURE. (Paragraph from below)

Whenever a new, enlarged, or replacement foundation is constructed under a non-conforming structure in the shoreland zone, the structure and new foundation must be placed such that the setback requirement is met to the greatest practical extent as determined by the Planning Board or its designee, basing its decision on the criteria specified in Article I, Section D(6)(d) below. If the completed foundation does not extend beyond the exterior dimensions of the structure, except for expansion in conformity with Article I, Section D(5) below, and the foundation does not cause the structure to be elevated by more than three (3) additional feet, as measured from the uphill side of the

structure (from original ground level to the bottom of the first floor sill), it shall not be considered to be expansion of the structure.

~~If a permit is not obtained within one year of said damage or destruction, repair or reconstruction of any such STRUCTURE shall require a permit from the same permitting authority as that for a new such STRUCTURE. (Moved to above)~~

~~In determining whether the BUILDING reconstruction or replacement meets the water SETBACK to the "greatest practical extent" the PLANNING BOARD shall consider in addition to the criteria in paragraph two above and Section D(6)(d) below, the type of foundation present, if any. It is not the intent of this section to require the destruction of functional concrete or block foundations in order to meet SETBACK requirements. (Moved to above)~~

Non-conforming BUILDINGS or other STRUCTURES may be altered or enlarged without appeal providing that such extension, ALTERATION, or enlargement:

Will cause no additional or increased non-conformities with the minimum LOT standards of Article III and will not cause the separately measured existing degree(s) of inconsistency with ROAD, side, rear and shore SETBACK standards for the negligible volume, open volume and enclosed volume portions of the STRUCTURE to be increased so that any of the aforementioned portions of a STRUCTURE within the SETBACK distance of a line shall expand no closer to said line; and

Shall not have the increase in size of the non-conforming portion of the STRUCTURE exceed 30% of the combined FLOOR AREA of the original non-conforming portion of the STRUCTURE or 30% of the volume of the original non-conforming portion of the STRUCTURE during the lifetime of the STRUCTURE; and

Has received all applicable municipal, state and federal approval(s) and permit(s) from the Building Inspector or Codes Enforcement Officer.

Any non-conforming STRUCTURE may be changed to increase its conformity with the standards of this Ordinance by:

Moving or changing all or part of the STRUCTURE in order to increase its compliance with standards without adding or increasing other non-conformities except as varied by the Appeals Board. Construction, enlargement or change of the foundation beneath the STRUCTURE shall not be considered an expansion of the STRUCTURE provided that it does not cause the STRUCTURE to be elevated by more than three additional feet above grade and additionally in the Shoreland Overlay Zone the STRUCTURE and its foundation shall be relocated so that the shore SETBACK is met to the greatest practical extent as determined by the PLANNING BOARD whenever a new, enlarged or replacement foundation is constructed. Any change in elevation is measured on the water side of the STRUCTURE and the size of the foundation shall not exceed the exterior dimensions of the existing STRUCTURE except as an allowed expansion.

Demolition and ~~immediate (within six (6) months)~~ reconstruction of a STRUCTURE whose non-conforming area and height, except as provided by in Art. I, D. 5, do not exceed that of the previous STRUCTURE. Such STRUCTURES shall be inspected

by the Codes Enforcement officer and certified as compliant with current ordinances, ~~not condemnable~~.

Land Use Changes: Add Uses to Wing Farm Zone (UDP), add “Enclosed Storage Facility” to the Table of Uses, and revise Bed and Breakfast listing.

## ARTICLE II

### LAND USE DISTRICTS, OVERLAY ZONES AND REQUIREMENTS

#### B. USE REGULATIONS AND REQUIREMENTS – TABLE OF USES

##### A. INSTITUTIONAL, RECREATIONAL, AND EDUCATIONAL

		HDS	R	RR	MHP	BC	UDP
1	Places of Worship		P	P	P	P	<u>P</u>
4	Municipal and county governmental BUILDINGS and related or supporting facilities including, but not limited to, libraries and museums.		P <sup>2</sup>		P	P	<u>P</u>
8	Private non-profit community center BUILDINGS, adult education centers, or other similar facilities.			P	P	P	<u>P</u>
12	Day nurseries, nursery schools, kindergartens or other agencies giving care to children.				P	P	<u>P</u>
14	Private, non-profit membership clubs or lodges.				P	P	<u>P</u>

<sup>2</sup> Municipal offices only allowed in Sub-district c Fosters Point

20	Small non-residential facilities for scientific, educational, or nature interpretation purposes.	P	P	P	P	P	<u>P</u>
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*D. OFFICES, LABORATORIES, AND COMMUNICATIONS*

**HDS    R    RR    MHP    BC    UDP**

1	Business, financial, or PROFESSIONAL OFFICES				P	P	<u>P</u>
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3	Offices and clinics for medical, psychiatric, or other health services for the examination or treatment of PERSONS as outpatients, that may include laboratories that are part of such offices or clinics.			P	P	P	<u>P</u>
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*RETAIL BUSINESS AND CONSUMER SERVICE ESTABLISHMENTS*

**HDS    R    RR    MHP    BC    UDP**

1	Stores for retail sale of merchandise provided all storage and sales of materials are conducted within BUILDINGS and provided there is no manufacturing or assembly on the premises.				P	P	<u>P</u>
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2	Commercial studios for arts and handcrafts.				P	P	<u>P</u>
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3	Stores for retail sale of merchandise such as, but not limited to, lumber yards and BUILDING supply yards wherein merchandise is stored in the open, is screened from ground level view from any abutting STREET or abutting property line.	P	P	<u>P</u>	
4	Place for exhibition, lettering or sale of gravestones.	P	P	<u>P</u>	
5	Service businesses such as, but not limited to barber shops, shoe repair, self-service laundry, dry cleaning or pickup agencies, beauty parlors, tailoring shops or other similar use, copy/printing shops, caterers, or other similar uses.	P	P	<u>P</u>	
6	Veterinary establishments, kennels, pet shops or similar establishments Provided that animals can be kept wholly indoors except if on a leash and accompanied by staff for short periods of time.	P	P	P	<u>P</u>
7	Places for repair, sale, rental, storage of boats.	P	P	<u>P</u>	
9	Motels, <del>and</del> Hotels, and Inns	P	<u>P</u>	<u>P</u>	
10	Bed and Breakfast Establishments <u>as a Home Occupation with five(5)with or less more than 2</u> bedrooms to let	P	P	<u>P</u>	
11	<u>Enclosed storage facility</u>		<u>P</u>	<u>P</u>	

*AUTOMOTIVE SERVICE AND OPEN-AIR DRIVE-IN  
RETAIL SERVICES*

		HDS	R	RR		BC	UDP
3	Automobile repair and parts shops, provided all work is carried out within the BUILDING.				P	P	<u>P</u>
4	Car washing establishment.				P	P	<u>P</u>
5	Sales places for flowers, garden supplies, AGRICULTURAL produce, constructed partly or wholly outdoors, including commercial greenhouses.				P	P	<u>P</u>
7	Outdoor sports facilities conducted for profit.				P	P	<u>P</u>

*ACCESSORY USES*

		HDS	R	RR	MHP	BC	UDP
5	Seasonal exterior storage of boats, travel trailers, pick-up campers, motorized campers, tent trailers; provided that at no time such parked or stored recreational equipment will be occupied or used for living or housekeeping purposes. Such equipment shall be parked or stored so as to meet all SETBACKS for the applicable district.	P	P	P	P	P	<u>P</u>

Land Use Changes: Add Bed & Breakfast to residential areas, add provisions in Home occupancy for B & B.

**ARTICLE III**

**LAND USE STANDARDS**

*B. HOME OCCUPATION STANDARDS*

A Home Occupation use may be approved by the PLANNING BOARD if the applicable municipal and state approvals are obtained and the following standards are met.

1. The existence of the business shall not be discernable from outside the BUILDING.
2. The FLOOR AREA used for the business, whether located in the dwelling or an outbuilding, shall not exceed 25 percent of the total FLOOR AREA of the dwelling except for a Bed and Breakfast which is exempt.
3. Signage shall be limited to the name of the business on a standard size mailbox and a sign not exceeding one square foot in area for the business entrance.
4. The business shall be conducted by resident(s) of the household and no more than one additional PERSON at a given time.

Customary parking for assistants, clients, customers, and visitors shall be limited to two vehicles. Bed and Breakfasts shall have at least one parking space on-site per sleeping room.

6. There shall be no retail sales other than incidental sales related to the service provided.
7. Business uses must comply with all State requirements for that use.

Setback standards: To reduce side and back setbacks in the Business and Commercial Zone and adjust 5.a and 5.b.

## **ARTICLE III**

### **LAND USE STANDARDS**

All land use activities shall conform to the following applicable land use standards:

#### *A. MINIMUM LOT STANDARDS*

Notwithstanding any provisions in a local ordinance to the contrary, all STRUCTURES shall meet the set-back requirements from normal high watermark of any WATER BODY, except

STRUCTURES which require direct access to the water as an operational necessity, such as piers, docks, and retaining walls.

All STRUCTURES and LOTS shall meet the minimum LOT standards for the district in which they are located as shown in the following table:

District	LOT Size	Shore Setback <sup>1,16</sup>	Shore Frontage	Setback <sup>1,6</sup>	Frontage <sup>2,11</sup>	Side & Rear Setback <sup>1,9</sup>
1. High Density Shoreland						
a. Legally Non-Conforming Sized LOTS		75'	100'	40'	100'	15'
b. All Other LOTS 1a, 1b, 1c, 1d, 1e, & 1g	1 acre	75'	125'	56'	137'	20'
c. All Other LOTS 1f (Birch Point)	2 acres	75'	150'	56'	175'	20'
2. Residential <sup>3,10</sup> 2a, 2b, 2c	2 acres <sup>4</sup>	75'	150'	56'	175'	20'
2d. Winnegance <sup>3,10</sup>	2 acres <sup>4</sup>	100'	200'	56'	175'	20'
3. Rural Residential <sup>10</sup>	3 acres	75'	150'	56'	200'	20'
4. Mobile Home Park	1 acre	75'	150'	100'	100'	35'
5. Business and Commercial						
a. <del>Residential</del> All Uses, Not On MAJOR ROADS <sup>5</sup>	1 acre	75'	150'	56'	150'	<u>20</u> 35'
b. All <del>Other</del> Uses <u>on Major Roads</u> <sup>5</sup>	1 acre	75'	150'	75' <sup>8</sup>	200'	<u>20</u> 35'
6. Urban Development Park <sup>7&amp;12</sup>	1 acre	75'	150'	50' <sup>13</sup>	100'	35'

Changes to Subdivision Procedures to support the new Applications and to standardize process and language throughout the Ordinance.

## ARTICLE III – ADMINISTRATIVE PROCEDURE FOR SUBDIVISIONS

- 4.1 **Purposes.** The purpose of this Article is to establish an orderly, equitable and expeditious procedure for reviewing SUBDIVISIONS.
- 4.2 **Agenda.** In order to avoid unnecessary delays in processing applications for SUBDIVISION review, the Board shall ~~have prepare~~ an agenda for each regularly scheduled meeting. Applicants shall request to be placed on the Board's agenda ~~at least two weeks in advance of a regularly scheduled meeting by submitting their application to the Town at least 12 days in advance of the regularly scheduled meeting, contacting the CEO.~~ Applicants who attend a meeting but who are not on the Board's agenda may be heard but only after all agenda items have been completed, and then only if a majority of the Board so votes. However, the Board shall take no action on any application not appearing on the Board's agenda ~~as~~ published ~~as~~ in the local paper.

Changes to Subdivision Sketch Plan to support new Application procedures, increase consistency, and clarify language.

## ARTICLE IV – SKETCH PLAN FOR SUBDIVISIONS

- 5.1 **Purpose.**
- The purpose of ~~the pre-application~~ this initial meeting and on-site inspection is for the applicant to present general information regarding the proposed SUBDIVISION to the Board and receive the Board's comments prior to the expenditure of substantial sums of money on surveying, soils identification, and engineering by the applicant.
- 5.2 **Procedure**
- A. Application submission of Sketch Plan Application to Town prior to initial meeting per application instructions.
- B. Applicant presentation and submission of sketch plans.
- ~~B-C~~ Question and answer period. Board may ~~make~~ specific suggestions to be incorporated by the applicant into subsequent submissions.
- ~~4.~~ D. Scheduling of on-site inspection.

**5.3 Submission.** The Pre-application Sketch Plan shall show, in simple sketch form, the proposed layout of STREETS, LOTS, and other features in relation to existing conditions. The Sketch Plan, which may be a free-hand penciled sketch, should be supplemented with a clarification letter ~~general information~~ to describe or outline the existing conditions of the site and the proposed development. It will be most helpful to both the applicant and the Board for site conditions such as steep slopes, wet areas and vegetative cover to be identified in a general manner. It is recommended that the sketch plan be superimposed on or accompanied by a copy of the Assessor's Map(s) on which the land is located. The Sketch Plan shall be accompanied by a copy of a portion of the U.S.G.S. topographic map of the area showing the outline of the proposed SUBDIVISION, and provide a copy of the ~~that portion of the~~ Ceounty soil survey ~~covering the proposed SUBDIVISION,~~ showing the outline of the proposed SUBDIVISION.

~~Submission F~~for SUBDIVISIONS on 10 or ~~m~~More aAcres in the Residential District or Urban Development Park District. ~~The~~ PLANNING BOARD ~~seeks to~~ encourages applicants to consider the possible advantages ~~to them and the town~~ ~~from of~~ utilizing a CLUSTER SUBDIVISION approach as provided for in Article IX.10.8 ~~Section 10.8~~ of this Ordinance.

Accordingly, ~~for~~ all residential SUBDIVISIONS on a ~~parcels~~ of 10 or more acres located in the Residential District or Urban Development Park District shall be submitted ~~on a sketch plan~~ with one layout as a standard SUBDIVISION, and a second ~~sketch plan~~ layout showing the proposed development as a CLUSTER SUBDIVISION indicating open space and significant natural features. The number of buildable LOTS or DWELLING UNITS in the cluster development shall ~~not in no~~ case exceed the number of LOTS or DWELLING UNITS permitted in the standard SUBDIVISION.

The Clarification Letter ~~written statement~~ shall describe, or the sketch plan shall indicate, the natural features to be preserved using the cluster approach.

Ultimately, it will be the Ddeveloper's decision whether to apply for approval of a standard, or CLUSTER SUBDIVISION.

**5.4 Contour Interval and On-Site Inspection.** Within thirty days of the on-site inspection of the property, the Board shall determine and inform the applicant in writing of the required contour interval on the Preliminary Plan.

**5.5 Rights not Vested.** The submittal or review of the ~~pre-application Sketch Plan~~ shall not be considered the initiation of the review process for the purposes of bringing the plan under the protection of Title 1, M.R.S.A. §302.

Changes to Subdivision Preliminary Plan to support new Application procedures, increase consistency, clarify language, divide Submission document requirements into Plans and Documentation. Some paragraphs have been relocated within the text along with revisions to the language.

## **ARTICLE VI – PRELIMINARY PLAN FOR SUBDIVISION**

### **6.1 Procedure.**

- A. Within six months of the on-site inspection by the Board, the ~~applicant sub-divider~~ shall submit 3 copies of the an preliminary plan for review. Failure to do so shall require resubmission of the Sketch Plan to the Board. ~~application for approval of a Preliminary Plan at least ten days prior to a scheduled meeting of the Board. Applications shall be submitted at least 12 days prior to a scheduled meeting of the Board by mail to the Board in care of the Town Offices or delivered by hand to the Town Office. Failure to do so shall require resubmission of the Sketch Plan to the Board. The Preliminary Plan shall approximate the layout shown on the Sketch Plan, plus any recommendations made by the Board.~~
- B. ~~All The~~ applications for final plan approval for preliminary SUBDIVISION approval shall be accompanied by a non-refundable application fee in accordance with the Town of West Bath PLANNING BOARD Fee Schedule. In addition, the ~~A~~ applicant shall pay all fees incurred by the Board to hire independent consulting services to review the application when necessary.
- ~~C-F~~ The sub-dividerApplicant, or his duly authorized representative, shall attend the meeting of the Board to discuss the Preliminary Plan. Failure to attend the meeting to present the preliminary plan application shall result in a delay of the Board's receipt of the plan not acting on the application until the next meeting that the applicant attends.
- ~~D-G~~ Within three days of the meeting at which an Preliminary Plan application for preliminary plan approval of a major SUBDIVISION is initially presented, the Board shall:

~~1. Issue a dated receipt to the applicant.~~

1. Make Findings of Fact on the application and approve, approve with conditions, or deny the Preliminary Plan. The Board shall specify in writing its Findings of Facts and reasons for any conditions or denial. (relocated from 6.1.H)

2. Notify the clerk and the review authority of the neighboring municipalities if any portion of the SUBDIVISION abuts or crosses the municipal boundary.

~~E.C.~~ The sub-divider Applicant shall notify in writing all owners of properties abutting property the proposed subdivision, including property on the opposite side of the ROAD that an application for SUBDIVISION approval has been submitted. The notification letter shall specifying the location of the proposed SUBDIVISION and includeing a general description of the project. The applicantsub-divider shall provide in his application the names and of addresses of all abutting property owners notified. of abutting property, including property on the opposite side of the ROAD.

~~F.D~~ Upon receiving an application form and fee for a Preliminary Plan, the Town ClerkPLANNING BOARD shall issue a dated receipt. The Clerk shall forward the application to a Board member for review to determine submission requirements have been met. The Board shall notify the applicant in writing (email) whether or not the application is complete, and what, if any, additional submissions items are required for a COMPLETE APPLICATION.

~~G.E~~ Upon determination that a COMPLETE APPLICATION has been submitted for review, the Board member will ask the Clerk to add applicant to the Board Meeting Agenda and schedule a Public Hearing. shall notify the applicant in writing of its determination. The Board shall determine whether to hold a public hearing on the Preliminary Plan application. If the Board decides to hold a public hearing, it shall hold the hearing within thirty days of receipt of a COMPLETE APPLICATION, and shall publish notice of the date, time, and place of the hearing in a newspaper of general circulation in the municipality at least two times, the date of the first publication to be at least seven days prior to the hearing. Abutters will be notified of the hearing by the Applicant via mail.

~~H.~~ The Board shall, within thirty days of a public hearing, or within sixty days of receipt of a COMPLETE APPLICATION, if no hearing is held, or within another time limit as may be otherwise mutually agreed to by the Board and the sub-divider, make findings of fact on the application, and approve, approve with conditions, or deny the Preliminary Plan. The Board shall specify in writing its findings of facts and reasons for any conditions or denial. (relocated to section G above)

H. When granting approval to a Preliminary Plan, the Board shall state and follow-up in writing the conditions of such approval, if any, with respect to:

1. The specific changes which the Board will require ~~in~~for the Final Plan submission;
2. The character and extent of the required improvements for which waivers may have been requested and which in the Board's opinion may be waived without jeopardy to the public health, safety, and general welfare; and
3. The amount of all performance guarantees which it will require as prerequisite to the approval of the Final Plan;

I. Approval of a Preliminary Plan shall not constitute approval of the Final Plan or intent to approve the Final Plan, but rather it shall be deemed an expression of approval of the design of the Preliminary Plan as a guide to the preparation of the Final Plan. The Final Plan shall be submitted for approval of the Board upon fulfillment of the requirements of these ~~regulations~~ordinances and the conditions of preliminary approval, if any. Prior to the approval of the Final Plan, the Board may require additional changes as a result of the further study of the SUBDIVISION or as a result of new information received.

## 6.2 Submissions.

The ~~Preliminary Plan application~~ shall consist of the following items:

A. Application Form and Checklists.

B. Location Map. The Preliminary Plan shall be accompanied by a Location Map adequate to show the relationship of the proposed SUBDIVISION to the adjacent properties, and to allow the Board to locate the SUBDIVISION within municipality. The Location Map shall show:

1. All existing SUBDIVISIONS and approximate tract lines of acreage parcels together with the names of the record owners of all adjacent parcels of land, namely, those directly abutting or directly across any STREET adjoining the proposed SUBDIVISION.

2. Locations and names of existing and proposed STREETS, EASEMENTS, and rights of way.
3. Boundaries and designations of zoning districts and overlay zones.
4. An outline of the proposed SUBDIVISION and any remaining portion of the owner's property if the Preliminary Plan submitted covers only a portion of the owner's entire contiguous holding.

C. Preliminary Plan. The Preliminary Plan shall be submitted ~~in three copies of one or more maps or drawings which may be printed or reproduced on paper,~~ with all dimensions shown in feet or decimals of a foot. The reproducible transparencies shall ~~include be embossed with~~ the seal of the individual responsible for preparing ~~ingation of~~ the plan. The Preliminary Plan shall be drawn to a scale of not more than one hundred feet to the inch. The Board may allow plans for SUBDIVISIONS containing more than 75 acres to be drawn at a scale of not more than two hundred feet to the inch provided all necessary detail can easily be read. Space shall be provided for endorsement by the Board with 5 signature lines. ~~In addition, one copy of the Plan(s) reduced to a size of 8 and 1/2 by 11 inches, and all accompanying information, shall be mailed to each Board member no less than seven days prior to the meeting.~~

The ~~application for preliminary plan approval~~ shall include the following information:

1. Proposed name of the SUBDIVISION, ~~and~~ the name of the municipality in which it is located, ~~and plus~~ the Tax Assessor's Map and LOT numbers.

- ~~2. Verification of right, title or interest in the property\_~~ (moved to Supporting Data)

- ~~3. An actual field survey of the boundary lines of the tract, giving complete descriptive data by bearings and distances, made and certified by a licensed land surveyor. The corners of the tract shall be located on the ground plan and marked by monuments. The plan shall indicate the type of surveyor monumentation per 30-A M.R.S.A. § 4406(2) set or found at each LOT corner.~~

- ~~4. A copy of the deed from which the survey was based. A copy of all covenants or deed restrictions, EASEMENTS, right of way, or other encumbrances currently affecting the property~~ (moved to Supporting Data)

~~5. A copy of any covenants or deed restrictions intended to cover all or part of the LOTS in the SUBDIVISION. (moved to Supporting Data)~~

~~36. Contour lines at intervals of not more than five (5) feet or at such intervals as the PLANNING BOARD may require, based on United States Geological Survey datum of existing grades where changes of existing ground elevation will be five (5) feet or more.~~

~~47. The zoning district in which the proposed SUBDIVISION is located and the location of any zoning boundaries affecting the SUBDIVISION.~~

~~58. The number of acres within the proposed SUBDIVISION, location of property lines, existing BUILDINGS, watercourses, and other essential existing physical features.~~

~~9. Indication of the type of sewage disposal to be used in the SUBDIVISION.~~

~~a. When sewage disposal is to be accomplished by connection to the public sewer, a letter from the Sewer District indicating there is adequate capacity within the District's system to transport and treat the sewage shall be submitted.~~

~~b. When sewage disposal is to be accomplished by subsurface sewage disposal systems, test pit analyses, prepared by a licensed Site Evaluator shall be provided. A map showing the location of all test pits dug on the site shall be submitted. (moved to Supporting Data)~~

~~10. Indication of the type of water supply system(s) to be used in the SUBDIVISION.~~

~~a. When water is to be supplied by public water supply, a letter from the servicing water district shall be submitted, indicating there is adequate supply and pressure for the SUBDIVISION and that the district approves the plans for extensions where necessary. Where the district's supply line is to be extended, a written statement from the fire chief, stating approval of the location of fire hydrants, if any, and a written statement from the district approving the design of the extension shall be submitted.~~

~~b. When water is to be supplied by private wells, evidence of adequate ground water supply and quality shall be submitted by a written statement from either a well driller or a hydrogeologist familiar with the area, that wells have been installed as required (see General Standards, Article X, 10.6 B.1), and a report on the quantity and quality of water supply in each well. (moved to Supporting Data)~~

~~644. The date the Plan was prepared, magnetic north point, graphic map scale, names and addresses of the record owners, sub-divider, and individual or company who prepared the plan. If the record owner or sub divider is a corporation, the principles of such corporation shall be listed with officers so designated.~~

~~12. The names and addresses of owners of record of adjacent property, including any property directly across an existing public STREET from the SUBDIVISION.~~

(moved to Supporting Data)

~~743. The location and size of existing and proposed sewers, water mains, culverts, and drainage ways on or adjacent to the property to be subdivided.~~

~~844. The location of all rivers, STREAMS and brooks within or adjacent to the proposed SUBDIVISION.~~

~~9. If any portion of the proposed SUBDIVISION is located within the watershed of Campbell POND, the application shall indicate this fact and if the parcel is only partially within the Campbell POND watershed, the preliminary plan shall show the Campbell POND watershed boundary location. The Plan shall also show preliminary locations of proposed phosphorus controls as required under Article 10.6.F.~~

~~1045. The location, names, and present widths of existing and proposed STREETS, highways, EASEMENTS, BUILDING lines, parks and other open spaces on or adjacent to the SUBDIVISION. The plan shall contain sufficient data to allow the location, bearing and length of every STREET line, LOT line, and boundary line to be readily determined and be reproduced upon the ground. These lines shall be tied to reference points previously established.~~

~~1146. The proposed LOT lines with approximated dimensions and LOT areas.~~

1217. All parcels of land proposed to be dedicated to public use, ~~and~~ the conditions of such dedication should be represented in support documents.
1318. The location of any open space to be preserved and an indication of its improvement and management.
1419. ~~A~~ Soil erosion and sedimentation control measures per Stormwater Best Management Practices shown on plan. ~~plan endorsed by the County Soil and Water Conservation District.~~
1520. A Draft Stormwater Management Plan showing plan ~~for~~ the disposal of surface drainage waters, prepared by a Registered Professional ENGINEER.
4. 16. If any portion of the SUBDIVISION is in a flood-prone area as depicted on the municipality's Flood Insurance Rate Map, the boundaries of any flood hazard areas and the 100-year flood elevation, shall be delineated on the plan.
17. Building envelopes for each proposed lot within the Subdivision shall be shown. They shall represent front, rear and side setbacks along with any additional setbacks required from easements, shoreland or wetland areas.
18. Areas with sustained slopes greater than 25% covering more than one acre shall be delineated.

#### D. Supporting Documentation

1. Verification of right, title or interest in the property (Relocated from above)
2. A copy of the deed from which the survey was based. A copy of all covenants or deed restrictions, EASEMENTS, right-of-way, or other encumbrances currently affecting the property. (Relocated from above)

3. A draft copy of any covenants or deed restrictions intended to cover all or part of the LOTS in the SUBDIVISION. (Relocated from above)

4. Indication of the type of sewage disposal to be used in the SUBDIVISION.

a. When sewage disposal is to be accomplished by connection to the public sewer, a letter from the Sewer District indicating there is adequate capacity within the District's system to transport and treat the sewage shall be submitted.

b. When sewage disposal is to be accomplished by subsurface sewage disposal systems, test pit analyses, prepared by a licensed Site Evaluator shall be provided. A map showing the location of all test pits dug on the site shall be submitted. (Relocated from above)

5. Indication of the type of water supply system(s) to be used in the SUBDIVISION.

a. When water is to be supplied by public water supply, a letter from the servicing water district shall be submitted, indicating there is adequate supply and pressure for the SUBDIVISION and that the district approves the plans for extensions where necessary. Where the district's supply line is to be extended, a written statement from the fire chief, stating approval of the location of fire hydrants, if any, and a written statement from the district approving the design of the extension shall be submitted.

b. When water is to be supplied by private wells, either a well driller or a hydrogeologist familiar with the area shall provide evidence of adequate water supply and quality. (Relocated from above)

6. The names and addresses of owners of record of adjacent property, including any property directly across an existing public STREET from the SUBDIVISION. (Relocated from above)

721. A copy of that portion of the county Soil Survey showing covering the SUBDIVISION outline. When the medium intensity soil survey shows soils which are generally unsuitable for the uses proposed, the Board may require the

submittal of a report by a Registered Soil Scientist, indicating the suitability of soil conditions for those uses. The intensity of this study may be required to identify changes in soil conditions down to one-tenth acre.

~~22. If any portion of the SUBDIVISION is in a flood-prone area, the boundaries of any flood hazard areas and the 100-year flood elevation, as depicted on the municipality's Flood Insurance Rate Map, shall be delineated on the plan.~~

(Move to under plan)

823. Method of solid waste disposal.

924. At the discretion of the PLANNING BOARD, a hydrogeologic assessment, prepared by a Maine-certified professional hydrogeologist, describing proposed development's impacts on groundwater may be required. In cases where a multi-user wastewater disposal system is proposed, a hydrogeologic assessment shall be a required submission.

1025. WETLAND areas, regardless of size, shall be identified by a Certified Soil Scientist or WETLAND scientist, and their locations shown on the plan.

~~2611.~~ If the proposed SUBDIVISION is in the Campbell POND watershed, the plan shall indicate the location and dimensions of proposed phosphorus controls required under Article 10.6, Section F., and include a long-term maintenance plan for all phosphorus control measures, including deed restrictions and/or conservation EASEMENTS.

~~27.~~ Building envelopes for each proposed lot within the Subdivision shall be shown. They shall represent front, rear and side setbacks along with any additional setbacks required from easements, shoreland or wetland areas (moved to plan section)

~~2812.~~ A copy of any access management DRIVEWAY and/or entrance permit(s) required for the proposed SUBDIVISION under 17-229 Maine Administrative Rules, Chapter 299.

1329. Copies of any other federal, state or local permits required for the proposed SUBDIVISION.

14. If the record owner or sub-divider is a corporation, the principles of such Corporation, LLC, or Partnership shall be listed with officers so designated and documentation showing that the organization is in good standing with the appropriate registration agency shall be provided.

The PLANNING BOARD may require additional information to be submitted, where it finds necessary in order to determine whether the criteria of Title 30-A, M.R.S.A., §4404 and this ordinance are met.

Changes to Subdivision Final Plan to support new Application procedures, increase consistency, clarify language, divide Submission Document Requirements into Plans and Documentation.

## ARTICLE VI – FINAL PLAN FOR SUBDIVISION

### 7.1 Procedure.

- A. ~~The sub-divider shall, w~~Within six months after the approval of the Preliminary Plan, the applicant shall submit 3 copies of the Final Plan file with the Board an application for approval with the Board of the Final Plan. Applications shall be submitted at least 12 days prior to a scheduled meeting of the Board by mail or delivered by hand to the Town Office. If the application for the Final Plan is not submitted within six months after Preliminary Plan approval, the Board may refuse without prejudice to act on the Final Plan, and require resubmission of the Preliminary Plan. ~~The Final Plan shall approximate the layout shown on the Preliminary Plan, plus any recommendations made by the Board.~~

If an applicant cannot submit the final plan within six months, due to delays caused by other regulatory bodies, or other reasons, the applicant may request an extension. Such a request for an extension to the filing deadline shall be filed, in writing, with the Board prior to the expiration of the 6 month filing period. In considering the request for an extension the Board shall make findings that the applicant has made due progress in preparation of the final plan and in pursuing approval of the plans before other agencies, and that municipal ordinances or regulations which may impact ~~on~~ the proposed development have not been amended since Preliminary approval.

- B. ~~The All~~applications for Final Subdivision Plan approval shall be accompanied by a ~~n~~non-refundable application fee in accordance with the Town of West Bath

PLANNING BOARD Fee Schedule, payable by check to the Town of West Bath. In addition, the applicant shall pay all fees incurred by the Board to hire independent consulting services to review the application when necessary.

FG. The ~~sub-divider~~ Applicant, or their his duly authorized representative, shall attend the meeting of the Board to discuss the Final Plan.

Failure to attend the meeting to present the final plan application shall result ~~in a delay of the Board's receipt of the plan not acting on the application~~ until the next meeting which the applicant attends.

~~At the meeting at which an application for final plan approval of a major SUBDIVISION is initially presented, the Board shall issue a dated receipt to the applicant.~~

D. Upon receiving an application form and fee for a Final Plan, the Town Clerk shall issue a dated receipt. The Clerk shall forward the application to a Board member for review to determine submission requirements have been met. The Board shall notify the applicant in writing (email) whether or not the application is complete and what if any, additional items are required for a complete application. Within thirty days of the receipt of the final plan application, the Board shall determine whether the application is complete and notify the applicant in writing of its determination. If the application is not complete, the Board shall notify the applicant of the specific additional material needed to complete the application.

E. Upon determination that a COMPLETE APPLICATION has been submitted for review, the Board member will ask the Clerk to add applicant to the Meeting Agendashall issue a dated receipt to the sub-divider. The Board shall determine whether to hold a public hearing on the Final Plan application following same guidelines as outlined in Preliminary Plan Submission for Public hearings.

CF Prior to submittal of the Final Plan application, the following approvals shall be obtained in writing, where appropriate:

1. Maine Department of Environmental Protection under the Site Location of Development Act, and Natural Resources Protection Act or if a Wastewater Discharge license is needed.

2. The servicing water utility, if an existing public water service is to be used.

3. Maine Department of Human Services, if a sub-divider proposes to provide a central water supply system.
4. Maine Department of Human Services, if a centralized or shared subsurface sewage disposal system(s) is to be utilized.
5. U.S. Army Corps of Engineers, if a permit under Section 404 of the Clean Water Act is required.

~~G. A public hearing may be held by the PLANNING BOARD within thirty (30) days after the issuance of a receipt for the submittal of a COMPLETE APPLICATION. This hearing shall be advertised in a newspaper of local circulation at least two times, the date of the first publication to be at least seven (7) days before the hearing and the notice of the hearing shall be posted in at least three prominent places at least seven (7) days prior to the hearing.~~

~~When a SUBDIVISION is located within 500 feet of a municipal boundary, and a public hearing is to be held, the PLANNING BOARD shall notify the Clerk and the PLANNING BOARD of the adjacent municipality involved at least ten (10) days prior to the hearing.~~

GH. Before the Board grants approval of the Final Plan, the sub-divider shall meet the performance guarantee requirements contained in Article XII.

H. The Board, within thirty (30) days from the public hearing or within sixty (60) days of receiving a COMPLETE APPLICATION, if no hearing is held, or within such other time limit as may be otherwise mutually agreed to by the Board and the developer, shall make findings of fact, and conclusions relative to the standards contained in Title 30-A, M.R.S.A. Section 4404 and in these regulations. If the Board finds that all standards of the Statute and these regulations have been met, they shall approve the Final Plan. If the Board finds that any of the standards of the Statute and these regulations have not been met, the Board shall either deny the application or approve the application with conditions to ensure all of the standards will be met by the SUBDIVISION. The reasons for any conditions shall be stated in the records of the Board.

J. Within 30 days of final approval, all lot corners must be marked on the ground as shown on the plan. No lot may be sold without the required monumentation.

## 7.2 Submissions.

The Final Plan application shall consist of the following items.

A. Application Form and Checklist

B. Location Map on Plan (Locus). Location map will show the relationship of the proposed subdivision to the adjacent properties and to also show it's location in the municipality.

C. Final Plan. The Final Plan shall ~~consist of one or more maps or be submitted as~~ drawings drawn to a scale of not more than one hundred feet to the inch. Plans for SUBDIVISIONS containing more than seventy-five (75) acres may be drawn at a scale of not more than two hundred (200) feet to the inch. Plans shall be no larger than 24 by 36 inches in size, and shall have a margin of ~~two one and a half~~ inches outside of the border line on the left side for binding and a one half-inch margin outside the border along the remaining sides. Space shall be reserved thereon with at least 5 lines for endorsement by the Board. ~~Applicant should provide one~~ reproducible, stable based mylar transparent original to be recorded at the Registry of Deeds, and at least two copies of the plan for the Town to retain shall be submitted.

As required by Title 33 M.R.S.A., Section 652, any plan to be recorded at a Registry of Deeds must:

1. Be drawn upon polyester film;
2. Be embossed with the seal of an architect, professional ENGINEER or registered land surveyor;
3. Contain the signature and address of the PERSON who prepared the plan;
4. Provide a space for recording the county, date, time, plan book and page or file number and register's attest; and
5. Provide a title block containing the name of the plan, the record owner's name and address, the location by STREET and town and date of the plan.

~~In addition, one copy of the Final Plan, reduced to a size of 11 x 17 inches, and all accompanying information shall be mailed to each Board member no less than seven (7) days prior to the meeting.~~

~~The application for approval of the Final Plan shall include all the information required for a Preliminary Plan plus the following information:~~

~~A. Proposed name of the SUBDIVISION and the name of the municipality in which it is located, plus the Assessor's Map and LOT numbers.~~

~~B. An actual field survey of the boundary lines of the tract, giving complete descriptive data by bearings, made and certified by a licensed land surveyor. The corners of the tract shall be located on the ground and marked by monuments. The plan shall indicate the type of monument set or found at each LOT corner.~~

~~C. The number of acres within the proposed SUBDIVISION, location of property lines, existing BUILDINGS, watercourses, and other essential physical features.~~

~~D. Indication of the type of sewage disposal to be used in the SUBDIVISION. When sewage disposal is to be accomplished by connection to the public sewer, a written statement from the Sewer District indicating the District has reviewed and approved the sewerage design shall be submitted.~~

~~E. Indication of the type of water supply system(s) to be used in the SUBDIVISION.~~

~~1. When water is to be supplied by public water supply, a written statement from the servicing water district shall be submitted, indicating the district has reviewed and approved the water system design.~~

~~2. See Article X, 10.6 B. if water is to be supplied by private well.~~

~~3. A written statement shall be submitted from the Fire Chief approving all hydrant locations or other fire protection measures deemed necessary.~~

~~F. The date the Plan was prepared, magnetic and true north point, graphic map scale, names and addresses of the record owner, sub-divider, and individual or company who prepared the plan. If the owner of the SUBDIVISION is a corporation, the principals of such corporation shall be listed with officers so designated.~~

~~G. The location of any zoning boundaries affecting the SUBDIVISION.~~

~~H. If different than those submitted with the preliminary plan, a copy of any proposed deed restrictions intended to cover all or part of the LOTS or dwellings in the SUBDIVISION.~~

~~I. The location and size of existing and proposed sewers, water mains, culverts, and drainage ways on or adjacent to the property to be subdivided.~~

~~J. The location, names, and present widths of existing and proposed STREETS, highways, EASEMENTS, BUILDING lines, parks and other open spaces on or adjacent to the SUBDIVISION. The plan shall contain sufficient data to allow the location, bearing and length of every STREET line, LOT line, and boundary line to be readily determined and be reproduced upon the ground. These lines shall be tied to reference points previously established.~~

1. Street Information: The length of all straight lines, the deflection angles radii, length of curves and central angles of curves, tangent distances and tangent bearings for each STREET shall be included.

Where the SUBDIVISION STREETS are to remain private ROADS, the following words shall appear on the recorded plan:

All ROADS in this SUBDIVISION shall remain private ROADS to be maintained by the developer or LOT owners.

D. Supporting Documentation:

~~K. All parcels of land proposed to be dedicated to public use and the conditions of such dedication.~~

1. Written offers of cession to the municipality of all public open spaces shown on the Plan, and copies of agreements or other documents showing the manner in which open spaces to be retained by the developer or LOT owners are to be maintained shall be submitted. If open space or other land is to be offered to the municipality, written evidence that the Municipal Officers are satisfied with the legal sufficiency of the written offer of cession shall be included.

2. If Subdivision is in a public water supply area, a written statement shall be submitted from the Fire Chief, or their designee, approving all hydrant locations or other fire protection measures deemed necessary. (moved, not new)
- ~~3.L.~~ A list of construction items with cost estimates that will be completed by the developer prior to the sale of LOTS.
4. A copy of the final covenants and/or deed restrictions intended to cover all or part of the Lots in the Subdivision
- ~~M.~~ ~~If any portion of the SUBDIVISION is in a flood-prone area, the boundaries of any flood hazard areas and the 100-year flood elevation shall be delineated on the plan.~~
- ~~5N.~~ A final storm water management plan, prepared by a registered professional ENGINEER in accordance with the *Storm-water Management for Maine: Best Management Practices*, published by the Maine Department of Environmental Protection (1995). The Board may waive submission of the storm water management plan only if the SUBDIVISION is not in the watershed of a GREAT POND, the proposed SUBDIVISION will not involve grading which changes drainage patterns, and the addition of impervious surfaces such as roofs and DRIVEWAYS is less than 5% of the area of the SUBDIVISION.
- ~~6O.~~ A final erosion and sedimentation control plan prepared in accordance with the *Maine Erosion and Sedimentation Control Handbook for Construction: Best Management Practices*, published by the Cumberland County Soil and Water Conservation District and the Maine Department of Environmental Protection, March 1991. The Board may waive submission of the erosion and sedimentation control plan only if the SUBDIVISION is not in the watershed of a GREAT POND, the proposed SUBDIVISION will not involve grading which changes drainage patterns, and the addition of impervious surfaces such as roofs and DRIVEWAYS is less than 5% of the area of the SUBDIVISION.
- ~~P.~~ ~~Building envelopes for each proposed lot within the Subdivision shall be shown. They shall represent front, rear and side setbacks along with any additional setbacks required from easements, shoreland or wetland areas.~~
- ~~7Q.~~ If any portion of the proposed SUBDIVISION is in the watershed of Campbell POND and is not a Small SUBDIVISION as defined in Article 10.6, Section F., the following shall be submitted or indicated on the plan:
1. A phosphorus impact analysis and control plan conducted using the procedures set forth in *Phosphorus Control in Lake Watersheds: A Technical Guide for Evaluating New Development*, published by the Maine Department of Environmental Protection, revised September, 1992. The analysis and control plan shall include all worksheets, engineering calculations, and construction specifications and diagrams for control measures, as required by the *Technical Guide*.
  2. A long-term maintenance plan for all phosphorus control measures.
  3. The contour lines shown on the plan shall be at an interval of five or fewer feet.

~~4. Areas with sustained slopes greater than 25% covering more than one acre shall be delineated. (moved to preliminary plan area)~~

### 7.3 Final Approval and Filing

- A. No plan shall be approved by the PLANNING BOARD as long as the sub-divider is in violation of the provisions of a previously approved Plan within the Town of West Bath.
- B. Upon findings of fact and determination that standards in Title 30-A, M.R.S.A. Section 4404, and these regulations have been met, and upon voting to approve the SUBDIVISION, a majority of the voting members of the Board shall sign the Final Plan. The Board shall specify in writing its findings of fact and reasons for any conditions or denial. ~~Three Paper~~ One copy of the signed plan shall be retained by the Board as part of its permanent records. ~~One copy of the signed plan shall be forwarded to the Selectmen and another. One copy of the signed plan shall be forwarded to the Code Enforcement Officer.~~ Any SUBDIVISION not recorded in the Registry of Deeds within ninety (90) days of the date upon which the plan is approved and signed by the Board shall render the approval and SUBDIVISION become null and void.

### Relocation of “Article IV – Administration” into “Article I – General Provisions”

Relocate entire “Article IV – Administration” and insert into “Article I – General Provisions. Article IV.A (1 through 3) will become Article I.D (1 through 3) and Article IV.B (1 through 10) will become Article I.C (1 through 10). The original Article I.D will become I.F and subsequent sections will be re-lettered.

Hereof fail not make due Return on the Warrant with your doing to the Town Clerk at the time of said meeting. Given unto our hands the 20<sup>th</sup> day of May, 2015:

Town of West Bath Board of Selectmen

*Paula Nelson, Chair*

*David Bourget*

*Peter Oceretko*



**TREASURER'S REPORT**  
**July 1, 2013 to June 30, 2014**

**YEAR END BALANCE: RESOURCES**

PETTY CASH	\$200.00	
ANDROSCOGGIN SAVINGS CHECKING	\$165,488.88	
BATH SAVINGS GEN FUND CD's	\$215,923.22	
ANDROSCOGGIN SAVINGS GEN FUND CD	\$950,773.50	
<b>Year End Balance:</b>		<b>\$1,332,385.60</b>

**REAL ESTATE & PROPERTY TAX REVENUES**

REAL ESTATE TAXES 2014 (Prepayments)	\$4,080.15	
REAL ESTATE TAXES 2013	\$3,572,255.01	
TAX LIENED PROPERTY 2012 AND OLDER	\$128,854.30	
<b>TOTAL TAX REVENUE:</b>		<b>\$3,705,189.46</b>

**GENERAL GOVERNMENT REVENUES**

AGENT FEES	\$9,119.75	
PLUMBING PERMITS	\$2,129.10	
BUILDING PERMITS	\$2,322.90	
PLANNING BOARD	\$2,175.00	
SHELLFISH CONSERVATION	\$6,255.00	
BOUNCED CHECK FEES	\$24.00	
BUSINESS LICENSE	\$15.00	
DEATH, BIRTH, MARRIAGES	\$1,796.80	
MDOT ROAD ASSISTANCE	\$25,488.00	
MOORING FEES	\$1,370.00	
MISCELLANEOUS REVENUE	\$446.01	
EXCISE TAX	\$356,307.32	
BOAT EXCISE TAX	\$8,130.20	
FRANCHISE FEE	\$21,892.78	
SNOWMOBILE REFUND	\$397.20	
VETERANS REIMBURSEMENT	\$1,086.00	
INTEREST INCOME	\$4,320.41	
TRANSFER STATION RENT	\$50,700.00	
TRANSFER STATION FEES	\$42,497.70	
SALT SHED RENT	\$3,300.00	
SEPTIC FEES	\$1,590.00	
INTEREST ON TAXES	\$24,178.67	
LIEN FEES	\$3,672.66	
STATE REVENUE SHARING	\$53,765.91	
TREE GROWTH & BETE REIMBURSEMENT	\$5,051.61	
HOMESTEAD EXEMPTION	\$21,562.00	
<b>TOTAL GENERAL REVENUES:</b>		<b>\$649,594.02</b>
<b>TOTAL ALL REVENUES:</b>		<b>\$4,354,783.48</b>

**TREASURER'S REPORT (July 1 2013 to June 30, 2014 Cont)**

**GENERAL GOVERNMENT EXPENSES**

FIRE DEPARTMENT OPERATIONS	\$70,024.38	
FIRE DEPARTMENT INCENTIVE	\$13,933.70	
FIRE DEPARTMENT CAPITAL	\$6,831.23	
GENERAL GOVERNMENT SALARIES & BENEFITS	\$260,520.60	
PROFESSIONAL SERVICES AND MEMBERSHIPS	\$99,745.38	
MUNICIPAL OPERATIONS	\$43,531.86	
PUBLIC WORKS	\$375,985.89	
COMMUNITY SUPPORT	\$39,536.00	
MISCELLANEOUS	\$82,510.39	
HARBORS AND WATERWAYS/MARINE RESOURCES	\$40,575.02	
SOLID WASTE RECYCLING CENTER/COMMITTEE	\$11,799.32	
SMALL COMMUNITY BLOCK GRANT	\$10,016.47	
CEMETERY MAINTENANCE	\$1,500.00	
COUNTY TAX	\$628,150.00	
RSU #1 WITHDRAWAL COMMITTEE	\$12,321.74	
EDUCATION	<u>\$2,678,337.00</u>	
<b>TOTAL GENERAL GOVERNMENT EXPENSES:</b>		<b>\$4,375,318.98</b>

**LIABILITIES**

WING FARM INDUSTRIAL LOAN PAYMENT	\$280,000.00	
	<u>\$0.00</u>	
<b>TOTAL LIABILITIES:</b>		<b>\$280,000.00</b>

**CEMETERY TRUST FUNDS**

Frank J Fowler	\$283.55	
Ruth F Coombs	\$586.77	
Fred D Winter	\$300.09	
Martha D Oliver	\$219.48	
Odie M Rich	\$514.67	
Lee Brothers	<u>\$564.47</u>	
<b>TOTAL CEMETERY TRUST FUNDS:</b>		<b>\$2,469.03</b>

**TRUST FUND**

Marietta T Atwood Memorial	<u>\$1,636.75</u>	
<b>TOTAL TRUST FUNDS:</b>		<b>\$4,105.78</b>

*Respectfully submitted,  
Julia M. House, Treasurer*

TOWN OF WEST BATH  
SUPPLEMENTALS AND ABATEMENTS ( Schedule A-12)  
JUNE 30, 2014

SUPPLEMENTALS

NONE

ABATEMENTS

New Meadows Abatement	\$	985.59	
Mark & Anita Wakely		369.46	
GE Capital Info. Tech.		61.77	
Mark & Anita Wakely		64.96	
Pfizer, Inc.		18.27	
David & Patricia Crump		95.41	
Douglas Lashley		259.71	
Bill Whorff & Sons		<u>7,157.14</u>	
			<u>\$ 9,012.31</u>

Unpaid Real Estate Property Taxes  
 2012 TAXES RECEIVABLE 30 June 2014 (Schedule A-8)  
 ("\*" after the name means Taxes were Paid in Full after 6/30/2014)

2013 Real Estate

Alan Howard Ireland Family Trust	\$	50.28	*
American Tower Corporation		762.00	*
American Tower Inc. ME #10043		579.06	*
Atherton, James B.		714.56	*
Avery, Derick R. & Jessica R.		621.70	*
Axler, Norman B.		2,324.35	*
Babine, Shawn		139.06	
Babine, Shawn		203.00	
Babine, Shawn A.		226.35	
Barter, Merrill & Mary		953.18	*
Bertrand, Jared		1,800.61	*
Bisson, Barbara E.		1,746.82	*
Bonzagni, LLC		3,985.91	*
Broomhead, Edmund & Susan		4,423.37	
Burnette, Kenneth & Laurie		593.78	
Carver, John E. & Cynthia C.		2,459.35	
Dowd, A. Joseph		9,160.38	*
Doyle, Stephen		3,048.05	
Dudley, Patricia		924.81	*
Emero, Thomas		467.92	*
Estes, Yushin		656.71	*
Estes, Yushin O.		1,085.04	*
Fitzgerald, Brian A.		1,069.81	
Fraser Enterprises, Inc.		2,834.12	
Gardner, Gerald J.		529.83	*
Gilliam, Joseph D.		1,879.78	
Haggett, Samuel E.		177.63	*
Haggett, Samuel E.		124.85	*
Hallowell, Clifton E.		767.34	
Hallowell, Clifton E.		864.78	*
Harris, Michelle		760.24	*
Harris, Lyndon		2,011.73	*
Hasenfus, Curt R.		3,424.50	*
Heirs of Sally E. Coffin		1,684.90	*
J. Walter Thayer, Sr., Devises of		376.60	*
Jenks, Tolanda E.		1,746.82	
Kelly, Denise J.		135.00	
Kirk, Chad S.		796.59	*
Labonte, Albert J.		3,150.56	
Lashley, Douglas L.		4,197.03	*
Lashley, Douglas L.		64.08	*
Lenardson, Eric A.		3,048.05	
Levesque, Carol		1,254.04	*
Little Brothers, LLC		689.19	*
Little Brothers, LLC		689.19	*
Little Brothers, LLC		2,450.21	*
Lozier, Michael L.		2,421.79	
Lozier, Michael L.		1,018.05	
McCourt, Warren H.		2,550.70	*

Unpaid Real Estate Property Taxes  
 2012 TAXES RECEIVABLE 30 June 2014 (Schedule A-8 cont.)  
 ("\*" after the name means Taxes were Paid in Full after 6/30/2014)

2013 Real Estate (Cont'd)

McIntire, Dean R.	\$ 2,498.93 *
McNeill, Gegory L.	829.26 *
Merry, Elizabeth W.	377.36 *
Moore, Jeffrey O.	769.37 *
Mosse (Bailey), Joanne	34.51
Murray, Edward F., Jr.	80.19 *
Nelson, Mark A.	1,996.51 *
Nicholas, Patricia A.	1,467.69 *
Otis, Jeremy B.	1,422.02 *
Parthemore, Theresa H.	1,634.15
R.A. Cummings, Inc. - DBA Auburn Concrete	1,181.03 *
Reed, Ellis A.	1,165.68 *
Reno, John, Sr.	1,638.21 *
Rose, Frank	652.65 *
Rose, Stanley	1,547.88
Ryan, Lori A.	1,054.59
Sanford, Donald A.	93.38 *
Sanford, Donald	2,310.14
Sanford, Donald	4,499.50
Sanford, Donald A. & Rowena L.	2,612.61 *
Sanford, Donald A.	1,663.59
Sewall, Mark	2,822.72 *
Snow, David	3,557.58 *
Swift-Vogel, Shirley	78.66 *
Swinburne, Timothy A.	5,750.99 *
Szczepanski, John E.	1,802.02
Tremblay, Edward	2,577.09
Trial, Lucy Lee	4,226.52 *
White, Christopher Alan	463.86 *
Whitmore, Gregory	4,317.81 *
Whorff (Maurer), Brenda	188.79 *
Whorff, William & Sandra	220.26 *
Whorff, William J., Sr.	274.05 *
Winkfield, William & Lola M.	958.16 *
	\$ 134,411.46

2013 Personal Property

Ad Wear	\$ 43.83
Ambrose, Merle	33.04
Antonio Rueda-Garreton	20.65
AT&T Mobility LLC	141.91 *
AT&T Wireless Services	64.74 *
Auburn Concrete	1,890.48
Bath Electrical	45.58
Bonzagni, LLC	27.38
C/O Dave	35.40

Unpaid Real Estate Property Taxes  
 2012 TAXES RECEIVABLE 30 June 2014 (Schedule A-8 cont.)  
 ("\*" after the name means Taxes were Paid in Full after 6/30/2014)

2013 Personal Property (Cont'd)

CTE, Inc.	\$	178.13	
Everett, Steve		85.23	
Harris Enterprises		36.46	*
Hoare, James		11.12	
Maine Today Media, Inc.		5.89	
McIntire, Dean		122.20	
McNeill, Jeanne		21.00	
Murray, Ed		15.41	
New Meadows Auto Sales		95.77	
Patton, Rick & King, David		108.12	
RC Rogers & Sons		58.69	
Renaud, Stephen		1,112.80	*
Rent A Center/Rent-Way		63.32	
Sanford, Don		120.31	
Santiago, Michael		48.77	
Schenk, Ed		29.94	*
Shawn Schutty		51.90	*
Shea, Scott		8.06	
Shutt, Eric		2.00	
Velocita Wireless, LLC/DBA SK		28.48	
White Pines Landscaping, Inc.		342.03	*
		4,848.64	\$
		139,260.10	\$

TOWN OF WEST BATH  
PRIOR YEARS TAXES RECEIVABLE  
JUNE 30, 2014

	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	TOTALS
Personal Property														
Ad Wear	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23.31	\$ 30.69	\$ -	\$ -	\$ -	\$ 37.57	\$ 37.57
Adams, Heather							56.58	29.52	28.64	30.27	31.90	32.39	28.32	229.48
Ambrose Auto Repair				64.33	53.89	54.68								181.04
Ambrose, Merle							74.17	43.90	41.88	654.36	1,844.00	2,240.08	1,666.10	6,404.54
Auburn Concrete					70.64	71.67	6,593.79	3,536.45	3,281.56	44.26	46.64	47.35	39.07	479.58
Bath Electrical														13,411.80
Bisson Moving & Storage														30.35
C/O Dave			438.33	399.65	438.33	444.77	460.24	48.48						2,181.32
CC Net, Inc.							167.52	48.48						216.00
Citicipal Vendor Finance								48.48						48.48
Citicoop Vendor Finance							105.31							105.31
Citicoop Vendor Finances, Inc.												17.05		17.05
Cotter, John								58.52						58.52
Cressey, Lynn								185.31	161.92	171.12	180.32	183.08	152.69	1,034.44
CTE, Inc.			410.33	449.42	492.92	500.16	517.56	250.62						2,827.81
Custom Hardwood Floors														250.62
Degussa Admixtures, Inc.								190.39						204.13
DFS Funding LP						1.24	12.50	22.90						22.90
DFS Equipment Holdings								6.31	4.25		4.73			668.60
DFS - SPV LP							633.31	61.70						61.70
DFS - SPV LP														61.70
Edward R. Schenk														179.32
Everett, Steve														431.64
Harding's Metals		15.25	17.00											32.25
Hilltop Redemption					7.31	7.42	7.68							29.08
Hoare, James									15.73	16.63	17.52	17.79	15.56	83.23
Lavalley Lumber									10.57		11.77			22.34
Lyon Financial Services														158.87
McIntire, Dean														409.31
Mobile Media/Arch Paging								180.26						233.77
New Meadows Inn - Cabins						114.89	118.88							115.46
Patton, Rick & King, David														365.35
Reno's Metal Fab.		70.30	78.37	71.46	78.37	17.25	17.85	78.88						80.19
Reno's Metal Fab.	66.85		27.54	25.11	27.54		32.24							471.78
Reno's Metal Fab. - Leased Equipment										79.47	83.74	85.02	69.47	67.60
Rent A Center				15.50	17.00									32.24
Robbins Junk Yard														716.73
Safety Kleen Corp.														20.60
Sanford, Don														786.93
Sanford, Greg														71.50
Sanford's Auto Center														89.61
Sanford's Towing				34.10	37.40	387.09	399.84							79.39
Santiago, Michael														11.51
Schenk, Ed														10.87
Shaw, Scott														23.60
Shutt, Eric								1.71	1.73	1.83	1.93	1.96	1.71	302.92
Skyvel Corporation									23.60					821.47
Steve's Auto														114.99
Sun Village, Inc.			165.07	150.51	165.07	148.87	154.05							273.73
Velocita Wireless LLC/DBA SK						167.50	173.32							293.17
VFS Lease Residual Holdings							273.73			29.00	30.56	31.02	24.41	293.17
White Pines Landscaping, Inc.														293.17
	\$ 66.85	\$ 495.88	\$ 1,183.73	\$ 1,216.75	\$ 1,388.47	\$ 1,915.54	\$ 10,268.19	\$ 4,845.21	\$ 3,901.31	\$ 1,394.21	\$ 2,640.11	\$ 3,284.61	\$ 2,912.84	\$ 35,513.70

TOWN OF WEST BATH  
TAX LIENS (Schedule A-9)  
JUNE 30, 2014

2012

Babine, Shawn	\$ 119.19	
Babine, Shawn	174.00	
Babine, Shawn A.	194.01	
Bickford, Alice E. (Wyman)	542.88	
Broomhead, Edmund & Susan	3,791.46	*
Burnette, Kenneth & Laurie	421.35	*
Caver, John E. & Cynthia C.	2,108.01	
Crimmins, Frances	1,308.48	
Doyle, Stephen	2,003.94	*
Emero, Thomas	401.07	*
Fitzgerald, Brian A.	625.78	*
Gilliam, Joseph D.	1,611.24	*
Green Acres Limited Partnership	19,792.50	
Haggett, Samuel E.	152.25	*
Haggett, Samuel E.	107.01	*
Jenks, Tolanda E.	1,497.27	
Kelly, Denise J.	115.71	
Lenardson, Eric A.	2,612.61	*
McNeill, Gregory L.	370.06	*
Mitchell, Virginia	1,258.02	*
Mosse (Bailey), Joanne	29.58	*
Rose, Frank	559.41	*
Rose, Stanley	1,326.75	*
Ryan, Lori A.	802.85	*
Sanford, Donald A.	80.04	*
Sanford, Donald	1,980.12	*
Sanford, Donald	3,846.27	*
Sanford, Donald A. & Rowena L.	2,169.12	*
Whistlers Cove LLC	1,512.93	
Whorff, William J., Sr.	234.90	*
	51,748.81	\$ 51,748.81

2011

Bickford, Alice E. (Wyman)	\$ 620.88	
Crimmins, Frances	1,395.83	
Green Acres Limited Partnership	22,636.25	
Haggett, Samuel E.	174.12	*
Haggett, Samuel E.	122.39	*
Jenks, Tolanda E.	724.78	*
Whistlers Cove LLC	1,730.30	
	27,404.55	27,404.55

2010

Green Acres Apartment Complex	*	13,376.55
		\$ 92,529.91

**TOWN OF WEST BATH (Schedule A-10)**

**TAX ACQUIRED PROPERTY**

**JUNE 30, 2014**

2013

Whistlers Cove LLC	\$ 1,704.22	
Wyman, James T.	<u>611.52</u>	
		<u><u>\$ 2,315.74</u></u>

**TOWN OF WEST BATH  
TRUST FUNDS (Schedule A-13)**

**JUNE 30, 2014**

	<u>PRINCIPAL</u>	<u>UNEXPENDED INCOME</u>	<u>TOTAL</u>
<b>TRUST FUNDS:</b>			
<b>Cemetery:</b>			
Lee Brothers	\$ 100.00	\$ 464.47	\$ 564.47
Ruth B. Coombs	100.00	486.77	586.77
Frank J. Fowler	50.00	233.55	283.55
Oddie M. Rich	100.00	414.67	514.67
Fred D. Winter	50.00	250.09	300.09
Martha D. Oliver	50.00	169.48	219.48
<b>Music:</b>			
Marietta T. Atwood	1,806.87	(170.12)	1,636.75
	<u><u>\$ 2,256.87</u></u>	<u><u>\$ 1,848.91</u></u>	<u><u>\$ 4,105.78</u></u>

**SPECIAL REVENUE (Schedule A-14)**

**JUNE 30, 2014**

	<u>FUND BALANCE 7/1/13</u>	<u>INCOME</u>	<u>EXPENSES AND TRANSFER TO GENERAL FUND</u>	<u>FUND BALANCE 6/30/14</u>
Wing Farm Project	<u><u>\$ 19,970.99</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 19,970.99</u></u>

TOWN OF WEST BATH  
STATEMENT OF DEPARTMENTAL OPERATIONS (Schedule A-4)  
JUNE 30, 2014

	BALANCE FORWARD 7/1/13	APPROPRIATIONS	CASH RECEIPTS	OTHER CREDITS	TOTAL	CASH DISBURSED	OTHER CHARGES	TOTAL	UNEXPENDED (OVERDRAFT)	BALANCE FORWARD 6/30/14
<b>EDUCATION:</b>										
Common School	\$ -	\$ 2,678,337.00	\$ -	\$ -	\$ 2,678,337.00	\$ 2,678,337.00	\$ -	\$ 2,678,337.00	\$ -	\$ -
RSU #1 Withdrawal Committee	\$ -	\$ 40,000.00	\$ -	\$ -	\$ 40,000.00	\$ 12,321.74	\$ -	\$ 12,321.74	\$ -	\$ 27,678.26
	\$ -	\$ 2,718,337.00	\$ -	\$ -	\$ 2,718,337.00	\$ 2,690,658.74	\$ -	\$ 2,690,658.74	\$ -	\$ 27,678.26
<b>GENERAL GOVERNMENT:</b>										
Selectmen's Contingency	\$ -	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ 4,500.00	\$ 1,068.80	\$ 1,518.80	\$ 3,481.20	\$ -
Town Maps		2,300.00			2,300.00	2,240.00		2,240.00	60.00	
Insurance		56,275.00	308.00		56,583.00	43,324.18		43,324.18	13,258.82	
Municipal Operations		59,137.00	1,259.26		60,396.26	43,531.86		43,531.86	16,864.40	
Officers' Salaries		197,042.00			197,042.00	194,704.00		194,704.00	2,338.00	
Homestead Reimbursement				24,766.00	24,766.00	24,766.00		24,766.00		4,957.40
Planning Board	10,765.73		2,175.00		12,940.73	1,800.33	6,183.00	7,983.33		
Retirement Employee		5,900.00			5,900.00	6,048.09		6,048.09		
Tree Growth Reimbursement			3,724.61	148.09	3,724.61		3,500.00	3,500.00	224.61	
General Assistance	6,218.16	7,500.00	2,147.96		15,866.12	4,504.50		4,504.50		11,361.62
Town Report		2,600.00			2,600.00	1,924.00		1,924.00	676.00	
Town Audit		9,800.00			9,800.00	7,500.00		7,500.00	2,300.00	
Legal Services		116,500.00			116,500.00	83,676.58		83,676.58		32,823.42
Capital Improvements	5,000.00	5,000.00			10,000.00					10,000.00
Professional Memberships - MMA		3,518.00			3,518.00	2,886.00		2,886.00	632.00	
Social Security		16,570.00			16,570.00	16,444.33		16,444.33	125.67	
BETE Reimbursement			1,327.00		1,327.00		1,306.88	1,306.88	20.12	
Business and Economic Development	4,325.00				4,325.00	4,323.04		4,323.04		1.96
Wing Industrial Park	6,989.22				6,989.22	1,000.00		1,000.00		5,989.22
Small Community Block Grant			9,977.24	39.23	10,016.47	10,016.47		10,016.47		
Wing Industrial Loan Payment		34,780.00			34,780.00	31,324.02		31,324.02	3,455.98	
	\$ 33,298.11	\$ 521,922.00	\$ 20,919.07	\$ 24,953.32	\$ 601,092.50	\$ 455,697.40	\$ 36,824.68	\$ 492,522.08	\$ 43,436.80	\$ 65,133.62
<b>PROTECTION:</b>										
Animal Control	\$ -	\$ 2,400.00	\$ -	\$ -	\$ 2,400.00	\$ 1,398.93	\$ -	\$ 1,398.93	\$ 1,001.07	\$ -
Ambulance	18,154.70	39,000.00			57,154.70	41,443.21		41,443.21		15,711.49
Hydrant Rental		25,860.00			25,860.00	25,852.00		25,852.00	8.00	
Street Lights		1,200.00		63.86	1,263.86	1,263.86		1,263.86		
Fire Department - Operations	381.76	64,325.00	2,500.00	2,817.62	70,024.38	70,024.38		70,024.38		
Fire Department - Incentives		14,000.00			14,000.00	13,933.70		13,933.70	66.30	
Fire Department - Capital Equipment Fund	19,487.00	15,000.00			34,487.00	6,831.23		6,831.23		27,655.77
Fire Department - Equipment Loan SCBA		18,252.00			18,252.00	17,922.34		17,922.34	329.66	
Fire Department - Training Grant	5,000.00				5,000.00					5,000.00
	\$ 43,023.46	\$ 180,037.00	\$ 2,500.00	\$ 2,881.48	\$ 228,441.94	\$ 178,669.65	\$ -	\$ 178,669.65	\$ 1,405.03	\$ 48,367.26
<b>SPECIAL ASSESSMENTS:</b>										
County Tax	\$ -	\$ 628,150.00	\$ -	\$ -	\$ 628,150.00	\$ 628,150.00	\$ -	\$ 628,150.00	\$ -	\$ -
Overlay		63,319.54			63,319.54	529.83	8,482.48	9,012.31	54,307.23	
	\$ -	\$ 691,469.54	\$ -	\$ -	\$ 691,469.54	\$ 628,679.83	\$ 8,482.48	\$ 637,162.31	\$ 54,307.23	\$ -

TOWN OF WEST BATH  
STATEMENT OF DEPARTMENTAL OPERATIONS (Schedule A-4 Cont.)  
JUNE 30, 2014

	BALANCE FORWARD 7/1/13	APPROPRIATIONS	CASH RECEIPTS	OTHER CREDITS	TOTAL	CASH DISBURSED	OTHER CHARGES	TOTAL	UNEXPENDED (OVERDRAFT)	BALANCE FORWARD 6/30/14
<b>HEALTH, SANITATION, AND COMMUNITY SUPPORT:</b>										
Lincoln County Animal Shelter	\$ -	\$ 1,395.00	\$ -	\$ -	\$ 1,395.00	\$ 900.00	\$ -	\$ 900.00	\$ 495.00	\$ -
Jessie Albert Dental Clinic		900.00			900.00	900.00		900.00		
Coastal Transportation		900.00			900.00	900.00		900.00		
Bath Senior Citizens		875.00			875.00	875.00		875.00		
Sweetser		2,353.00			2,353.00	2,353.00		2,353.00		
Elmhurst Association		1,000.00			1,000.00	1,000.00		1,000.00		
Senior Spectrum		1,365.00			1,365.00	1,365.00		1,365.00		
Patten Free Library		30,063.00			30,063.00	30,063.00		30,063.00		
Midcoast Maine Community Action		730.00			730.00	730.00		730.00		
Tedford Shelter		450.00			450.00	450.00		450.00		
Transfer Station - Rent	96,800.29		50,700.00		147,500.29		34,943.00	34,943.00		112,557.29
Transfer Station Tip Fees			42,497.70		42,497.70		39,000.00	39,000.00		3,497.70
Solid Waste/Recycling Committee Expense		1,000.00			1,000.00	941.94		941.94		58.06
Solid Waste Disposal - Recycling		11,750.00			11,750.00	10,857.24		10,857.24		892.76
Salt Shed		700.00	3,300.00		4,000.00	534.52	3,300.00	3,834.52		165.48
	\$ 96,800.29	\$ 53,481.00	\$ 96,497.70	\$ -	\$ 246,778.99	\$ 51,869.70	\$ 77,243.00	\$ 129,112.70	\$ 5,109.00	\$ 112,557.29
<b>HIGHWAYS AND BRIDGES:</b>										
General Roads	\$ 71,968.16	\$ 117,000.00	\$ -	\$ -	\$ 188,968.16	\$ 119,494.89	\$ 5,000.00	\$ 124,494.89	\$ -	\$ 64,473.27
Snow Removal		135,000.00			135,000.00	135,000.00		135,000.00		
MDOT Local Road Assistance			25,488.00		25,488.00	25,488.00		25,488.00		
Roads - Capital Projects	13,275.55	105,000.00			118,275.55	56,003.00	35,000.00	91,003.00		27,272.55
	\$ 85,243.71	\$ 357,000.00	\$ 25,488.00	\$ -	\$ 467,731.71	\$ 310,497.89	\$ 65,488.00	\$ 375,985.89	\$ -	\$ 91,745.82
<b>UNCLASSIFIED:</b>										
Plumbing and Building Inspection	\$ -	\$ -	\$ 5,284.50	\$ -	\$ 5,284.50	\$ 832.50	\$ 3,449.00	\$ 4,281.50	\$ 1,003.00	\$ -
Miscellaneous			14,560.24		14,560.24	390.00	12,036.00	12,426.00	2,134.24	
Alewives Reserve Fund	3,000.00				3,000.00		3,000.00	3,000.00		
Marine Resources/Harbor and Waterways	46,097.86	18,500.00	16,930.20		81,528.06	18,905.02	21,670.00	40,575.02	(5,440.99)	40,953.04
Interest and Charges on Taxes			27,863.84		27,863.84		33,304.83	33,304.83		
Special Projects - Comprehensive Plan	9,411.87				9,411.87		9,411.00	9,411.00	0.87	
Cemetery Maintenance		3,800.00			3,800.00	1,500.00		1,500.00	2,300.00	
Interest on Cash Accounts	\$ 58,509.73	\$ 22,300.00	4,435.61		85,245.34	21,892.78	18,500.00	4,392.78	2,019.61	
Cable TV Franchise	\$ 316,875.30	\$ 4,544,546.54	\$ 236,371.94	\$ 27,834.80	\$ 5,125,628.58	\$ 21,627.52	\$ 103,786.83	\$ 125,414.35	\$ 5,409.51	\$ 40,953.04
						\$ 4,337,700.73	\$ 291,824.99	\$ 4,629,525.72	\$ 109,667.57	\$ 386,435.29

TOWN OF WEST BATH  
STATEMENTS OF ACTIVITIES (Exhibit B)  
FOR THE YEARS ENDED JUNE 30, 2014 AND 2013

FUNCTIONS/PROGRAMS	PROGRAM REVENUES		NET (EXPENSE) REVENUE AND CHANGE IN NET POSITION		
	EXPENSES	CHARGES FOR SERVICES	OPERATING GRANTS AND CONTRIBUTIONS	2014 TOTALS	2013 TOTALS
Primary Government:					
Governmental Activities:					
Education	\$ 2,690,658.74	\$ -	\$ -	\$ 2,690,658.74	\$ 2,158,028.00
General Government	417,922.38	17,128.83	9,977.24	390,816.31	378,257.40
Protection	206,353.31		4,500.00	201,853.31	157,744.48
Health, Sanitation, and Community Support	55,645.70	96,497.70		(40,852.00)	(21,503.23)
Highways and Bridges	424,966.89		25,488.00	399,478.89	287,487.18
Special Assessment	628,150.00			628,150.00	607,898.00
Unclassified	21,627.52	84,831.73		(63,204.21)	(60,553.04)
Note Payments - Interest	14,309.35			14,309.35	17,279.59
Total Primary Government	<u>\$ 4,459,633.89</u>	<u>\$ 198,458.26</u>	<u>\$ 39,965.24</u>	<u>\$ 4,221,210.39</u>	<u>\$ 3,524,638.38</u>
General Revenues:					
Taxes:					
Property Taxes				\$ 3,709,655.35	\$ 3,167,951.69
Homestead Reimbursement				18,579.00	21,488.75
Excise Taxes				297,212.00	297,000.00
Intergovernmental				53,093.00	76,308.00
Interest and Investment Earnings				4,435.61	3,847.88
Loss on Sale					(5,289.00)
Total General Revenues				<u>\$ 4,082,974.96</u>	<u>\$ 3,561,307.32</u>
Changes in Net Position				\$ (138,235.43)	\$ 36,668.94
Net Position, July 1				4,916,236.04	4,879,567.10
Net Position, June 30				<u>\$ 4,778,000.61</u>	<u>\$ 4,916,236.04</u>

The accompanying notes are an integral part of the financial statements

**TOWN OF WEST BATH  
STATEMENT OF CHANGES IN UNAPPROPRIATED SURPLUS  
FOR THE YEAR ENDED JUNE 30, 2014**

Unappropriated Surplus, July 1, 2013	\$ 707,163.79
INCREASE:	
Operating Account Balances Lapsed (Net) (Schedule A-4)	109,667.57
DECREASE:	
Regular Town Meeting	\$ 100,000.00
Special Town Meetings February	95,000.00
Increase in Deferred Taxes	<u>8,951.27</u>
	203,951.27
Unappropriated Surplus, June 30, 2014	<u>\$ 612,880.09</u>

**TOWN OF WEST BATH  
RECONCILIATION OF TREASURER'S CASH BALANCE (Schedule A-6)  
FOR THE YEAR ENDED JUNE 30, 2014**

Cash on Hand	\$ 200.00
Cash in Banks:	
Androscoggin Savings Bank	
Balance Per Bank Statement	\$ 191,832.30
Add: Deposits in Transit	834.44
Deduct: Outstanding Checks	<u>27,177.86</u>
Balance Per Books	165,488.88
Bath Savings Institution	
Certificate of Deposit - General Fund	215,923.22
Androscoggin Savings Bank	
ICS Savings - General Fund	950,773.50
Cash Balance, June 30, 2014	<u>\$ 1,332,385.60</u>

**RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO NET ASSETS OF  
GOVERNMENTAL ACTIVITIES FOR THE YEARS ENDED JUNE 30, 2014 AND 2013**

	<u>2014</u>	<u>2013</u>
GOVERNMENTAL FUND BALANCES:		
Committed for Capital Projects	\$ 19,970.99	\$ 19,970.99
Assigned for Other Purposes (Schedule A-3)	386,435.29	316,875.30
Unassigned (Schedule A-3)	612,880.09	707,163.79
Total Governmental Fund Balances	<u>\$ 1,019,286.37</u>	<u>\$ 1,044,010.08</u>
Amounts reported for governmental activities in the Statements of Net Position are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported	3,835,232.44	3,992,632.44
Notes payable are not due and payable in the current period and therefore are not reported	(280,000.00)	(314,937.01)
Property taxes not collected within the 60 days after year end are deferred as revenue in the fund financial statements. In the government-wide financial statements the revenue is income	203,481.80	194,530.53
Net Position of Governmental Activities	<u>\$ 4,778,000.61</u>	<u>\$ 4,916,236.04</u>

TOWN OF WEST BATH  
BALANCE SHEETS - GOVERNMENTAL FUNDS JUNE 30, 2014 AND 2013

	WING FARM		TOTALS	
	GENERAL	SPECIAL REVENUE	2014	2013
<b>SETS:</b>				
Cash	\$ 1,332,385.60	\$ 50,000.00	\$ 1,382,385.60	\$ 1,349,129.70
Accounts Receivable	8,187.00		8,187.00	2,983.00
Taxes Receivable	174,773.80		174,773.80	181,645.12
Tax Liens	92,529.91		92,529.91	80,936.01
Tax Acquired Property	2,315.74		2,315.74	3,789.66
Prepaid Expense				1,170.00
Due From Other Funds	30,029.01		30,029.01	30,029.01
Total Assets	<u>\$ 1,640,221.06</u>	<u>\$ 50,000.00</u>	<u>\$ 1,690,221.06</u>	<u>\$ 1,649,682.50</u>
<b>ABILITIES AND FUND EQUITY:</b>				
Liabilities:				
Accounts Payable	\$ -	\$ -	\$ -	\$ 2,240.00
Deferred Excise Taxes	420,241.41		420,241.41	361,146.09
Deferred Revenue (Note N)	17,182.47		17,182.47	17,726.79
Deferred Tax Revenue (Note F)	203,481.80		203,481.80	194,530.53
Due To Other Funds		30,029.01	30,029.01	30,029.01
Total Liabilities	<u>\$ 640,905.68</u>	<u>\$ 30,029.01</u>	<u>\$ 670,934.69</u>	<u>\$ 605,672.42</u>
Fund Equity:				
Committed for Capital Projects (Note E)	\$ -	\$ 19,970.99	\$ 19,970.99	\$ 19,970.99
Assigned for Other Purposes (Note E)	386,435.29		386,435.29	316,875.30
Unassigned	612,880.09		612,880.09	707,163.79
Total Fund Equity	<u>\$ 999,315.38</u>	<u>\$ 19,970.99</u>	<u>\$ 1,019,286.37</u>	<u>\$ 1,044,010.08</u>
Total Liabilities and Fund Equity	<u>\$ 1,640,221.06</u>	<u>\$ 50,000.00</u>	<u>\$ 1,690,221.06</u>	<u>\$ 1,649,682.50</u>

FOR YEARS ENDED JUNE 30, 2014 AND 2013

	WING FARM		TOTALS	
	GENERAL	SPECIAL REVENUE	2014	2013
<b>VENUES:</b>				
Property Taxes	\$ 3,700,704.08	\$ -	\$ 3,700,704.08	\$ 3,207,514.90
Excise Taxes	297,212.00		297,212.00	297,000.00
Intergovernmental Revenue	53,093.00		53,093.00	76,308.00
Highways and Bridges	25,488.00		25,488.00	24,836.00
General Government	27,106.07		27,106.07	81,286.20
Protection	4,500.00		4,500.00	11,937.67
Unclassified	84,831.73		84,831.73	85,880.77
Health, Sanitation, and Community Support	96,497.70		96,497.70	87,318.70
Interest on Investments	4,435.61		4,435.61	3,847.88
Homestead Reimbursement	18,579.00		18,579.00	21,488.75

**WILLIAM H. BREWER**  
*Certified Public Accountant*  
858 Washington Street  
P.O. Box 306  
Bath, Maine 04530

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(207) 443-9759  
(207) 563-5495

## INDEPENDENT AUDITORS' REPORT

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of West Bath, as of and for the years ended June 30, 2014 and 2013, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the Table of Contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of West Bath as of June 30, 2014 and 2013, and the respective changes in financial position for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of West Bath's basic financial statements. The introductory section, combining and individual non-major fund financial statements, and statistical section are presented for purposes of additional analysis and are not a required part of the financial statements. The combining and individual non-major fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual non-major fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole. The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

July 16, 2014

Note: The complete audit is on file at the Town Office for review.

## TOWN CLERK ANNUAL REPORT

### Dog Registrations

Dog Licenses expire each year on December 31st and fees must be paid by January 31st or a late fee of \$25 will be charged in addition to the license fee. We normally receive the next year's tags in October and they are available for sale beginning October 15th. **From October 15th through January 31st each year you may obtain a new license or renew your dog license.** Dogs can now be registered online at this web address [https://www1.maine.gov/cgi-bin/online/dog\\_license/index.pl](https://www1.maine.gov/cgi-bin/online/dog_license/index.pl).



WEST BATH HAD A TOTAL OF 12 BIRTHS IN 2014.



### Total of 17 Weddings in 2014

<u>Weddings - January 1 – 31 December 2014</u>	<u>Date Married</u>
Lisa Lynn Russell & Mark Sewall	01/04/2014
Eric Neil Dubord & Quinn Rebecca Snow	02/14/2014
Koree Elizabeth Kovach & Kevin E. Wallace	05/15/2014
Aubree Gene Nygaard & Zane Maxwell Thomas	06/21/2014
Christopher Andrew Morris & Arlee MacKight Woodoworth	07/05/2014
Martha E. Thomas and Alexander M. Liberman	07/05/2014
Thomas Michael Ross and Angela Marie Shaw	07/26/2014
Felicia Marie Hooper & Scott Joseph Richards	08/16/2014
Elaine Marie Seckas & Christopher Ray Van Doren	08/16/2014
Amber Lynn Nadeau & Andrew Joseph Holbrook	08/23/2014
Amanda Osgood Peterson & Nathaniel Stephen Toothaker	08/30/2014
Margaret Susan Jordan & Andrew Myungjean Kim	08/31/2014
Lauren Karen Broomhall & Jesse William Pilgrim	09/12/2014
Dale Allan Reno & Erin Elizabeth Durrell	09/20/2014
Frances Mylne Farias & Brandon Allen Harris	10/04/2014
Rebecca Theresa Rice & Shenel Marie Eaves	10/10/2014
Lori Beth Chase & Herbert Mitchell Cram	10/18/2014

### Total of 7 deaths in 2014

#### IN MEMORY OF

<u>Deaths - January 1 – 31 December 2014</u>	<u>Date of Death</u>
Arlene White	02/18/2014
William Whorff	03/05/2014
Alexander Coffin	04/05/2014
Mildred Morin	07/25/2014
Robert Adams	07/27/2014
Helena Arsenault	08/01/2014
Barbara Avery	12/30/2014

## Registrar of Voters Report (2014)

West Bath was quite busy this year with elections. It was my pleasure serving the citizens of West Bath for the first time this year as the Registrar of Voters. The following shows the elections and voter turnout:

<b>Date</b>	<b>Voters</b>	<b>Voters - % of Total Voters*</b>
1/21/2014	West Bath RSU1 Withdrawal Referendum	249 – 16%
3/12/2014	Special Town Meeting	25-1.6%
5/20/2014	Budget (Special) Town Meeting	47-3.03%
5/27/2014	RSU1 Budget	10-0.65%
6/10/2014	State Primary	138-8.93%
6/10/2014	RSU1 Budget Validation	144-9.32%
07/31/2014	Special Town Meeting	61-3.96%
11/04/2014	Gubernatorial Election/Municipal/RSU1	1117-72%

\* Percent is based on number of active registered voters on day of election.

### Active Voter Party Affiliation as of November 4, 2014:

Democrat: 473  
 Republican: 446  
 Green Independent: 68  
 Unenrolled in a party: 578  
 Total: 1,565

Thank you to our group of dedicated Election/Ballot Clerks and Deputy Moderators for their work!

#### Election/Ballot Clerks:

Beth Brewer  
 Debra Bruce  
 Evelyn Desmond  
 Judy Stallworth  
 Sandra Tuttle  
 Robin Hansen  
 Ashleigh Randall

Phyllis McNelly  
 Joseph Pluto  
 Sara Hennessey  
 Martha Garrison  
 Maria Morris  
 Robin Whorff  
 Patricia Ring

Margaret Totten  
 Richard Totten  
 Jonathan Davis  
 Maria Renaud  
 Kyle Yacoben  
 Catherine Powers  
 Carol Beal

#### Moderators and Deputies:

Paula Nelson  
 Maria Renaud  
 Robin Whorff  
 Phyllis McNelly



Catherine Powers, Election Clerk

Brandi D. Lohr  
 Registrar of Voters

## Assessing Agent's Report

Date of Commitment: August 11, 2014

### TAXABLE PROPERTY VALUATION

Real Estate	\$364,214,396.00
Personal Property	+ 4,371,376.00
Total Taxable Valuation	<u>\$368,585,772.00</u>

Homestead Exemption and BETE	
Reimbursement Valuation	+ 3,229,756.00
Total Valuation Base	<u>\$371,815,528.00</u>

### APPROPRIATIONS

County Tax	\$ 624,949.00
Municipal	+ 1,052,440.00
Education	+ 2,735,509.00
Total Appropriation	<u>\$ 4,412,898.00</u>

### REVENUES

Municipal Revenue Sharing	\$ 40,523.00
Other Revenues (Excise, MDOT, others)	+ 641,825.00
Total Revenue	<u>\$ 682,348.00</u>

### ASSESSMENT

Total Taxable Valuation	\$ 368,585,772
Mil Rate of .0087% (commonly referred to as 8.70)	X .010200
Tax Commitment	<u>\$ 3,759,574.87</u>

### OVERLAY

Tax Commitment	\$ 3,759,574.87
Homestead Reimbursement	+ 25,245.00
BETE Reimbursement	+ 7,698.51
Total	<u>\$ 3,792,518.38</u>

Total Appropriation	\$ 4,412,898.00
Total Revenue to Reduce Commitment	- 682,348.00
Net Raised by Property Tax	<u>\$ 3,730,550.00</u>

Total Commitment + Homestead and BETE	
Reimbursement	\$ 3,792,518.38
Net raised by property tax	- 3,730,550.00
Overlay (1.8% of the Net Raised by Property Tax)	<u>\$ 61,968.38</u>

Respectfully submitted,

Ronald Beal  
Assessing Agent

## Codes Enforcement Officer

Total permits issued in calendar year 2014: 41 (increase of 2 permits from 2013)

Total fees: \$2,505.00

<u>Type of occupancy for which permits were issued</u>		<u>District in which permits were issued</u>	
Dwelling	7	Summer colony	5
Commercial	1	Commercial	1
Farm or outbuilding (shed)	7	Residential	17
Garage	9	Rural Residential	17
New residence created	6	Rural residential shore land	9
Deck	3		
New structure	7		
Alterations	7		
Demolitions	3		
Docks and floats	5		

Respectfully submitted,  
Ellis Reed  
Codes Enforcement Officer

## Plumbing Inspector

### Plumbing permits issued during calendar year 2014

Internal plumbing	19
External plumbing	18
Seasonal conversion	0
Total issued	37
Total pending	0

### Amount of fees:

Total collected	\$5,081.60
Total sent to state	\$1,092.50
(1/4 of septic permits)	
Total retained by town	\$3,989.10

Respectfully submitted,

Ellis Reed  
Plumbing Inspector

## **ROADS COMMISSIONER REPORT**

This was the first year for the appointed position of Road Commissioner and it has been my pleasure serving the citizens of West Bath. I was appointed in September 2014 and took the place of Jim Whorff who was the Commissioner for many years. Thanks Jim for your years of service.

As many of you have seen, we have asked Hawkes Tree Trimming to perform tree trimming on our roads to help sunlight to get through to our roads to help the ice melt faster and to avoid power outages.

We experienced a rough winter. It seemed like as soon as we finished cleaning up one storm another one was on its way. There were a lot of long hard hours that were put in by the plow workers. Keeping up with the roads was not an easy task, but Reno Excavation worked hard to get the work done.

Upcoming Projects:

- Reconstruction of Hill Road
- Road Patching
- Road signs
- Road shoulder grading
- Tree Trimming

Please feel free to contact me with any questions or concerns that you may have. I can be reached at (207) 841-3949.

Respectfully submitted,  
Steve Renaud  
Roads Commissioner

## **WEST BATH HARBOR MASTER**

If you are a West Bath boater, please remember that when you register your moorings each year, the Town Office will issue you a new sticker to go along with your mooring number. Both the sticker and the number **MUST** be placed on your mooring ball, and if you can, please place your name on the ball, that too would be helpful. If I don't see a current year sticker, I assume the mooring is not registered. Please notify the Town Office if you no longer own, maintain or wish to renew your mooring so we may update our records. If you do not intend to renew your mooring you need to remove it in its entirety which includes the marker, chain or rope and whatever method of weight you are using (anchor, cement block, etc).

If you wish to keep your mooring, you are expected to renew your 2015 registration and properly identify it accordingly whether you are planning to moor a boat to it this year or not.

Town of West Bath boat owners can now re-register their boats on line at [www.maine.gov/ifw](http://www.maine.gov/ifw).

If you have any problems on the water, please call me at 443-6362. Have a safe and great boating season!

Respectfully submitted,  
Joseph Vaillancourt  
Harbor Master

## **ANIMAL CONTROL OFFICER'S REPORT**

Where has the year gone? While this year has been a busy one, the most common calls related to dogs running at large. While it is understandable that occasionally your dog might get loose and run off, please try to keep them in your yard or under your control. You can be fined for having your dog running at large.

I have had many calls involving people stopping and picking up dogs that they see on side of the road or roaming around. Please do not pick up a stray dog! Please call me to handle the matter. You do not know if that dog might be sick and you don't want to potentially be bitten.

In case some of you are not aware, it is State law for all cats to have a rabies vaccination. Outdoor cats are more susceptible to coming in contact with an animal that could potentially have rabies.

As usual, please make sure your dogs have their rabies shots and are licensed!

Respectfully submitted,  
Todd Stead, ACO

## **WINNEGANCE RIVER HERRING COMMISSION REPORT**

Harvester Greg Gilliam reported a harvest of 264.5 bushels of river herring compared to 298.5 in 2013. According to Greg there were many factors for the decrease including a cold winter and spring which resulted in the lake being colder. There were also many cloudy and rainy days causing the harvest to start 3 to 4 weeks later this year. The Commission received a check for \$1,058.00 for this year's harvest and as of 7/31/14 there was a balance of \$10,503.97 in our saving s account and \$1,195.94 in the checking account.

The Commission is studying the possibility of raising the spillway several inches during the harvest so fish cannot go over the spillway at low tide and end up on the rocks below.

Long time members Steve Wilson and Robin Hansen have resigned with Lori Benson replacing Steve as Bath's other member. As of now, West Bath has not appointed another member.

The current members of the Winnegance River Herring Commission are as follows:

Bath: Meadow Merrill and Lori Benson  
Phippsburg: Brett Gilliam and Mark Alexander  
West Bath: David Hennessey

Respectfully Submitted,  
David Hennessey  
Chairman

## West Bath Fire Department Annual Report

In 2014, the West Bath Fire Department responded to 217 calls for service. These responses included building fires, forest fires, motor vehicle crashes, motor vehicle fires, and emergency medical services calls. We also provided mutual aid to surrounding towns as well as assisting the Sagadahoc County Sheriff's Department with traffic control and lighting.

There are currently 28 men and women on the West Bath Fire Department roster. The membership is made up of Firefighters and Emergency Medical Technicians, ranging in license level from EMT – Basic to Paramedic. These dedicated individuals spend countless hours not only responding to calls but also in training. Members participate in monthly truck checks which occur on the first Tuesday of every month. They also attend in house training which is held on the third and fourth Tuesdays of each month; topics covered in these training sessions include fire suppression, motor vehicle extrication, and cold water rescue.

The West Bath Fire Department currently responds to calls with the following apparatus: Engine 8, a 1996 Central States Engine; Tank 8, a 2002 Freightliner; Squad 8, a 2005 F-550; Brush 8, a 2004 Jeep Wrangler; Service 8, a 2000 Chevrolet Silverado; and Marine 8, a 2011 Key West Boat.

Historically, burn permits had to be obtained from the fire station or town office. Citizens now have the option of visiting [www.wardensreport.com](http://www.wardensreport.com) to obtain a free burn permit.

Our Open House is held annually each October during the National Fire Safety and Prevention Week. We have a number of vendors in attendance including local hospitals, utility companies, home improvement stores, and insurance companies. It is a great opportunity for community members to come into the fire station, meet department personnel, and learn about lots of different safety topics. At our 2014 Open House, we had approximately 100 kids in attendance.

As always, we would like to remind our residents of a few safety tips. Change the batteries in your smoke and carbon monoxide detectors twice a year; once in the spring and once in the fall when you change your clocks. Have your chimneys cleaned and inspected at least once per year. Make sure your house number is clearly labeled and visible from the roadway. When encountering an emergency vehicle on the roadway, please give them plenty of room by pulling to the right and stopping your vehicle. This allows the emergency vehicle to pass in a safe manner.

Thank you to the citizens of West Bath for their continued support, we could not effectively do our job without it. If you have any questions or concerns, please feel free to contact us at the fire station at 207-443-1500.

Sincerely,  
*Jonathan Beane*  
*Fire Chief, Town of West Bath*

## **Budget Advisory Committee**

This year the town voters have several major budget concerns to consider. Among them are a budget for our school, how to deal with the 1.25 million dollar settlement from RSU 1 and major rebuilding of the Hill Road.

As far as the school budget, this will be the first time in many years that the town will decide what the budget will be. This first school budget has to be a learning process as the town works through known costs and I am sure some unexpected costs. To this end, the Budget Advisory Committee (BAC) is recommending funds for a capital account and for startup and unexpected expenses. The school budget is not complete at this time but the final budget should be completed by May. I want to thank the Withdrawal Committee, the Transitional Team and the West Bath Principal Emily Thompson for all the time and effort put into this process. In regard to the 1.25 million dollar settlement with RSU 1, the BAC discussed many ways to best put this money to use. The ideas ranged from investing all of the money to giving it all back to the taxpayers. The Board of Selectmen plans to have more than one option at town meeting. In the end the BAC recommends placing \$147,000 in a school capital fund, \$53,000 for startup costs for the school, paying off the Wing Farm loan of \$275,000 and returning approximately \$775,000 to the taxpayers over a three year period which will help to hold the mill rate down.

The Town's Road Commissioner, Steve Reno, is recommending that the Hill Road have several major repairs completed before the road is hot topped. The final hot topping would not be done until next year to allow the road to go through a winter and frost heave season this seeing how the repairs held up. The total cost would be around \$300,000 and the Hill Road plan is recommended by the BAC.

The Town Office and Fire Department have both been able to keep their budgets in line with last year's with only a small increase.

Hopefully with the school budget coming back to our town meeting more citizens will show up to cast their votes.

As always, a member of the BAC will be at town meeting to answer any questions or concerns.

Respectfully submitted,

David P. Hennessey, Chair  
Budget Advisory Committee

## West Bath Shellfish Warden

It was a pleasure to serve the citizens of West Bath as your shellfish warden.

In 2014, I checked the following: 331 commercial harvesters; 230 bushels of shellfish; 158 marine worm diggers.

Your shellfish harvesters work hard to keep the waters clean and the trash picked up around the shore and landings.

Any questions or complaints, please call my cell at 504-1523 or home at 443-3114

Respectfully submitted  
Doug Alexander  
Shellfish Warden



Local "Clammers"

## **Town of West Bath Board of Assessment Review (BAR)**

The Board of Assessment Review (BAR) had one appeal hearing for the Tax Commitment effective April 1, 2014. The hearing was held 01-15-2015 to consider an abatement denial regarding property identified as Tax Map R05 Lot 001-A and it was the unanimous decision of the Board that the assessed value stood.

Each year any taxpayer who feels an error or irregularity has occurred in the assessment of his/her property has 185 days from formal tax commitment (usually in the fall) to first discuss the concern with the Assessing Agent and then to file a formal request for abatement if the taxpayer's concern is not alleviated. If the abatement is denied by the elected Assessors the taxpayer may then appeal the denial to the local BAR. The decision of the BAR may be appealed directly to Superior Court by either the taxpayer or by the town.

Respectfully submitted,

Juanita Wilson-Hennessey, Chair

Richard Totten, Secretary

Chet Garrison

Lisa Atkins (Alternate)

Vacant Position (Alternate)

Term ends 2017

Term Ends 2016

Term Ends 2015

Term Ends 2017

Term Ends 2016

### **West Bath Board of Appeals Calendar Year 2014**

The first paragraph of the Maine Municipal Board of Appeals Manual introduces the duties of the West Bath Board of Appeals best. It states, "Serving on a municipal board of appeals is probably one of the most difficult jobs that a citizen can volunteer to do. The board of appeals, more than any other board, generally performs the same function at the local level as an appeals court judge. Like a judge, the appeals board must decide difficult questions in accordance with local ordinances, State laws, and court cases. Often those decisions will seem harsh and contrary to "common sense," both to board members and to the general public. This is particularly true when the board is asked to decide a request for a variance. However, the board is bound to follow the law until the law is changed. Explaining this to citizens seeking help from the board probably is one of the board's most unpleasant tasks."

The Board of Appeals takes action on the first Tuesday of each month at the Town Office, provided there is business for the Board to address. If you need to request a hearing, please pick up an application at the Town Office. Make sure the entire application is completed before submitting it along with the filing fee, so a date may be scheduled with no delay.

In 2014 there were no applications made to the appeals board.

Respectfully submitted,

Justin Hennessey

Board of Appeals Chair

## PLANNING BOARD

Dear Townspeople of West Bath:

The Planning Board exists to encourage appropriate use of land within the Town of West Bath through regulations outlined in our ordinances. The Board consists of volunteers from the community, five (5) regular members and two (2) alternates. A quorum of three (3) members is required to conduct a meeting. The documents used when conducting Planning Board business are the Land Use Ordinance and Development Review Ordinance. Copies are available at the Town Offices or online at [www.westbath.govoffice.com](http://www.westbath.govoffice.com).

The Planning Board meets the second Tuesday of every month at 6:30 pm. Additional meetings for ordinance work sessions are scheduled as needed throughout the year and are posted in the Times Record and on the Town web site.

This past year has seen applicants seeking approval for home expansions in shoreland areas, subdivision modifications, business expansions, and new businesses moving into existing spaces.

In addition to the monthly meetings, work continues to bring West Bath's ordinances on par with adjacent communities, to become more aligned with the West Bath Comprehensive Plan and comply with the ever changing State of Maine laws and mandates. The Board feels these changes in our ordinances will make West Bath a more competitive community for both business and residential projects.

FEMA has updated the Flood Maps around the state, including West Bath. The new Flood Maps are available to view at the Town Office or on the Town's website. FEMA has also mandating that all Towns adopt their new Floodplain Management Ordinance which references the new map data.

The Board has created new applications for Subdivisions to make the process easier for the applicant. We continue to work toward replacing our current "catch-all" application with more user friendly applications tailored to each specific need (i.e. shoreland expansion, new business, etc.). We are also adjusting and improving the application process to better serve the applicant and provide more guidance when needed.

Kyle Yacoben is leaving us after the school year ends, he and his family are moving out west. We appreciate all his hard work on our Board and he will be missed. Kyle will remain on the Board until he heads West or when we successful find a replacement.

Please consider joining our Board. We need another objective member, without agenda, who wishes to spend one evening a month, a little more over winter, looking out for what's reasonable and best for our Town and its townspeople.

You are always welcome and encouraged to attend any and all Planning Board meetings and workshops. Public input, support and awareness is an important element to the success of the Planning Board.

Respectfully submitted,

*Darlene*

Darlene Estabrook, Chair

Rick Davis, Vice Chair

Wayne Renshaw

Jay Paris (Alternate)

Jim Williams

Kyle Yacoben

Scott Andresen (Alternate)

## Marine Resources Committee

This year the harvesters of West Bath had several reseeded events where we harvested seed from our neighbors in Phippsburg and transplanted them into several coves in West Bath. These clams ranged in size from ¼ to 1 ¼ inch long and should mature within a year or two. The reasoning for having to harvest clams from Phippsburg was because our seed beds have decreased considerably. The reason for the depletion is due to several reasons. To name a few, I would say climate change, green crabs and the over use of our flats from several different fishing industries.

West Bath, Freeport, Harpswell and Brunswick are going to continue our pilot program to increase clam population despite a lapse of a month where it had to be made legal by the state. This program involves closing certain areas to the harvest of marine resources for a period of time that is necessary to replenish stock. These areas will be maintained, marked and posted at the Town Hall.

I would like to thank our State Representatives for passing this bill so we can make the flats more productive. I would also like to thank Phippsburg for its contribution of seed and the use of netting for catching clam spat.

The Marine Resources Committee will continue to do random water quality testing as required by the Department of Marine Resources (DMR) with the Town Boat. These are done to identify any pollution sources so they can be corrected in a timely manner. This includes shoreline surveys which are done on a tri-annual basis. In addition, accelerated testing is being done twice a month to re-categorize and reopen areas that have been closed earlier due to pollution

West Bath is proud of our Marine Resources conservation efforts. We feel that our shellfish fisheries are important and implement our own sustainability program. To maintain a commercial shellfish license, clammers must complete 12 hours of conservation time. This conservation time is a combination of reseeded, surveys, clean up, meetings and water quality tests. These hours have resulted in the cleanup of all overboard discharges, repair of faulty systems and a much cleaner water quality. Our water along the coast of West Bath now meets Department of Marine Resource quality standards. Money is often available to help repair shoreline pollution problems.

The town's Shellfish Warden, Doug Alexander has been patrolling and monitoring the clam flats for illegal diggers. Feel free to contact Doug if you have any questions regarding clam digging, suspicious shoreline activity or whether areas are open or closed.

The Shellfish Committee meets on the last Wednesday of each month at 6 pm from October to March and 7 pm from April to September. Please contact me regarding surveys, harvesting, pollution or potential pollution problems, or with any shellfish questions in general. Also, please feel free to attend any of our committee meetings. The Town of West Bath gave out three new commercial licenses this year.

Respectfully submitted,  
Warren Swanson, Chairman



On behalf of the Board, Cooperators and Staff of the Patten Free Library, thank you to the Town of West Bath for making the Library the enriching community treasure that it is. Support of your library in 2013-14 has enabled:

177,892 people to visit the Library  
143,291 items to be borrowed  
26,414 people to use the public computers  
25,351 items to be borrowed and loaned through interlibrary loan  
10,125 reference questions to be answered  
5,746 people to participate in 312 children's programs  
5,828 eBooks and audio books to be borrowed  
3,538 people to attend 157 adult programs  
1,324 teens to participate in 126 programs  
571 children to participate in the Summer Reading Program  
133 teens to participate in the Teen Summer Reading Program

Our mission is to transform lives, inspire lifelong learning, preserve local history, and build community through joyful, creative exploration and dialogue for the citizens of Arrowsic, Bath, Georgetown, Woolwich, and West Bath.

The highlights of the Library's service in 2013-14 include:

- ❖ A *Discovering Great Artists* children's art history series funded by a grant from the Maine Humanities Council
- ❖ The Tenth Annual Town History Series, which featured "Birch Point's Growth Spurts: A Pediatrician's Perspective" presented by Charlie Burden
- ❖ A significant increase from the previous year in the number of young adult programs and attendance: from 50 to 126 programs and attendance from 561 to 1,324
- ❖ The first annual Teen Writing Contest and Teen Art Show
- ❖ The installation of a new audiovisual system in the Community Room funded in part by a grant from the Senter Fund

Respectfully submitted,  
Lesley Dolinger  
Director



## WEST BATH

### HISTORICAL SOCIETY



West Bath's Historical Society is now in its 15<sup>th</sup> year as an active non-profit volunteer organization, dedicated to improving our town's sense of community. Our mission:

- Preserve the history and traditions of West Bath, Maine.
- Identify, research, and record locations of historical sites, buildings, and artifacts.
- Identify, record, and catalog photos and the written and oral history of West Bath.
- Publish quarterly historic/current events newsletter, *The Middle Ground*.
- Serve as a resource for the WB School and Patten Free Library's History Room.
- Hold free events with historical content for members and the community.

As part of that mission, we have spearheaded the challenging restoration of West Bath's two important historical building: **The Old West Bath Meeting House** and **The Littlefield School**. For both those efforts we enjoyed had a great deal of community support, both financially and with volunteer efforts. Now that both buildings are safely restored, our challenge today is to maintain their integrity and to open them to the public for special events.

The **Meeting House**, built in 1839, needed a great deal of help, including shoring up the building, repairing and repainting walls and exterior, refinishing the floors, modernizing the electricity within a historic perspective while preserving the old kerosene lamps, and repairing the stained glass windows. The **Littlefield School**, one of Maine's few remaining one-room school houses, and listed on the National Register of Historic Places, was in even worse shape. Built in 1853, it is a classic one-story Greek Revival timber-framed building; by 2007 it was in precarious condition. Its foundation had shifted and was collapsing. At one point, it was slated for a fire department exercise burn! Only community outrage stopped that from happening. This lovely old building is now restored, thanks in part to a generous bequest from the late Bruce Burden, whose mother attended the school, and a federal grant.

Other highlights of our events during this year:

\*We participated once again, in the Town History Series at Patten Free Library, in February, 2015 with a presentation by Dave Hennessey, on his family's Winter Point Oyster Farm business in West Bath.

\*We also continue to fund new shelving in the PFL History Room, to house the West Bath archives for public access, thanks to the organizational efforts of our archivist, Kerry Nelson.

\*And, once again, for the grand finale of 2014, we sponsored our traditional candlelight community Christmas Service, which was well attended. WBHS donated half the evening's offering to the Bath Area Food Bank; the rest went toward maintenance of the Meeting House and Littlefield School.

We will be holding our annual meeting and pot luck supper on June 9, 6 pm, at the Old West Bath Meeting House where we will be voting our candidate for President, Amy Wesson,, as well as acting treasurer, Ivon Boyer, and for a 3<sup>rd</sup> term, Sally Graves. Please join us! We will also be holding an open house for both our historic buildings on July 4 during Heritage Days. We thank the town and its citizens for continued support of our efforts. We encourage our members - about 130 strong and growing - to become involved with us: as Board members or on a committee, or to provide us with historical photos or tidbits.

Respectfully submitted,

*Avery Meyers, President*

*W.N. (Pete )Pete Guild, Treasurer/Secretary Board Members Bob Bittner, Raisa Bittner, Beth Brewer, Ivon Boyer, Sally Graves Amy Wesson, Leah Zartarian, Kerry Nelson, Archivist and Betty Fitzjarrald, Littlefield School Chair. Fran Soveral, Middle Ground contributor. (FMI, call Town Hall or: 389.4498.)*

## WEST BATH CEMETERY ASSOCIATION

To The Inhabitants of the Town of West Bath:

The following is a report of the West Bath Cemetery Association for the year ending December 31, 2014.

No new lots were sold at the Orchard Hill Cemetery this year. To date, 115 families or individuals have purchased a total of 206 grave lots.

Since bank interest rates are at an all time low and are likely to remain that way for a number of years to come. Annual income from Perpetual Care is insufficient to pay for maintenance of the cemetery grounds. Last year the mowing was done by Cory Wallace of Phippsburg, he has done a very nice job, the mowing is being done more consistently than in the past. However, it would be most helpful if lot owners were to trim grass and locate flags accordingly, flowers and ornamentals in close proximity to all monuments. This would allow us to do a better job mowing around the grave sites.

Approximately 50 lot spaces remain available. Sixty percent of the \$ 400.00 lot purchase price goes to the Perpetual Care Fund. The remainder goes toward operating costs of the Orchard Hill Cemetery. Those interested in purchasing a cemetery lot or offering their services for minor cemetery maintenance should contact Ronald G. Beal.

The West Bath Cemetery Association wishes to thank Cory Wallace for the great job he did on the Orchard Hill Cemetery Grounds last summer.

The Cemetery Board is pleased to announce that we will be enlisting some new members on our board

The flag pole that was constructed by the V.F.W. last summer has been an excellent addition at the Orchard Hill Cemetery

Respectfully Submitted,

Ronald G. Beal, President  
Mary J. McGloin  
Everett J. McNelly  
Peter Oceretko

April 15, 2015

To the Citizens of West Bath,

It is with great pride in our community school and excitement for the upcoming year that I submit this year's town report. Your community school is a vibrant place, where students are growing and thriving. As 1 of only 6 Expeditionary Learning schools in the state, our students are fortunate to be engaged in an authentic and rigorous curriculum that is designed to promote critical thinking skills and habits, high academic achievement, high-quality work through the use of in-depth investigations.

Our spring expeditions are in full swing. Students are engaged with working with experts, making observations, and taking part in fieldwork. As a school, we are researching the guiding questions of: What is climate change? How does it affect Maine? What can we do about it? The grade level guiding questions are:

- K – Where have all the monarchs gone?
- 1 – What's the weather outside? Why should we care?
- 2 – How do we impact the animals that are important to Maine? How can my community support Maine animals?
- 3 – What do ticks tell us about climate change in Maine?
- 4 – How does climate change impact Maine industries?
- 5 – What is the impact of climate change on the food system and the food system on climate change?



**Spring expeditions will be highlighted at our school Celebration of Learning on June 10<sup>th</sup> at 3 PM. Please join us and see our students in action!**

We are truly grateful to our Parent/Teacher Organization, which has financially supported a large amount of our fieldwork this spring. Fieldwork in Expeditionary Learning Schools is used to build curiosity and background knowledge. It has a clear purpose (data collection, conducting interviews, learning from experts, or doing structured observations) and furthers the work of the expedition. This spring our students have been involved with fieldwork opportunities with Crystal Spring Farm to learn about farming and agriculture. Fourth graders have traveled to the Maine State Museum and have worked locally with ship building, fishing, and lobstering experts. Kindergarten students have participated in work at the Coastal Maine Botanical Gardens to learn about how to create and maintain butterfly gardens. Second graders have worked with Seabird Sue from the Maine Audubon Society to better understand the effects of climate change on puffins, and will have the opportunity to see puffins at Eastern Egg Rock first hand. First grade students have worked with local weather expert Jeff DeRosa to better understand dramatic weather conditions, and have visited the West Bath town hall to view the weather station. Fifth grade students have worked with experts from the SALT institute, multiple local farmers, authors, and leaders from Ashoka institute focused on farming and ecosystems as students investigate sustainable agriculture. All grade level have worked with the Northern Stars Planetarium to provide background knowledge on grade level expedition topics. This is just a sampling of some of the recent experiences our students have had as they work with experts to build their knowledge base.



The first steps towards creating a community garden at the West Bath School has been taken. 5<sup>th</sup> grade teacher Robert Schulz has recently been awarded a \$500 Sow it Forward Food Garden Grant from Kitchen Gardeners International to support the development of a community garden. As a grantee, his class will receive financial support, supplies, seeds, and literacy. The students will learn about sustainable agriculture, composting, and good soil stewardship by engaging in fieldwork to conduct research, working with experts, and grappling with the complexities of creating a healthy and productive garden. The students will be designing and building raised beds directly behind the school with the idea that

future West Bath School students will continue to work to maintain the garden and insure its sustainability. This project has also been supported through a grant from the Maine Organic Farmers and Growers Association (MOFGA) and a Donorschore.org grant which allowed the school purchase gardening equipment. It is intended that this future community garden will eventually support aspects of our nutrition program through school lunches.



13 West Bath School students and music teacher Mrs. Jill Palmer attended the District III Honors Music Festival in Brunswick. Students were nominated and chosen to attend based upon their skills and passion for music. When compared to all schools in the Mid-Coast region, WBS continues to receive accolades from the music community for having the highest percentage of students who are voluntarily participating in band and chorus. There is one more opportunity to see our students perform this spring. Our spring concert is June 2<sup>nd</sup> at 5:30 PM at the Bath Middle School.

West Bath School students recently represented our community well at the RSU #1 annual Battle of the Books competition, a trivia contest about literature. To participate in the Battle of the Books, students in grades 4-6

must have read a number of books from the annual Maine Student Book Award Book List. WBS had four student teams, who were charged with defending our championship title from 2014. We are so proud of our students, who once again placed first place in the Battle. Out of 26 teams, our teams placed 1<sup>st</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, and 6<sup>th</sup>!

We proudly had three teams compete at the recent regional Odyssey of the Mind tournaments. OM is a creative problem-solving program that provides students with the opportunity to learn and practice the 21<sup>st</sup> century skills such as, intellectual curiosity, interpersonal and collaborative skills, communication, problem solving, critical and creative thinking, self-direction, authentic assessment, accountability, and adaptability. Our two division 1 teams were coached by Heather Alaboudi and Jennifer Bowdish, and our primary team was coached by Aggie Demers. Congratulations to students for the commitment, creativity, and perseverance.

At the statewide level, our own 5<sup>th</sup> grade student, Lily Clifford, participated in the state geography bee this year at the University of Maine at Farmington. Lily was one of 101 students in grades 5-8 who was selected to take part in this competition!

In an effort to give back to our community, Mrs. Beal's 3<sup>rd</sup> grade students organized a campaign to help to support the Teddy Bear Club at Midcoast Hospital, which provides students who enter the emergency or operating rooms with a stuffed animal to help to make their visit less stressful. This spring, Mrs. Beal's students also organized a campaign to support Down Syndrome researching, and sent more than \$100 to the National Down Syndrome Association. Additionally, during a school-wide meeting, we were visited by Jan West Schrock, the daughter of Heifer International founder Dan West. She honored the WBS students for their hard work and compassion shown for others during the recent Read to Feed campaign and recognized librarian Elena Desjardins for leading the charge. The powerful words she spoke to our students as she recognized them for the six-year fund-raised total of \$16,525 were, "This is a mighty school. This is a world changing school." This is a great mission and vision to strive towards, and West Bath School is on the way to being just that.

I would like to give special thanks to our new school board members who have hit the ground running! The board will be meeting on the first Wednesday of the month at 6:30 PM at the West Bath School. Board members' names, terms, and contact information are listed below:

- Dennis Crews (3-year term) – [dcrews@westbathschool.org](mailto:dcrews@westbathschool.org)
- Keith Hinds (3-year term) – [khinds@westbathschool.org](mailto:khinds@westbathschool.org)
- Robert McDaniel (2-year term) – [rmcdaniel@westbathschool.org](mailto:rmcdaniel@westbathschool.org)
- Jordi St. John (2-year term) – [jstjohn@westbathschool.org](mailto:jstjohn@westbathschool.org)
- Meagan Hennessey (1-year term) – [mhennessey@westbathschool.org](mailto:mhennessey@westbathschool.org)



On behalf of the West Bath School staff and students, I'd like to sincerely thank the students and parents of West Bath and of the extended West Bath School community for the continued support of our wonderful school.

Respectfully submitted,

Emily Thompson, West Bath School Principal



# Regional School Unit 1

*The Communities of Arrowsic – Bath – Phippsburg – West Bath – Woolwich*

*Patrick M. Manuel, Superintendent  
Debra J. Clark, Business Manager*

*Judith A. Harvey, Assistant Superintendent  
Sharon L. Brown, Director of Special Services*

*“Education of a lifetime – for a lifetime”*

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March 25, 2015

Dear Citizens,

The communities of RSU 1 are committed to supporting effective schools that are a source of pride for students, parents and community members. The mission of RSU 1 is to support and challenge students to develop and apply the skills, knowledge, and character to be responsible and productive learners, citizens, and leaders in a global society. RSU 1 goals focus on continuous improvement in the areas of student achievement, safe and supportive school environment, and a well-articulated and coordinated curriculum.

There are many student and staff success stories to share with you, if space permitted, but instead I urge you to visit our district and school websites to read about their accomplishments. Please be sure to check out the State of the Schools presentation ([www.rsu1.org](http://www.rsu1.org)), which highlights what is happening in the school system. There is much to be proud of in RSU 1. We are fortunate to have a dedicated staff that focus on the individual needs of students, students who demonstrate pride in their school and community, and an exciting construction project underway at Morse High School that will result in a renovated or new school.

This past January the residents of West Bath voted to withdraw from RSU 1 effective June 30, 2015. The withdrawal process was difficult, but it was conducted in a professional and courteous manner. RSU 1 has enjoyed working with the staff, students, and parents affiliated with the West Bath School, and we will miss this educational partnership. In addition, the RSU would like to thank West Bath community members for their support and involvement over the last seven years. We wish the West Bath School and the town of West Bath all the best in the future as they form their new school administrative unit.

Sincerely,

Patrick Manuel  
Superintendent of Schools

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34 Wing Farm Parkway - Bath, ME 04530

Telephone: (207) 443-6601

Facsimile: (207) 443-8295

<http://www.rsu1.org>



## Sagadahoc County Emergency Management Agency Board of Health

*Eric N. Sawyer, AEM*  
*Director*

752 High Street | Bath, ME 04530 | Office: (207) 443-8210 | Fax: (207) 443-8212

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### **Sagadahoc County EMA 2014 Update**

The Sagadahoc County Emergency Management Agency (EMA) is responsible for policy development, planning, agency coordination, education and training surrounding the health and safety of those who live, work and play in the ten municipalities of Sagadahoc County. We are charged with creating the framework within which communities reduce vulnerability to hazards and cope with disasters. We protect communities by coordinating and integrating all activities necessary to build, sustain, and improve the capability to mitigate against, prepare for, respond to, and recover natural disasters, acts of terrorism or other man-made disasters.

The past year saw the Sagadahoc County EMA identifying and addressing a number of issues that serve to enhance the services provided to county residents. Changes and additions in personnel, equipment upgrades, increased community outreach and partner-building efforts, local training and staff development are but a few aspects that highlight the newly-invigorated agency.

Leading the charge of a more dynamic EMA is Director Eric Sawyer. Hired in April of 2014, Eric brings a heightened level of professionalism, matched with a combination of energy and experience that serves to usher in a new era at the agency. EMA also increased their capacity by adding a new position of Deputy Director. Jason Shedlock was hired to fill that role in September of 2014.

In addition to new staff, EMA has been busy upgrading their technology too. Sorely in need of an enhancement, EMA outfitted their Emergency Operations Center (EOC) with new displays with direct feeds to a real-time weather monitoring system as well as access to the state's crisis management tool. In addition, the EMA's radio system allows for completely interoperable and crystal-clear communication with fire, emergency medical services, law enforcement and other partner agencies across the state.

The EMA has also significantly increased its capacity of deployable equipment. Portable as well as two-way radios and other interoperable communications devices, a cell phone coverage booster, a portable generator and a well-outfitted command and control vehicle are all assets that have been either obtained or enhanced over the past year. Not only are these tools available for activities in Sagadahoc County, but are designed to be shared with others across the state and region requesting mutual aid for an event outside of our jurisdiction.

Further, Sagadahoc County now has a state-of-the-art public notification system that allows for a tailored and comprehensive approach to alerting the public of events such as severe weather warnings, amber and silver alerts, evacuation information and missing persons notifications. Alerts can be sent to cell phone, land lines, TTY, text message and email based on geography with pinpoint accuracy.

In fact, the EMA, in partnership with law enforcement and other emergency management personnel, was involved in three missing persons searches over the past year. All reaching a positive conclusion with the subjects safe and well, EMA utilized technology and partner relationships to successfully coordinate these search events.

In order to respond quickly and decisively, emergency managers must be trained in the latest procedures and approaches to their job. EMA has either delivered information or coordinated trainings for local emergency managers on such topics as incident command structure and hazardous materials awareness. Outreach also extended to the public. EMA provided information on personal preparedness at a number of community events and distributed over 500 "go-kits" to individuals and families across the county.

For more information, visit us at [www.sagcounty.com/ema](http://www.sagcounty.com/ema) and like us on Facebook at [www.facebook.com/SagadahocCountyEMA](http://www.facebook.com/SagadahocCountyEMA). We look forward to another successful year of service to the residents of Sagadahoc County.

**Sagadahoc County  
Communications Center Report for West Bath  
2014**

- Requests for Police Response            1,134
- Requests for Fire Response                95
- Requests for Ambulance Response        154
  
- ❖ Police had an increase of 48 calls from 2013
- ❖ Fire had an increase of 8 calls from 2013
- ❖ Ambulance had an increase of 5 calls from 2013

Cellular phones are quickly becoming the primary source of telephone service in many homes. Sagadahoc County residents should be aware that most calls made to 911 from a cellular phone are now going direct through our center. Their may be some that are directed to another agency. If you are making a cellular phone call from anyplace please be able to provide your location as this will always be our first question. Location is the most important piece of information a dispatch center can obtain from you.

Sagadahoc County has partnered with Communities Against Substance Abuse to provide the County with an anonymous tip line to report underage drinking or illegal drug use. A link to utilize this system is on our home page at [sagcommunications.com](http://sagcommunications.com). This has been a very valuable tool over the last year and has been a great asset to our county to report these types of calls. We also encourage our deaf community to utilize this system if they want to report any crime that is not in progress.

Sagadahoc County Communication Center has also partnered with the National Center for Missing and Exploited Children. This was a commitment that our center wanted to achieve and shows how much our dispatchers care for the community they serve. If you ever need to report a missing child you will know that our center has received enhanced specialized training to handle these very important calls.

**Remember to use 9-1-1 for all fire, medical and police emergencies.**

- ✓ If you dial 9-1-1 by mistake, don't hang up! Stay on the line when the dispatcher answers. We'd rather know the call was made in error than not know if a real problem exists.
- ✓ Don't be shy, and don't delay. If it seems like an emergency, dial 9-1-1. We're here to help you.
- ✓ Cordless phones don't work when the electricity is out. Always have a conventional phone available to plug in during power outages.
- ✓ Phones using Voice Over Internet Protocol also do not work when the power is out. Users may wish to have a back up plan, such as an agreement with a neighbor or a cellular phone.

For more information about the Sagadahoc County Communications Center and public safety services throughout our county, please call Brodie Hinckley at 386-5800 or email at [director@sagcommunications.com](mailto:director@sagcommunications.com).

Please check out our website at [www.sagcommunications.com](http://www.sagcommunications.com)



**Sagadahoc County  
Sheriff's Office**

**Joel A. Merry, Sheriff**  
Brett Strout, Chief Deputy

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752 High Street, Bath, Maine 04530  
Telephone (207)443-8529 Fax (207)443-8224

### **Sheriff's Report**

To the Residents of the Town of West Bath:

On behalf of the members of the Sagadahoc County Sheriff's Office I want to thank the residents of West Bath for their continued support. The Sheriff's Office is committed to keeping you and your family safe. Specifically to the Town of West Bath, the Sheriff's Office responded to **999** incidents, an increase of **3.1%** from 2013. Of that total, 27% were for motor vehicle related incidents. There were 93 motor vehicle accidents reported last year, an 8% increase from the previous year. Of that total, 10 involved personal injury, less than half the number of the previous year. Fortunately, there were no fatalities. As for criminal activity, actual crimes reported were down slightly compared to past years, with decreases in burglaries.

The Sagadahoc County Sheriff's Office remains proactive in keeping our communities safe and healthy. We continue to work with service providers for seniors and the elderly, such as Merrymeeting Bay TRIAD and AARP driver safety course. Once again we took part in the National Medicine Collection and Safe Disposal program, and we continue to work closely with the Sagadahoc Emergency Management Agency (EMA). New programs that began over the past year were the Prescription Drug Diversion Alert program and the eTip program.

The Sheriff's Office continues to provide a public works program where inmates from Two Bridges Regional Jail can give back to the community. In 2014 our public works program saved taxpayers in Sagadahoc County over \$87,000 in potential labor costs.

Regarding corrections, Sagadahoc County continues to utilize alternative sentencing practices such as Adult Day Reporting, Home Release and Pre-Trail programs that saved taxpayers and the correctional system over \$684,000 in direct costs in 2014.

The Sagadahoc County Sheriff's Office is committed to the prevention of crime, the protection of life and property, and the preservation of peace. By doing so, we can help make West Bath a safe place in which to live, work, and raise a family.

It is my pleasure to serve you. Please feel to get in touch with us by calling my office at 443-8228 or through our new website at [www.sagsheriff.com](http://www.sagsheriff.com).

Respectfully submitted,  
*Joel A. Merry*  
Joel A. Merry, Sheriff



# COUNTY OF SAGADAHOC

## COMMISSIONER CAROL A. GROSE

District 3 – Arrowsic, Bowdoinham, Georgetown, Phippsburg, Richmond,  
West Bath & Woolwich

Citizens of West Bath,

It is my honor to serve the citizens of West Bath as a Sagadahoc County Commissioner. After completing six years on the Board, I remain totally committed to insuring that the services provided by the County are delivered in the most cost effective and professional way possible.

As we move forward in this challenging economic climate, which is accentuated by more proposed cuts in state revenue sharing and issues related to the operation and funding of County jails, the Commissioners remain acutely aware of the impact the County tax assessment has on Sagadahoc municipalities and remain committed to minimizing increases as we enter into the FY 2015-16 budget process. While our reserves cannot fully subsidize the increases in operating and capital costs we have experienced over the past several years, we continue to try to find other savings to reduce the impact on our citizens.

During 2014, the County's many activities and accomplishments included the following: **Administration** worked to refinance the County's jail bond debt service, which resulted in a savings of approximately \$433,000 over the remaining life of the loan. In addition, the County is in the process of converting to a protected self-funded health insurance plan which has the potential to control the soaring costs associated with this benefit in the future. **Probate Court** Register Joan Atwood retired in January after serving more than 15 years. The Governor recently appointed Carolyn Bird to serve the remainder of Joan's term, which will expire in 2016. The department also continued to back-scan its records into an electronic database; **Deeds** continued its efforts to make all deeds, plans and surveys available for viewing at [sagadahocdeedsme.com](http://sagadahocdeedsme.com), and welcomed a new Register, Ms. Lynn Moore, whose term began on January 1<sup>st</sup>. The **Emergency Management Agency** added a much-needed deputy director to assist with the planning and implementation of regional training, working with local EMA Directors and community officials to meet federal emergency preparedness requirements, and working closely with area emergency responders and public health agencies including the **Sagadahoc County Board of Health**. The **Communications Center** filled all departmental vacancies during the past year and also made significant equipment upgrades..

In 2014, the **Sheriff's Office** saw a slight increase of approximately 0.5% in the number of calls when compared with 2013, from 5,547 to 5,576. The **District Attorney's Office** continued to handle a high volume of court cases. The **Patrol Division** and **Detective Divisions** continued at full staffing levels. The S.O. continues to work collaboratively with various task forces to solve our most serious crimes. The **Transport Division** handled in excess of 800 transports last year and continued to monitor inmates on home release. The community public works program resulted in the performance of approximately 2,500 hours of labor in Sagadahoc County. The **Civil Division** continues to serve orders and writs in a consistently professional manner.

In order that I may represent constituents effectively, it is important that I am aware of your questions and concerns. Please do not hesitate to contact me at 319-5290. And I encourage interested persons to attend Board of Commissioners' meetings, which are held at 3:00 p.m. on the second Tuesday of each month in the Commissioners' Meeting Room of the County Courthouse, 752 High Street, Bath, Me. (For details, call 443-8202.)

Respectfully,  
Carol A. Grose, Sagadahoc County Board of Commissioners



# HOUSE OF REPRESENTATIVES

2 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0002  
(207) 287-1400  
TTY: (207) 287-4469

## Joyce McCreight

155 Gun Point Road  
Harpswell, ME 04079  
Residence: (207) 449-3293  
Jay.McCreight@legislature.maine.gov

Dear West Bath Residents,

It is an honor to serve as your State Representative. I pledge to earn your trust through the work I do both at the State House and in the community.

We are taking on a number of big issues in Augusta this year, from the state budget, to strengthening our schools, supporting senior citizens, property tax relief, jobs, wages, entrepreneurship, veterans, the working waterfront, access to affordable health care, energy costs, student debt, the condition of our ocean and many more.

I'm happy to report that I have been appointed to the Legislature's Marine Resources Committee. For many years now, West Bath's legislators have been able to shape Maine's marine policy. I'm glad that this tradition is continuing. I want to make sure Maine manages its resources in a way that better balances harvesting and sustainability and also puts more emphasis on maximizing economic gains for harvesters. Thousands of people depend on marine life – directly and indirectly – to make a living, and it's important to be a voice for them in Augusta.

I have also been appointed to serve on the Judiciary Committee, where I am working to preserve basic fairness and equal protection under the law for all Maine people.

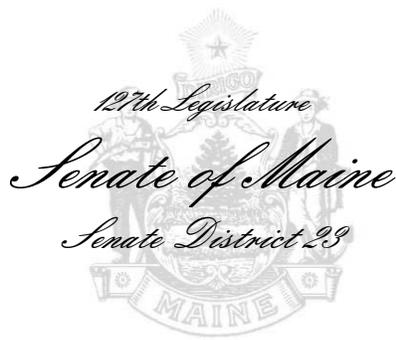
Whether we are dealing with the above issues or any other topic, I am determined to make sure we are doing the best work we can for the people of our district and all the people of Maine.

Please contact me if I can be of any help or if you want to discuss or testify on any legislation. My email is [jay.mccreight@legislature.maine.gov](mailto:jay.mccreight@legislature.maine.gov) and my phone number is 449-3293. I also send out e-newsletters from time to time. Let me know if you would like to receive them.

Respectfully,

A handwritten signature in black ink that reads "Joyce S. McCreight".

Joyce "Jay" McCreight  
State Representative



**Senator Linda L. Baker**  
Chair, Marine Resources  
3 State House Station  
Augusta, ME 04333-0003  
(207) 287-1505

Dear Friends and Neighbors,

It is an honor to represent you in the Maine Senate, and I am grateful for the trust you have placed in me to work for the betterment of our region over the next two years.

During this upcoming session, I will be serving as Chair on the Marine Resources Committee and on the Insurance and Financial Services. I am hopeful that by reining in state spending, prioritizing our wants and needs, and developing strategies for improving our business climate, we can continue to put Maine ahead. It is important to me that we create a climate where our young people can and want to stay in Maine. I am looking forward to shaping legislation that will enhance the livelihood for all Maine people and will set us on a path to become a more prosperous state for all generations.

Again, thank you for entrusting me to represent you in Augusta. Please feel free to contact me if you ever need my help in navigating the state bureaucracy. I would be happy to help in any way that I can. I encourage you to use my legislative aide as a resource; Annalise Haggerty can be reached at 287-4884 or [annalise.haggerty@legislature.maine.gov](mailto:annalise.haggerty@legislature.maine.gov). I can be reached in Augusta at 287-1505 or by e-mail at [linda.baker@legislature.maine.gov](mailto:linda.baker@legislature.maine.gov).

Sincerely,

A handwritten signature in cursive script that reads 'Linda L. Baker'.

Linda Baker  
State Senator



STATE OF MAINE  
OFFICE OF THE GOVERNOR  
1 STATE HOUSE STATION  
AUGUSTA, MAINE  
04333-0001

Paul R. LePage  
GOVERNOR

## Residents of the Town of West Bath

Maine has a great tradition of civil involvement and citizen participation in the decision making process. Thank you for taking the time to become informed.

In the fall of 2011, a prominent national business magazine published a business climate ranking that put the country on notice that Maine is the toughest state in our nation to grow a business and create jobs. As a result of our challenging business climate, our per capita income is just 80 percent of the national average.

One of my top priorities for getting Maine moving is regulatory reform. The objective is a cooperative approach to how the State and municipalities work with the private sector rather than a weakening of standards or oversight. This is why I have created a new "Certified Business Friendly Community" program which is geared towards helping towns reduce red tape, and work with our job creators.

Plenty of good paying jobs and a growing tax base are what is needed to solve many of our public sector problems. Given the chance, Maine's private sector can create prosperity for our communities and working families.

If we want to make Maine prosperous, we also need to address our high energy prices and our educational system. Maine needs to be able to compete nationwide, and I am focused on reducing the high cost of electricity for Maine people. In addition, businesses need a qualified workforce to fill jobs of tomorrow, and it is critical that we put our students first, and reform our educational system.

Another top priority is fiscal reform. We will never have enough to spend on our priorities if we do not get our state indebtedness and welfare spending under control. In previous sessions, we made some progress in reforming our welfare system. However, there is still work to do. I have put forth budgets that are focused on reining in welfare spending, and offering tax relief to Mainers.

It is a pleasure serving as your Governor. If ever I can be of assistance to you or you have any questions or suggestions, I encourage you to contact my office by calling 287-3531 or by visiting our website at [www.maine.gov/governor/lepage/](http://www.maine.gov/governor/lepage/).

Sincerely,

A handwritten signature in black ink that reads "Paul R. LePage".

Paul R. LePage  
Governor



PRINTED ON RECYCLED PAPER

TTY USERS CALL 711  
[www.maine.gov](http://www.maine.gov)

PHONE: (207) 287-3531 (Voice)

FAX: (207) 287-1034



CHELLIE PINGREE  
CONGRESS OF THE UNITED STATES  
1<sup>ST</sup> DISTRICT, MAINE

Dear Friends,

I hope this letter finds you and your family well. It's an honor to represent you in Congress. Thank you for the chance to update you on my work there and in Maine.

Like many here at home, I find the current partisan environment in Washington and Congress to be very frustrating. Attempts to take away people's health care, weaken environmental protections, and stoke controversy have been put ahead of more meaningful work to create jobs, help people through tough times, and give our children a better future.

Still, I have tried to find opportunities to work on issues where my colleagues across the aisle and I can find agreement. As a member of the minority party, I'm very proud that these efforts have earned several legislative victories that benefit the people of our state.

One of the most significant was passage of a Farm Bill containing many reforms I introduced to help the kind of small, diversified, family farms that we have here in Maine. These included more funding to help these farms meet the growing demand for healthy local food, as well as better insurance to fit their needs and helping SNAP recipients use benefits at farmers markets.

Another bill I introduced was signed into law, initiating a study of the York River to see if it is a good candidate for the federal Wild and Scenic Rivers program. The classification would help protect this important natural resource while potentially bringing more visitors to the area and an increased amount of federal investment for its conservation. As a member of the House Appropriations Committee, I've worked to secure other investments for the state as well, including \$20 million to replace a crumbling, unhealthy and outdated tribal school in Washington County.

But not all the work I do is from Washington. My offices in Portland and Waterville assist hundreds of constituents every year who have issues with federal agencies and programs—veterans benefits, Social Security, and passports among them. If you have a problem where I might be of assistance, I encourage you to call (207) 774-5019. My staff and I welcome the opportunity to serve you.

Again, it's a pleasure to represent you in Congress. Please keep in touch.

Best wishes,

Chellie Pingree  
Member of Congress

Washington  
2162 Rayburn HOB  
Washington, D.C. 20515  
(202) 225-6116

Portland  
2 Portland Fish Pier  
Portland, ME 04101  
(207) 774-5019

Waterville  
1 Silver Street  
Waterville, ME 04901  
(207) 873-5713

ANGUS S. KING, JR.  
MAINE

359 DIRKSEN SENATE OFFICE BUILDING  
(202) 224-5344  
Website: <http://www.King.Senate.gov>

# United States Senate

WASHINGTON, DC 20510

COMMITTEES:  
ARMED SERVICES  
BUDGET  
INTELLIGENCE  
RULES AND ADMINISTRATION

Town of West Bath  
219 Fosters Point Rd,  
West Bath, ME 04530

Dear Friends,

It has been a privilege to serve the State of Maine since being sworn into the U.S. Senate in January of 2013. First off, I want to make sure you know how to reach my offices, as I welcome your thoughts, questions, or concerns. You can call our toll-free, in-state line at **1-800-432-1599**. In addition, our local numbers are as follows: Augusta (207) 622-8292, Presque Isle (207) 764-5124, Scarborough (207) 883-1588, and Washington D.C. (202) 224-5344. You can also provide your input on our website at [www.king.senate.gov](http://www.king.senate.gov).

Maine is a large state; I know that traveling to our offices can present logistical and financial challenges, which is why our team implemented an outreach program, **Your Government Your Neighborhood**. My staff has been traveling to communities throughout the state for two years now, hosting office hours for local residents. Since we began, we have made over 400 trips and plan to increase that throughout 2015.

If we haven't yet been to your town office, community library, or school, or hosted an information table at a local non-profit, please let us know!

My work in Washington this year has been broad reaching, and I am committed to continue this work in a transparent and nonpartisan manner.

My projects have included:

- Overseeing national security and defense issues from ISIS to cybersecurity
- Continuing efforts to simplify student loans and make higher education more affordable
- Easing the regulatory burdens facing Maine businesses, farms, and schools
- Co-sponsoring budget initiatives for a smarter economic direction
- Supporting vital infrastructure and highway investments
- Tackling climate change mitigation and its long-term impacts
- Ensuring financial transparency in politics through campaign finance reform
- Promoting the growth of rural internet access
- Co-sponsoring legislation to help working families get paid leave to care for loved ones

I am tremendously grateful for the opportunity to serve you and will keep you informed of my activities in Maine and Washington.

Sincerely,



ANGUS S. KING, JR  
UNITED STATES SENATOR

AUGUSTA  
4 Gabriel Drive, Suite F1  
Augusta, ME 04330  
(207) 622-8292

PRESQUE ISLE  
169 Academy Street, Suite A  
Presque Isle, ME 04769  
(207) 764-5124

SCARBOROUGH  
383 US Route 1, Suite 1C  
Scarborough, ME 04074  
(207) 883-1588

In Maine call toll-free 1-800-432-1599  
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SUSAN M. COLLINS  
MAINE

413 DIRKSEN SENATE OFFICE BUILDING  
WASHINGTON, DC 20510-1904  
(202) 224-2523  
(202) 224-2693 (FAX)

**United States Senate**  
WASHINGTON, DC 20510-1904

Dear Friends:

In November, the people of Maine entrusted me to serve another term in the United States Senate. I am deeply honored to serve you and will continue to work to bridge the partisan divide and to forge bipartisan solutions to the many challenges our nation faces. With the New Year just beginning, I welcome this opportunity to reflect on some of my work from this past year and to highlight some of my priorities for the year ahead.

The biggest challenge facing our State remains the need for more jobs so that Mainers can stay in our great State to live, work, and raise their families. Since small businesses create the vast majority of jobs, we must help them to start up, grow, and succeed. We must update our tax code to encourage small business investment in equipment and other assets, cut the red tape that is hampering job creators, build the transportation and energy infrastructure to support an expanding economy. We must also foster opportunities for key industries, from agriculture to defense. We must ensure that our workers have the skills they need for the jobs of today and tomorrow. These initiatives will remain my top priorities in the new Congress.

I am pleased to report a number of successes from this past year, including provisions from my “Seven Point Plan for Maine Jobs.” My proposals to streamline job training programs and better match workers’ skills with employers’ needs were enacted as part of a workforce investment act. I helped secure promising manufacturing opportunities for our state—from requiring the military to buy American-made athletic footwear for new recruits, just as it does for other uniform items, to an additional Department of Energy investment in the deepwater, offshore wind power project being developed by the University of Maine, Maine Maritime Academy, and private companies. For Maine agriculture, I succeeded in including the fresh, white potato in a federal nutrition program from which it has been the only vegetable to be excluded.

Also last year, I was pleased to join in the christening of the *USS Zumwalt* at Bath Iron Works, a Navy ship for the 21<sup>st</sup> Century that will help protect our nation and strengthen one of Maine’s most vital industries. And, for Veterans living in rural areas, I secured a two-year extension of the successful Access Received Closer to Home program, which is improving access to health care for Veterans in northern Maine. Finally, after several years in the making, I am delighted that Congress has approved my legislation to form a commission – at no cost to taxpayers – on the creation of a National Women’s History Museum. A museum recognizing the contributions of American women is long overdue, and this bill is an important first step toward that goal.

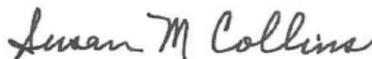
In the new Congress, I will serve as Chairman of the Transportation Appropriations Subcommittee. This position will allow me to continue working to ensure investments are made in critical transportation infrastructure, which is essential for our safety and economic growth. To date, Maine has received more than \$90 million for highway, bridge, airport, rail, and port projects through the successful TIGER grant program.

I will also serve at the helm of the Senate Special Committee on Aging in the 114<sup>th</sup> Congress, a position I sought because Maine has the highest median age in the nation. Working to address pressing issues facing our seniors, from long-term care and retirement security to the vast potential of biomedical research, will be on our agenda. Preventing and effectively treating Alzheimer’s should be an urgent national priority as this devastating disease continues to take such a personal and economic toll on more than five million Americans and their families. The Committee will also continue to focus on the scams and frauds targeting our senior citizens and has a toll-free hotline (1-855-303-9470) where seniors and their loved ones can report suspected fraud.

A Maine value that always guides me is our unsurpassed work ethic. As 2014 ended, I continued my record of never missing a roll-call vote since my Senate service began in 1997; a tally that now stands at more than 5,700 consecutive votes.

I am grateful for the opportunity to serve the great State of Maine and the people of West Bath. If ever I can be of assistance to you, please contact my Portland Constituent Services Center at (207) 780-3575, or visit my website at [www.collins.senate.gov](http://www.collins.senate.gov).

Sincerely,



Susan M. Collins  
United States Senator

**MINUTES FOR THE TOWN OF WEST BATH  
BUDGET (Special) TOWN MEETING MAY 20, 2014**

A legal Town Meeting was held at the West Bath Elementary School in the Town of West Bath, Maine on the 20<sup>th</sup> of May 2014. The meeting was called to order May 20, 2014 at 7:00 pm by Robert Morris, Town Clerk for the Town of West Bath, who subsequently read the warrant through to Article 1.

**Art. 1.** David Bourget was nominated as moderator and then seconded. It was moved and seconded that the nominations close. By way of written ballot, David Bourget was voted as Moderator (3-0) and sworn in by Robert Morris at 7:02 pm.

The Pledge of Allegiance was said.

Chair Nelson announced that West Bath resident Abigail Yacoben was chosen for this year's Board of Selectmen's Special Recognition Award. Mrs. Yacoben could not be present to accept the award.

Moderator Bourget described the Town Meeting process to be followed and proceeded moderating the Town Meeting.

**Motion** made and seconded to allow Tax Collector/Treasurer Julie House and Fire Chief Gregory Payson to speak if necessary. Motion made, seconded and **Approved at 7:06 pm.**

**TOWN MEETING ARTICLES FOR CONSENT AGENDA**

In an effort to help improve the efficiency of the Town Meeting, the Board of Selectmen have agreed to propose a motion for Articles 2 through 17 as they are presented, written and recommended in the Warrant by both the Selectmen and Budget Advisory Committee. *If anyone would like to discuss a particular Article s/he may request that it be removed from the motion.*

Article #	Summary	Approved 2013
2	Attend and Act Upon Annual Reports	YES
3	Taking of Alewives at New Meadows Lake	YES
4	Taking of Alewives at Winnegance	YES
5	Appropriate Alewives Account Revenues	YES
6	Raise and Appropriate \$31,325 for 5th Payment of Wing Farm Loan	YES
7	Apply Transfer Station Rent Account in Excess of \$50,000 to Reduce Tax Commitment	YES
8	Set Rate of 7% Interest (or State Maximum) on Unpaid Taxes	YES
9	Set Rate of 3% Interest (or State Maximum) on Refunds for Tax Abatements	YES
10	Apply Portion of Undesignated Fund Balance to Reduce the Tax Commitment	YES
11	Authorize Tax Collector to Accept Pre-payment of Taxes Without Interest	YES
12	Authorize Selectmen to Sell and Dispose of Tax Titles Held by Town	YES
13	Authorize Treasurer to Waive Foreclosure of a Tax Lien Mortgage	YES
14	Authorize Selectmen to Appropriate up to \$10,000 From Unappropriated Fund	YES

	Balance for Unanticipated Financial Obligations	
15	Authorize Administrator and Selectmen to Apply for and Expend Grants; Accept and Expend Donated Monies/Equipment/Land; Dispose of Surplus Equipment; Accept donated equipment and land; Dispose of surplus equipment valued over \$500 by sealed bid.	YES
16	Authorize Selectmen to Set Annual Fees for Returned Checks, Copies, Notary Services, Planning Board Services	YES
17	Appropriate funds from 2014 Overlay to Pay Tax Abatements and Interest	YES

**[NOTE: All budget articles are recommended by the Board of Selectmen and Budget Advisory Committee unless otherwise noted. All other Articles are recommended by the Selectmen unless otherwise noted.]**

**Art. 2.** To attend and act upon the reports of the Selectmen, Assessors and Overseers of the Poor; Town Administrator; Assessor; Treasurer; Tax Collector; Town Clerk; Public Health Officer; Animal Control Officer; Road Commissioner; Fire Chief; Harbor Master; Harbor & Waterways Committee; Marine Resources Board; Budget Advisory Committee; Shellfish Warden; Planning Board; Codes Enforcement Officer; Board of Appeals; Board of Assessing Review; and Cemetery Association:

**ALEWIVES**

**Art. 3.** To see what action the Town will take in regards to the taking of Alewives at New Meadows Lake, subject to the terms and conditions specified at the March 1977 Town Meeting.

**Art. 4.** To see what action the Town will take in regards to the taking of Alewives at Winnegance in accordance with the terms set at the June 1988 Town Meeting, in cooperation with the City of Bath and the Town of Phippsburg.

**Art. 5.** To see if the Town will vote to appropriate all alewives account revenues received during the upcoming fiscal year to the fund designated as the “West Bath Alewives Reserve Fund” and to expend monies from this account by recommendation of the Alewives Committee and by two-thirds (2/3) vote of the Selectmen. Any funds accumulated in this account and not spent at the end of any fiscal years will not lapse into surplus.

**LOANS**

**Art. 6.** To see if the Town will vote to raise and appropriate the sum of \$31,325 for the fifth of twenty (20) payments on the Wing Farm Loan.

**FISCAL MANAGEMENT**

**Art. 7.** To see if the Town will vote to apply all funds in the ‘Transfer Station – Rent’ account in excess of \$50,000, and not otherwise appropriated herein, to reduce the tax commitment for the ensuing fiscal year.

**Art. 8.** To see if the Town will vote to set the rate of 7% interest (or whatever is the State maximum rate) on unpaid taxes 60 days after the commitment date.

**Art. 9.** To see if the Town will vote to set the rate of 3% interest (or whatever is the State maximum rate less 4%) on refunds for taxes that are paid but later abated.

**Art. 10.** To see if the Town will vote to apply the undesignated fund balance (surplus) in excess of 12% of the total non-capital expenditures for FY 2014-15, and not otherwise appropriated herein, to reduce the tax commitment for the ensuing fiscal year.

**Art. 11.** To see if the Town, in accordance with M.R.S.A Title 36 Section 506, will authorize the Tax Collector/Treasurer to accept prepayment of taxes not yet committed and to pay no interest thereon.

**Art. 12.** To see if the Town will authorize the Selectmen to sell and dispose of all tax titles held by the Town on such terms as they deem advisable and execute Quit Claim Deeds for such property.

**Art. 13.** To see if the Town will authorize the municipal Treasurer to waive the foreclosure of a Tax Lien Mortgage by recording a Waiver of Foreclosure in the Registry of Deeds in which the Tax Lien Certificate is recorded, prior to the right of redemption expiring, pursuant to 36 M.R.S.A. Section 944.

**Art. 14.** To see if the Town will vote to authorize the Selectmen to appropriate from the unappropriated fund balance up to \$10,000 to meet unanticipated financial obligations.

**Art. 15.** To see if the Town will vote to authorize the Town Administrator and Selectmen to:

1. Apply for available grants, receive said grants, expend the grant funds for purposes stated in the grant;
2. Accept donated monies for specified purposes, expend donated monies as specified;
3. Accept donated equipment;
4. Accept donated land, and
5. Dispose of surplus equipment valued over \$500 by sealed bid.

**Art. 16.** To see if the Town will vote to authorize the Selectmen to annually set fees for returned checks, copies of Town ordinances and other documents, Planning Board Service, notary services, and various other fees.

**Art. 17.** To see if the Town will vote to appropriate, from the overlay generated by the 2014 tax commitment, money to pay tax abatements and applicable interest granted during FY 2014-15.

**MOTION MADE AND SECONDED TO APPROVE ARTICLES 2 THROUGH 17 AS PRINTED.**

**VOTED APPROVED AS PRINTED AT 7:09 pm.**

**Art. 18.** To see if the Town will vote to carry forward the following end of year account balances:

- a) General Assistance
- b) Marine Resources/Harbor and Waterway
- c) Transfer Station – Rent
- d) Excise Tax/URIP (*for Major Road Projects*)
- e) General roads
- f) Public Works Roads Capital Improvement Fund
- g) Boat excise (*for Harbor & Waterways/Marine Resources expenses*)
- h) Fire Department – Operating Fund
- i) Fire Department – Capital Fund
- j) Alewives Revenue
- k) Planning Board Expenses (*Permit Application Fee Account*)
- l) Fire Department – Reimbursement for Services
- m) Business/Economic Development

- n) Ambulance
- o) Municipal Capital Improvement Fund

**VOTED APPROVED AS PRINTED AT 7:11 pm.**

**Art. 19.** To see if the Town will vote to appropriate, for the purpose specified, the following carry forward, end of year account balances:

- a. General Assistance *(An additional \$7,500 will be raised and appropriated elsewhere in this Warrant.)*
- b. Planning Board Expenses/Permit Application Fee Account *(This account is used by the Planning Board to pay its advertising expenses and other administrative costs.)*
- c. Ambulance
- d. Business/Economic Development *(for expenses related primarily to the Wing Farm Business Park expansion)*

**VOTED APPROVED AS PRINTED AT 7:12 pm**

**TAX CAP LIMIT**

**Art. 20.** To see if the Town will vote to increase the property tax levy limit of \$531,280 established for the Town of West Bath by State law, only in the event that the municipal budget approved under the articles herein will result in a tax commitment that is greater than that property tax levy limit. *[Note: This Article requires a written ballot.]*

WRITTEN BALLOT RESULTS: YES - No written ballot taken  
 NO - No written ballot taken

**MOTION MADE, SECONDED AND PASSED TO TABLE THIS ARTICLE PERMANENTLY (TAKE NO ACTION) AND NOT EXECUTE WRITTEN BALLOTS FOR THIS ARTICLE AT 7:14 pm.**

**PUBLIC WORKS DEPARTMENT**

**Art. 21.** To see if the Town will vote to appropriate \$324,200 from motor vehicle excise tax revenue, the Maine Department of Transportation (MDOT) account, the E-911 account, and any end of year account balances that may be carried forward, for the maintenance of public roads, hot-topping, construction, salt shed utilities, signs, plowing and sanding of Town roads and parking lots, the Roads Commissioner’s annual stipend (\$5,000) and other public works related projects.

**VOTED APPROVED AS PRINTED AT 7:15 pm.**

**Art. 22.** To see if the Town will vote to appropriate any motor vehicle excise tax revenue not otherwise appropriated elsewhere in this Warrant for deposit in a dedicated Roads Capital Improvements Sinking Fund for future road projects.

**VOTED APPROVED AS PRINTED AT 7:17 pm.**

**Art. 23.** To see if the Town will vote to appropriate, from income generated from the Town’s Transfer Station - Rent Account:

- 1. \$11,750 to operate the public Drop-Off/Recycling Center, and
- 2. \$1,000 for use by the Recycling Committee for hazardous waste drop-offs and other special events.

**VOTED APPROVED AS PRINTED AT 7:18 PM.**

**FIRE DEPARTMENT**

**Art. 24.** To see if the Town will vote to raise and appropriate \$74,335 and to appropriate any funds carried forward in the FY 2013-14 operating fund and in the “Reimbursement for Services” account for the Fire Department General Operating Budget.

**VOTED APPROVED AS PRINTED AT 7:20 pm.**

**Art. 25.** To see if the Town will vote to appropriate any “Reimbursement for Services” funds that are received by the Fire Department during Fiscal Year 2014-15 for purposes approved by a two-thirds vote of the Selectmen.

**VOTED APPROVED AS PRINTED AT 7:21 pm.**

**Art. 26.** To see if the Town will vote to raise and appropriate \$18,400 for the Fire Department Fire Protection Account to be used for the fire fighter reimbursement and incentive program.

**VOTED APPROVED AS PRINTED AT 7:21 pm.**

**Art. 27.** To see if the Town will vote to raise and appropriate \$15,000 for deposit in a dedicated Fire Department Capital Improvement Fund for future purchases.

**VOTED APPROVED AS PRINTED AT 7: 22 pm.**

**GENERAL GOVERNMENT AND ADMINISTRATION**

**Art. 28.** To see what amounts the Town will vote to set as the maximum wages and stipends:

	<b>BOS RECOMMENDS:</b>	<b>BAC RECOMMENDS:</b>
Selectman, Chairman	\$ 3,900	\$ 3,900
Selectman	3,600	3,600
Selectman	3,600	3,600
Town Administrator	47,920	47,920
Treasurer, Tax Collector, Deputy Town Clerk	39,228	39,228
Town Clerk, Deputy Tax Collector	37,158	37,158
Shellfish Warden	10,535	10,535
Codes Enforcement Officer (LPI, BI)	25,300	25,300
Assessing Agent	21,786	21,786
Fire Chief/EMA	10,000	10,000
Road Commissioner	5,000	5,000
F.D. Maintenance (& Burn Permits)	2,500	2,500
Harbor Master	2,000	2,000
Animal Control Officer	1,800	1,800
Deputy Fire Chief	1,250	1,250
Fire Captains (2) (\$600 each)	1,200	1,200
Fire Lieutenants (2) (\$200 each)	400	400
Health Officer	<u>300</u>	<u>300</u>
Total	\$217,477	\$217,477

**VOTED APPROVED AS PRINTED AT 7:22 pm.**

**Art. 29.** To see what sum the Town will vote to raise and appropriate for wages and stipends, payroll taxes, workers compensation insurance, unemployment payments, and benefits (health insurance for full-time employees and retirement for full-time employees, the assessing agent and CEO). *[Note: The amount excludes Shellfish Warden wages and Harbor Master and Roads Commissioner stipends, which are funded by associated revenue accounts.]*

**BOARD OF SELECTMEN RECOMMENDS: \$256,792**

**BUDGET ADVISORY COMMITTEE RECOMMENDS: \$256,792**

**VOTED APPROVED AS PRINTED AT 7:24 pm.**

**Art. 30.** To see if the Town will vote to raise and appropriate the sum of \$80,185 for municipal operating expenses, which include but are not limited to utilities, advertising, elections, supplies, property/casualty/liability insurance, postage, animal control expenses, grounds and building maintenance, janitor service, training/seminars, travel, deed fees, and all computer-related network support and support contracts.

**VOTED APPROVED AS PRINTED AT 7:25 pm.**

**Art. 31.** To see if the Town will vote to appropriate and transfer to the Animal Control Officer, as an additional payment for his services, all dog licensing fees and penalties collected during FY 2014-15, with the exception of the recording fee that is retained by the municipal clerk pursuant to state law.

**VOTED APPROVED AS PRINTED AT 7:26 pm.**

**Art. 32.** To see if the Town will vote to raise and appropriate the following sums for the accounts below:

Ambulance	\$ 40,000
General Assistance	7,500
Hydrant Rental	25,860
Street Lights	1,200
Cemetery Repairs/Maintenance	2,000
Business/Economic Development	4,500
Selectmen's Contingency Fund	5,000 (Expenditures require 2/3 vote of Selectmen)

**VOTED APPROVED AS PRINTED AT 7:27 pm.**

**Art. 33.** To see if the Town will vote to appropriate, from unappropriated reserves, up to \$10,000 for unanticipated legal fund and litigation fund expenses for the time period July 1, 2014 to June 30, 2015.

**VOTED APPROVED AS PRINTED AT 7:30 pm.**

**Art. 34.** To see if the Town will vote to raise and appropriate the sum of \$78,777 for professional services/dues/memberships (MMA, Lincoln County Animal Shelter, town maps, annual report, auditing and legal services, litigation expenses).

**VOTED APPROVED AS PRINTED AT 7:30 pm.**

**Art. 35.** The following applies only to Articles 29, 30, 32 and 34: To see if the Town will vote to authorize the Selectmen to transfer not more than ten (10) percent of the funds appropriated for any Article to another Article if such a transfer is deemed to be necessary for the proper financial management of the Town.

**VOTED APPROVED AS PRINTED AT 7:31 pm.**

**COMMUNITY AGENCIES/ORGANIZATIONS**

**Art. 36.** To see if the Town will vote to raise and appropriate the following donations for community agencies:

a. Bath Senior Citizens	875
b. Jesse Albert Dental Clinic	900
c. Elmhurst Inc.	1,000
d. Coastal Trans Inc.	900
e. Senior Spectrum	1,365
f. Sweetser/Shoreline Mental Health	2,252
g. Midcoast Maine Community Action	730
h. Patten Free Library	30,063
i. New Hope for Women	<u>500</u>
Total:	\$ 38,585

*(Note: New Hope for Women provided a qualified petition to enable its addition to the Warrant)*

**VOTED APPROVED AS PRINTED AT 7:32 pm.**

**WATERWAYS & HARBORS**

**Art. 37.** To see if the Town will vote to appropriate up to \$2,750 from the Boat Excise/Mooring Fee/Marine Resources Joint Revenue Account to be used for the Harbor Master’s stipend (\$2,000) and reimbursements/expenses (\$750).

**VOTED APPROVED AS PRINTED AT 7:35 pm.**

**MARINE RESOURCES**

**Art. 38.** To see if the Town will vote to appropriate \$14,351 from the Boat Excise/Mooring Fee/Marine Resources Joint Revenue Account for Marine Resource expenses (Shellfish Warden salary of \$10,535 and expenses of \$3,816).

**VOTED APPROVED AS PRINTED AT 7:36 pm.**

**Art. 39.** To see if the Town will vote to appropriate \$1,000 from the Boat Excise/Mooring Fee/Marine Resources Joint Revenue Account for the purchase of conservation nets and clam seed.

**VOTED APPROVED AS PRINTED AT 7:36 pm.**

**Art. 40.** To see if the Town will vote to appropriate \$1,930 from the dedicated Boat Excise/Mooring Fee/Marine Resources joint Revenue Account to be used for storage, maintenance, equipment, fuel, and servicing of the Town boat.

**VOTED APPROVED AS PRINTED AT 7:37 pm.**

**Art. 41.** To see if the Town will vote to amend the Land Use Ordinance Article V, Board of Appeals, Section-B “Organizations and Meetings” as follows:

**ARTICLE V-B/BOARD OF APPEALS**

*B. ORGANIZATION AND MEETINGS*

...

All meetings of the Board of Appeals shall be announced to the general public in accordance with ~~the requirements of Section E or Section F herein~~ State law. Meetings of the Board shall be open to the public, and shall be conducted in accordance with such rules of procedure as the Board may determine, in compliance with applicable State and local laws.

...

~~All interested PERSONS shall be given every reasonable opportunity to express their views on any matter constituting an agenda item at that meeting.~~

(Text being omitted is shown as crossed out; text being added is shown as underlined.)

**VOTED APPROVED AS PRINTED AT 7:38 pm.**

**ADJOURNMENT**

**Motion made and seconded, by verbal acclamation, the town voted to adjourn at 7:38 pm on May 20, 2014.**

Town of West Bath Board of Selectmen  
*Paula Nelson, Chair*  
*David Bourget*  
*Peter Oceretko*

I attest that this is a true copy of the Minutes of the Town of West Bath’s Budget (Special) Town Meeting of May 20, 2014.

ATTESTED BY: Robert K. Morris, Town Clerk  
Town of West Bath, Maine



**MINUTES FOR THE TOWN OF WEST BATH'S  
ANNUAL TOWN MEETING NOVEMBER 4, 2014**

A legal Town Meeting was held at the West Bath Fire Hall in the Town of West Bath, Maine on the 4<sup>th</sup> of November 2014. The meeting was called to order November 4, 2014 at 7:50 am by Brandi Lohr, Town Clerk for the Town of West Bath, who subsequently read the warrant through to Article 1.

**Art. 1.** Robin Whorff served as Moderator (&Warden) and was sworn in by Brandi Lohr at 7:55 am. In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town. Robin Whorff appointed Phyllis McNelly as her deputy moderator.

**Art. 2.** The polls were then opened at 8:00 am the West Bath Fire Hall for the townspeople to cast their ballots for: One (1) Selectman, who shall also be an Assessor and Overseer of the Poor, for a three year term. Ballots for the RSU#1 Board of Directors provided by the RSU#1 and Ballots for the General Election and Referendum provided by the State of Maine were cast also at this election.

At the close of the polls the following results were announced by Deputy Moderator Phyllis McNelly – with a total of 1117 ballots cast:

One Selectman, Assessor & Overseer of the Poor – 3 year term Paula Nelson only name on the ballot:

Paula Nelson 938	Ron Beal 1	Debra Bruce 1
Matt Cashman 1	Jonathan Davis 2	Rick Davis 1
John Doe 1	Jim Drake 1	Michael Drake 4
Chet Garrison 2	Jeff Jacobs 2	Cheryl Kreidler 1
Jeffrey Lemont 1	Mike Lion 1	Tim McCable 1
Tom McNamara 1	George Savage 1	Pat Nelson 2
Travis Mark 1	Todd Underwood 1	Mary Wallace 1
Jim Whorff 1	Blank Votes - 106	

RSU 1 – 1 position only write in candidates for district 1-2:

Peter Oceretko 3	David Barber 2	Chester Garrison 2	David Hennessey 2
Mary Wallace 2	Brianne York 2	Heather London 1	Angel Jamison 1
Jeffery Lemont 1	Keith Hinds 1	Robin White 2	Summer Mott 1
Robin Whorff 1	Marsha Hinton 1	Jenifer Mitchell 1	Dennis Crews 1
Harry VanderWenf 1	Julie Upham 1	Michael Dyer 1	Michael Drake 1
Susan Ayer 1	Rebecca Bryant 1	Shane Marshall 1	Nathan Craney 1
Michelle Lambert 1	Megan Fuller 1	Blank Votes 131	

**ADJOURNMENT**

**The Moderator/Warden closed the polls at 8:00 pm, concluding the Annual Town Meeting.**

Town of West Bath Board of Selectmen  
Paula Nelson, Chairman  
David Bourget  
Peter Oceretko

ATTESTED BY: Brandi Lohr, Town Clerk  
Town of West Bath, Maine

**MINUTES FOR THE TOWN OF WEST BATH'S  
SPECIAL TOWN MEETING JANUARY 21, 2014**

A legal Town Meeting was held at the West Bath Fire Hall in the Town of West Bath, Maine on the 21<sup>ST</sup> of January 2014. The meeting was called to order January 21, 2014 at 7:50 am by Robert Morris, Town Clerk for the Town of West Bath, who subsequently read the warrant through to Article 1.

**Art. 1.** Paula Nelson was nominated as Moderator and seconded. By way of written ballot, Paula Nelson was voted as Moderator (3-0) and sworn in by Robert Morris at 7:55 am. In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town.

**Art. 2.** The polls were then opened at 8:00 am the West Bath Fire Hall for the townspeople to cast their referendum ballots for the West Bath RSU1 Withdrawal Referendum:

“Do you favor filing a petition for withdrawal with the Board of Directors of Regional School Unit #1 and with the Commissioner of Education, authorizing the withdrawal committee to appropriate and expend \$40,000 from surplus and/or authorizing the municipal officers to issue notes in the name of the Town of West Bath or otherwise pledge the credit of the Town of West Bath in an amount not to exceed \$40,000 for this purpose with the method of funding being at the discretion of the Selectmen?”

Board of Selectmen Recommendation: Approval

At the close of the polls the following results were announced by Moderator Paula Nelson – with a total of 249 ballots cast:

Yes – 185  
No -- 64  
Total: 249

**ADJOURNMENT**

**The Moderator closed the polls at 8:00 pm, concluding the Special Town Meeting.**

Town of West Bath Board of Selectmen  
Paula Nelson, Chairman  
David Bourget  
Peter Oceretko

I attest that this is a true copy of the Minutes of the Town of West Bath's Special Town Meeting of January 21, 2014.

ATTESTED BY: \_\_\_\_\_  
Robert K. Morris, Town Clerk  
Town of West Bath, Maine

**MINUTES FOR THE TOWN OF WEST BATH  
SPECIAL TOWN MEETING MARCH 12, 2014**

A legal Town Meeting was held at the West Bath Fire Hall in the Town of West Bath, Maine on the 12<sup>th</sup> of March 2014. The meeting was called to order March 12, 2014 at 6:00 pm by Robert Morris, Town Clerk for the Town of West Bath, who subsequently read the warrant through to Article 1.

Article 1. Mr. Ervin Snyder was nominated as moderator. It was moved and seconded that the nominations close. By way of written ballot, Mr. Ervin Snyder was voted as Moderator (3-0) and sworn in by Robert Morris at 6:04 pm.

The Pledge of Allegiance was said.

Article 2. To see if the Town will vote to appropriate, from unappropriated reserves, up to \$40,000 for unanticipated legal fund and litigation fund expenses for the time period March 12, 2014 to June 30, 2013.

BOARD OF SELECTMEN RECOMMENDS: YES

**VOTED APPROVED AS PRINTED AT 6:06 PM.**

**Motion made and seconded, by verbal acclamation, the town voted to adjourn at 6:07 pm.**

Town of West Bath Board of Selectmen  
Paula Nelson, Chair  
David Bourget  
Peter Oceretko

I attest that this is a true copy of the Minutes of the Town of West Bath's Special Town Meeting of March 12, 2014.

Attested By: Robert K. Morris, Town Clerk  
Town of West Bath, Maine

**MINUTES FOR THE TOWN OF WEST BATH  
SPECIAL TOWN MEETING JULY 31, 2014**

A legal Town Meeting was held at the West Bath Fire Hall in the Town of West Bath, Maine on the 31st of July 2014. The meeting was called to order July 31, 2014 at 6:00 pm by Robert Morris, Town Clerk for the Town of West Bath, who subsequently read the warrant through to Article 1.

**Art. 1.** Ervin Snyder was nominated as moderator and then seconded. Seeing no further nominations, the Clerk closed nominations. By way of written ballot, Ervin Snyder was voted as Moderator (4-0) and sworn in by Robert Morris at 6:03 pm.

**Art. 2.** To see if the Town will vote to enact an Administrative Ordinance establishing a Board of Road Commissioners, entitled Administrative Ordinance, Board of Road Commissioners, attached to this Warrant and made a part hereof.

VOTED AS PRINTED AT 6:11 pm.

**Art. 3.** To see if the Town will vote to approve and fund a settlement in the matter of Drake v. Town of West Bath and to raise and appropriate a sum of money to fund the settlement.

[EXPLANATORY NOTE: There is currently pending in the Sagadahoc County Superior Court an action by Michael Drake against the Town of West Bath. The Town, as a result of a Mediation Agreement, is obligated to present to the Town Meeting for its consideration, two settlement options. The first is to approve the settlement and pay the sum of \$25,000.00 with a generic letter of recommendation and the resignation of Mr. Drake with no right to re-employment by the Town. The second is to approve the settlement and pay the sum of \$16,500.00 with a generic letter of recommendation without a resignation of his position. The lawsuit seeks damages from the Town for violation of the State Whistleblowers Statute. The matter before you seeks to minimize the Town's financial exposure in this matter and to not expose the Town to the uncertainties of a jury trial. It is at the option of the Town Meeting to accept the settlement and one of the two financing options, or to reject the settlement and both financing options, in which the case will proceed to trial.]

Moderator Ervin Snyder generally explained the mediation process, and then read the prepared Selectmen's Statement aloud.

Motion made to place Article 3. on the floor and seconded and passed at 6:27 pm. Mr. Michael Drake made a motion to allow his attorney Howard Reben to speak if desired, and motion was seconded. Selectman David Bourget requested an amendment to the motion to allow both Howard Reben and West Bath's attorney Roger Therriault to speak as needed. Motions passed with more than 2/3'rds vote.

Motion made, seconded and passed to use the written ballot for Art.3 at 6:33 pm.

Town meeting was recessed at 6:50 pm while voters cast first ballot.

Town meeting was resumed at 6:59 pm. Moderator announced the voting results of the first ballot:

YES - to approve and fund a settlement and raise and appropriate monies to fund the settlement. (If approved, a second ballot will be cast to vote on choice of settlement option)

NO - to both Options rejecting the settlement and the case will proceed to trial.

**YES – 44; NO – 15 Total Votes Cast - 59**

The Town having voted to make settlement, Motion made, seconded and passed to consider options by casting the second written ballot at 7:01 pm.

Town meeting was recessed at 7:05 pm while voters cast the second ballot.

Town meeting was resumed at 7:15 pm. Moderator announced the voting results of the second ballot:

1<sup>st</sup> Option – Pay \$25,000 with generic letter of recommendation and resignation with no right to re-employment by Town.

2<sup>nd</sup> Option – Pay \$16,500 with generic letter of recommendation without resignation of his position.

**1<sup>st</sup> Option – 13; 2<sup>nd</sup> Option – 43; Blank – 1 Total Votes Cast - 57**

ADJOURNMENT

Motion made and seconded, by verbal acclamation, the town voted to adjourn at 7:19 pm on July 31, 2014.

Town of West Bath Board of Selectmen

*Paula Nelson, Chair*

*David Bourget*

*Peter Oceretko*

I attest that this is a true copy of the Minutes of the Town of West Bath’s Budget (Special) Town Meeting of July 31, 2014.

ATTESTED BY: Robert K. Morris, Town Clerk  
Town of West Bath, Maine